



Epping Forest & Commons Committee

Date: MONDAY, 3 JULY 2017
Time: 11.30 am
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members: Deputy Philip Woodhouse (Chairman)
Graeme Smith (Deputy Chairman)
Peter Bennett
Alderman Sir Roger Gifford
Caroline Haines
Gregory Lawrence
Alderman Gregory Jones QC
Sylvia Moys
Barbara Newman
Jeremy Simons

For consideration of Business Relating to Epping Forest Only

Verderer Peter Adams
Verderer Michael Chapman DL
Verderer Richard Morris
Verderer Dr. Joanna Thomas

Enquiries: Natasha Dogra 0207 332 1434
Natasha.Dogra@cityoflondon.gov.uk

**Lunch will be served in the Guildhall Club at 1pm.
N.B. Part of this meeting may be the subject of audio visual recording.**

**John Barradell
Town Clerk and Chief Executive**

AGENDA

Agenda

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the minutes of the previous meeting.

For Decision
(Pages 1 - 8)
4. **OPEN SPACES BUSINESS PLAN ANNUAL REPORT 2016/17**
Report of the Director of Open Spaces.

For Information
(Pages 9 - 28)
5. **OPEN SPACES EVENTS POLICY**
Report of the Director of Open Spaces.

For Information
(Pages 29 - 32)
6. **CYCLICAL WORKS PROGRAMME BID - 2018/19**
Report of the Director of Open Spaces.

For Information
(Pages 33 - 44)

Epping Forest

7. **SUPERINTENDENT'S UPDATE**
Report of the Superintendent of Epping Forest.

For Information
(Pages 45 - 58)
8. **EPHING TOWN GREEN - FURTHER REPORT ON THE IMPACT OF PROPOSED HIGHWAY IMPROVEMENTS ON FOREST LAND**
Report of the Director of Open Spaces.

For Decision
(Pages 59 - 68)

- 9. REVIEW OF EPPING FOREST WEDDING AND CIVIL PARTNERSHIP EVENT
HIRE AT THE QUEEN ELIZABETH HUNTING LODGE BETWEEN 2015-16**
Report of the Director of Open Spaces.

For Decision
(Pages 69 - 80)

- 10. EPPING FOREST CONSULTATIVE COMMITTEE**
Report of the Director of Open Spaces.

For Decision
(Pages 81 - 88)

- 11. REVENUE OUTTURN 2016/17 - EPPING FOREST**
Report of the Director of Open Spaces.

For Information
(Pages 89 - 100)

Burnham Beeches & The Commons

- 12. SUPERINTENDENT'S UPDATE**
Report of the Superintendent of Burnham Beeches & the Commons.

For Information
(Pages 101 - 108)

- 13. REVENUE OUTTURN 2016/17 - THE COMMONS**
Report of the Director of Open Spaces.

For Information
(Pages 109 - 120)

- 14. BURNHAM BEECHES DOG CONTROL ORDERS**
Report of the Director of Open Spaces.

For Decision
(Pages 121 - 242)

- 15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

- 16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

Part 2 - Non-Public Agenda

17. EXCLUSION OF THE PUBLIC

MOTION: That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

18. NON-PUBLIC MINUTES

To agree the minutes of the previous meeting.

For Decision
(Pages 243 - 244)

19. BRITISH PIPELINE AGENCY UK OIL PIPELINE (UKOP) PROPOSED DIVERSION FISHERS GREEN

Report of the Director of Open Spaces.

For Decision
(Pages 245 - 248)

20. FOREST LAND AT IVY CHIMNEYS - VEHICULAR CROSSOVER

Report of the Director of Open Spaces.

For Decision
(Pages 249 - 256)

21. ACCESS TO GOLDEN ROW, MOTT STREET, WALTHAM ABBEY

Report of the Director of Open Spaces.

For Decision
(Pages 257 - 262)

22. WAYLEAVE - ACCESS TO ELMS PARK HOMES LTD

Report of the Director of Open Spaces.

For Decision
(Pages 263 - 272)

23. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

24. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED

EPPING FOREST & COMMONS COMMITTEE
Monday, 15 May 2017

Minutes of the meeting of the Epping Forest & Commons Committee held at
Committee Room - 2nd Floor West Wing, Guildhall on Monday, 15 May 2017 at
11.30 am

Present

Members:

Philip Woodhouse
Alderman Greg Jones
Sylvia Moys
Barbara Newman
Caroline Haines
Graeme Smith
Gregory Jones
Verderer Peter Adams
Verderer Richard Morris
Verderer Michael Chapman DL
Verderer Jo Thomas

Officers:

Natasha Dogra – Town Clerk’s Department
Colin Buttery – Director, Open Spaces
Paul Thomson – Superintendent, Epping Forest
Jacqueline Eggleston – Open Spaces Department
Jeremy Dagley – Open Spaces Department
Geoff Sinclair – Open Spaces Department
Hadyn Robson. Open Spaces Department
Jo Hurst – Open Spaces Department
Esther Sumner – Business Manager, Open Spaces
Alison Elam – Chamberlain’s Department
Edward Wood – Comptrollers and City Solicitor’s
Kate Smith – Town Clerk’s Department
Susanna Lascelles – Town Clerk’s Department
Carl Locsin – Town Clerk’s Department

1. **APOLOGIES**
Apologies had been received from Alderman Gifford and Peter Bennett.
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
There were no declarations.
3. **MINUTES**
4. While the Superintendent of Epping Forest was confident that the recorded figure was correct, it was agreed to review a Members query regarding staff hours in connection with item 11.

RESOLVED – that the minutes were agreed as an accurate record.

4. **ORDER OF THE COURT OF COMMON COUNCIL**

RESOLVED – that the Order of the Court of Common Council be received.

5. **ELECTION OF CHAIRMAN**

The Committee were invited to appoint a Chairman in accordance with Standing Order 29. Philip Woodhouse was the only Member to seek election to be Chairman and was therefore appointed for the year ensuing.

RESOLVED – it was unanimously agreed that Philip Woodhouse be appointed Chairman for the ensuing.

6. **ELECTION OF DEPUTY CHAIRMAN**

The Committee were invited to appoint a Chairman in accordance with Standing Order 30. Graeme Smith was the only Member to seek election to be Chairman and was therefore appointed for the year ensuing.

RESOLVED – it was unanimously agreed that Graeme Smith be appointed Chairman for the ensuing

7. **COMMITTEE APPOINTMENTS**

The Committee were invited to appoint the sub-committees for the ensuing year. The Chairman waived the maximum rules against each group to encourage greater Member participation.

RESOLVED – that the following appoints be made:

Epping Forest Management Plan Steering Group

Philip Woodhouse
Graeme Smith
Sylvia Moys
Verderer Morris
Verderer Chapman
Verderer Adams
Verderer Thomas

Epping Forest Joint Consultative Committee

Philip Woodhouse
Graeme Smith
Sylvia Moys
Verderer Morris
Verderer Chapman
Verderer Adams
Verderer Thomas

Burnham Beeches Consultation Group

Philip Woodhouse
Graeme Smith
Sylvia Moys

Barbara Newman

Ashtead Commons Consultation Group

Philip Woodhouse

Graeme Smith

Sylvia Moys

Jeremy Simons

West Wickham, Spring Park and Coulsdon Common Consultation Group

Philip Woodhouse

Graeme Smith

Sylvia Moys

Jeremy Simons

Open Spaces and City Gardens Representatives

Caroline Haines

Verderer Peter Adams

8. RESOLUTION OF THE POLICY & RESOURCES COMMITTEE

The Committee received a revised resolution of the Policy & Resources Committee relating to the appointment of Chairmen to Sub Committees.

RESOLVED – that the resolution of the Policy & Resources Committee be received.

9. OPEN SPACES & HERITAGE DEPARTMENT BUSINESS PLAN 2017/18

Business plans are reviewed annually and cover a three year period. Following incorporation of the Tower Bridge, Monument and Keats House parts of the Culture, Heritage & Libraries Department into the Open Spaces Department on 1 February 2017, the Open Spaces Departmental Business Plan now reflects this broader range of activity under the heading “Open Spaces & Heritage”.

The proposed business plan reflects the changes being made corporately to business planning, in particular the renewed focus on outcomes. Members were also presented with an early draft of the Corporate Plan 2018-23 to give them an opportunity to provide informal feedback before wider consultation on the plan takes place in the autumn with staff, partners and other external stakeholders.

In response to a query regarding the Epping Forest Management Plan Steering Group meetings, the Superintendent agreed to provide Members with a timetable of initial meetings within the month.

RESOLVED – that the Committee agreed the Open Spaces & Heritage Business Plan.

10. RISK MANAGEMENT FOR EPPING FOREST

The Epping Forest & Commons Committee noted an update on the management of risks faced by the Open Spaces Department and the Epping Forest and The Commons Divisions in particular. Risk is reviewed regularly by the Department's

Senior Leadership Team as part of the ongoing management of the operations of the Department.

In response to a query Members noted that that Trustees were required to confirm in the charity's annual report that any major risks to which the charity is exposed have been identified and reviewed and that systems are established to mitigate those risks. Using the corporate risk register guidance, the management of these risks meets the requirements of the Charity Commission.

The Committee Members raised a query regarding the minimum evaluation under the Food Hygiene Rating Scheme (FHRS) required in tenanted refreshment facilities. Officers confirmed that while the FHRS covered 1-5 Stars, a minimum of 3 Stars 'Generally Satisfactory' or above was now required from Epping Forest tenants. Tenants who were rated at 1 or 2 Stars were obliged to implement FHSR recommendations and seek a re-rating visit

RESOLVED – that Members approved the Epping Forest and The Commons risk registers.

11. SUPERINTENDENT'S UPDATE

The Committee received an update regarding the management and operational activities across the section since December 2017. Members were informed that due to the length of the agenda and workload of the meeting a presentation would not be made on this occasion,

The Committee were informed that following the recommendation made by the Opposed Bill Committee in November 2016, the City of London Corporation will now seek powers to issue Community Protection Notices through the Governing legislation. The Opposed Bill Committee considered and approved these amendments on 22 February. The report and third reading stages are due next in the Commons prior to passage to the House of Lords.

In response to a query it was noted that fly tips totalled 126 to the end of March 2017, a 6.6% fall from 135 fly tips for the same period for 2016. The Committee were informed that 20 rough sleeper camps mainly in the Wanstead Flats and Leyton Flats areas have been located and cleared across 2017.

The Chairman extended his thanks to everyone who had been involved with the recent successful Queen's Commonwealth Canopy event involving HRH Prince Harry.

A Member raised concern regarding the recent works at School Green by Thames Water which had seen a large increase in manhole installations. The Superintendent reassured the Committee that permission for the works had not be given and that a claim for restitution was being pursued with Thames Water.

RESOLVED – that the update be received.

12. EPPING FOREST OPERATIONS PROGRAMME FOR 2017/2018

Members noted the conservation, visitor access and risk management projects proposed in the Forest for the year 2017/18.

The dominant theme of the 2017/18 work programme continues to be the grant funded habitat conservation work, which includes the restoration of the Site of Special Scientific Interest (SSSI) wood pasture areas. The rate of work remains at an increased level to ensure that the 10-year commitments under Natural England's Higher Level Scheme are met. A substantial increase in the successful 2016 contractor involvement in wood pasture restoration is proposed for 2017.

Resolved: that Members approve the annual work programme.

13. EPPING FOREST SPORTS CHARGES 2017/18

Members noted the reviews the charges for the Association Football facilities that are provided at Epping Forest together with the fees charged for Golf at Chingford Golf Course and seeks approval for the proposed charges for the 2017/18 seasons.

RESOLVED – that Members approved the following:

- ☐ the proposed charges for football facilities in Epping Forest for 2017/18 be increased and the proposed charges for golf at Chingford Golf Course for 2017/18 be increased.
- ☐ The Superintendent retains delegated powers to discount or offer promotional rates in order to develop new users and customers and the Superintendent retains delegated powers to revise the current sport charges terms and conditions.

14. ANCIENT TREE FORUM CONCORDAT SIGNING

Members noted information regarding the close relationship forged over 24 years between the Ancient Tree Forum (ATF) and the City of London (CoL). It demonstrated how both organisations have furthered the conservation of ancient trees through active management and a number of other initiatives, including training newcomers to the field.

RESOLVED – that Members agreed that the Town Clerk, in liaison with the Chairman, of a Concordat between the Ancient Tree Forum and the City of London promoting the long-term protection of ancient trees.

15. EPPING TOWN GREEN - IMPACT OF PROPOSED HIGHWAY IMPROVEMENTS ON FOREST LAND

Discussions ensued regarding the proposal by Essex County Council to close the Lindsey Street spur to traffic, returning 45M2 of Forest Land, in exchange for junction improvements for vehicles travelling south at Lindsey Street / Palmers Hill, Epping which would require the dedication of a corresponding 45 M2 of Forest Land at Epping Town Green. Some Members raised concerns over this proposal as they felt the scheme should be restricted to stopping vehicular

movement over the Lindsey Street spur road fronting the Grade II War Memorial. and returning the road to Forest Land.

In response to a query, Members noted that the junction improvement works at Palmers Hill require Forest Land to be dedicated for highway purposes to allow HGVs to manoeuvre following the closure of the Lindsay Street spur. Essex County Council has also indicated that this junction improvement works may facilitate better traffic flow to a future housing development at nearby Stonards Hill, though proposals are at a very early stage. The Superintendent felt the overall neutral exchange of 45M2 of Epping Town Green between highway improvements and the restriction of the spur road to a footpath would address 35 years of ambition to restrict damage to verges and improve the setting of the war memorial. The Superintendent felt that a request for the closure of the spur road without reciprocal improvement at the alternative junction was unlikely to succeed and risked the loss Local Highway Partnership funding reserved for the current scheme. Members continued to harbour concerns over the proposal and advised the Superintendent to negotiate a way forward with the County Council restricted to the closure of the spur road only.

RESOLVED – that Members instruct the Superintendent to negotiate with Essex County Council to secure a Traffic Regulation Order to close the Lindsey Street Spur and return it to Forest Land.

16. CHANGES TO DOG CONTROL ORDERS AFFECTING EPPING FOREST

The Committee noted that the Clean Neighbourhoods and Environment Act 2005 (CN&EA 2005) gives Local Authorities the power to tackle irresponsible dog ownership and also replaced earlier legislation for dog fouling.

RESOLVED – that Members approve the continued use of Local Authority DCO's to September 2017, then PSPOs after their transition in October 2017

17. DEMOLITION OF DISUSED POULTRY SHEDS, WOODREDON ESTATE, EPPING FOREST

Members noted that the project was now complete and the demolition of four disused poultry sheds had been done.

RESOLVED – that Members approve the closure of the project.

18. SUPERINTENDENT'S UPDATE

Members received the Superintendent's apologies and wished him a speedy recovery.

The Committee received an on management and operational activities across the section since December 2017.

RESOLVED – that the update be received.

19. UPDATE CONCERNING THE EXTENSION OF DCOS AS PSPOS AT BURNHAM BEECHES

Members noted that at the January 2017 meeting of the Epping Forest and Commons Committee, Members authorised the Superintendent of The Commons to consult on extending the effect of the existing DCOs at Burnham Beeches beyond 30 November 2017 as PSPOs. The Committee noted the brief updated and thanked Officers for their continued hard work.

RESOLVED – that the update be received.

20. **SPORTS AND MISCELLANEOUS CHARGES FOR THE COMMONS**

The Committee were provided with a report reviewing the charges for sports facilities and miscellaneous items that are provided by The Commons Division and seeks approval for the proposed charges for 2017-18.

RESOLVED – that Members approved the charges.

21. **A REVIEW OF THE CONDITION OF STOKE COMMON SSSI BY NATURAL ENGLAND**

The Committee noted that Stoke Common Site of Special Scientific Interest (SSSI) was transferred for nil consideration, by South Bucks District Council (SBDC) into the ownership of the City of London in 2007 and is now protected in perpetuity according to the requirements of the City of London Corporation Open Spaces Act, 1878.

RESOLVED – that Members noted the update.

22. **THE COMMONS MANAGEMENT PRIORITIES 2017-18**

Members noted that each of the nine open spaces in the division has a comprehensive management plan and detailed work programmes to guide management activity over a 10 year period. The Committee noted the priorities.

Resolved – that Members approve the management priorities for The Commons for the period 2017-2018.

23. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

25. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

26. **NON-PUBLIC MINUTES**

RESOLVED – that the minutes be approved as an accurate record.

27. **JUBILEE RETREAT CHANGE OF PROVIDER OF STAFF WELFARE FACILITIES**

The Committee considered a report of the Director of Open Spaces.

28. **EPHING FOREST BUFFER LANDS - ANNUAL AGRICULTURAL HOLDINGS REVIEW**

The Committee considered a report of the Director of Open Spaces.

29. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

30. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent business.

The meeting ended at 12:50PM

Chairman

Contact Officer: Natasha Dogra
Natasha.Dogra@cityoflondon.gov.uk

Committees	Dated:
Open Spaces & City Gardens	17 July 2017
Hampstead Heath	17 July 2017
Epping Forest & Commons	3 July 2017
West Ham Park	17 July 2017
Subject: Open Spaces Business Plan annual report 2016/17	Public
Report of: Director of Open Spaces	For Information
Report author: Esther Sumner, Business Manager	

Summary

2016/17 was a year of development within the department. The programme approach gathered pace and delivered a number of successes including the new learning team, sales of surplus fleet which were invested in energy efficiency and disposals of surplus lodges. Sites have done well to continue to deliver excellent services (as reflected by our high customer satisfaction) while delivering these changes. Having reflected on the last year, this report identifies a number of areas for improvement.

Recommendation

Members are asked to note this report

Main Report

Background

1. The Open Spaces & City Gardens Committee approved the departmental business plan for 2016/17 in April 2016. This plan was based on:

- | | |
|-------------------------|---|
| Vision | <ul style="list-style-type: none">• Preserve and protect our world class green spaces for the benefit of our local communities and the environment |
| Charitable Objectives | <ul style="list-style-type: none">• Preservation of the open spaces• Provision for recreation and enjoyment of the public |
| Departmental Objectives | <ul style="list-style-type: none">• Protect and conserve the ecology, biodiversity and heritage of our sites• Embed financial sustainability across our activities by delivering identified programmes and projects• Enrich the lives of Londoners by providing a high quality and engaging educational and volunteering opportunities• Improve the health and wellbeing of community through access to green space and recreation |

2. These objectives were to be delivered and monitored through a series of key actions and performance indicators.

Current Position

3. This report includes a summary of progress against each key action in appendix 1 and the key performance indicators in appendix 2. Highlights from each site are presented in the next section. A separate report is made to the Port Health & Environmental Services Committee in respect to the Cemetery & Crematorium.
4. The Business Plan set some stretching actions to support our objectives which have been achieved. The Department continued to utilise the programmes approach which was first agreed in 2015. This approach promoted cross departmental working.
5. Learning Programme: The Learning Programme which saw the transformation of the learning services model across the department was mainstreamed as “business as usual” during the course of 16/17 having achieved a three year funding grant from the City Bridge Trust.
6. Sports Programme: A partnership arrangement was agreed with the Lawn Tennis Association to support tennis at West Ham Park and this has resulted in a substantial increase in tennis played there.
7. City of London Corporation (Open Spaces) Bill: the Bill has taken longer than first anticipated to go through Parliament, partly due to the referendum. The Bill will need to be revived for its Third Reading in the House of Commons after the 2017 General Election and may pass into law by the end of 2018.
8. Promoting our Services: Each division has considered additional income generation which has supported the Service Base Review savings. More recently the board has been focusing on the Events Policy.
9. Energy Efficiency: This programme has seen funds raised through the sale of surplus fleet and equipment invested back into renewable energy and energy saving projects, in particular solar panel installation projects at Hampstead Heath Lido and Harrow Road Changing rooms and changes to LED lighting at the Warren, Epping Forest and Parliament Hill Athletics track Hampstead Heath.
10. Fleet and Equipment Review: This programme identified surplus equipment which could be sold to support the energy efficiency programme and reduce maintenance costs. The programme has also examined the approach to fleet procurement and management, and a new policy has been agreed. Each Division is now required to produce its own Sustainable Fleet and Plant Management Plan to ensure a safe and cost effective fleet.
11. Wayleaves: A review of domestic wayleaves was successfully undertaken. for a valuation model for commercial wayleaves based on Non-Domestic Rate valuations is being piloted.
12. Lodges: Lodge reviews were carried out across the department and a number of properties were subsequently declared surplus at West Ham Park, Hampstead Heath and Epping Forest. A number of lodges (not on Open Spaces land) have generated capital receipts for the City, and two lodges at West Ham Park have been rented privately and two lodges at Epping Forest have been rented commercially..
13. Car Parks: This board supported the price reviews at Hampstead and Burnham Beeches. It has been closed down for now but should any further car park charges be introduced it will be reinstated to share best practice.

14. Cafes: A tendering process was undertaken for the cafes at Hampstead Heath, Highgate Wood and Queen's Park. Although a new operator was appointed there was significant public opposition and the operator withdrew. Following further consultation, the Hampstead Heath, Highgate Wood & Queen's Park Committee have now agreed to negotiate a new three year lease with the current operators. The Caddie House at Epping Forest has been successfully tendered.
15. Funding: This board was suspended pending new terms of reference and membership. It was re-established in May 2017.

Performance Indicators

16. The Performance Indicators are attached at Appendix 2. Members will note the mixed picture. With the exception of gas consumption, energy usage has increased. This is a cause for concern both in terms of environmental impact but also in terms of utility prices. This matter will be refer to the Energy Efficiency Board to consider more fully.
17. The H&S accident investigation target has also been missed with only 62% of accidents investigated within 14 days. The Health & Safety Manager has reviewed the incidents and has noted that indicator does not recognise the difference in approaches required between simple incidents and more complex or serious ones which may legitimately take longer than 14 days, or the complication of shift patterns in conducting an investigation. He is content that that the Department takes a robust and serious approach to accident investigation. Improvements to the indicator will be considered by the Health & Safety Improvement Group.
18. Sports performance has been mixed. West Ham Park have achieved significant increases in tennis court usage following the partnership with the LTA. There has been a decrease in football at Epping which in part reflects the loss of the Football Development Officer. New booking software was introduced part way through the year it is thought this has led to some inconsistencies in reporting.
19. The learning programme has performed strongly against targets.

Hampstead Heath, Highgate Wood & Queen's Park

20. The construction phase of the Hampstead Heath Ponds Project was successfully completed in October 2016.
21. Formative engagement with stakeholders and local interest groups has successfully contributed to the delivery of various projects across the Division.
22. To improve visitors experience when visiting the iconic Parliament Hill view point, works have been undertaken to install new benches, realign the path and address compaction to improve the grassland. In partnership with Heath & Hampstead Society, the Parliament Hill view point sign was updated as part of the project.
23. In September Heath Hands Volunteers celebrated achieving 100,000 hours of volunteering across Hampstead Heath, Highgate Wood and the Kenwood Estate.
24. The control of Oak Processionary Moth (OPM) and Massaria continues to be a focus for the Tree Team. 20 trees across the Division had OPM nests removed, and the affected trees were spayed this spring.
25. The Southern Counties Cross Country Championships took place in January. In May the Parliament Hill Athletics Track hosted the Highgate Harriers Night of the 10,000m. This was one of the qualifying events for the 2016 Rio Olympics, and was exceptionally well supported.

26. Community events continue to be held on Hampstead Heath, Highgate Wood and Queen's Park to promote culture, health, sport and wellbeing.
27. Highgate Wood and Queen's Park retained their Green Flag statuses for the 20th Consecutive year. They are two of only a handful of sites to have achieved a Green Flag award every year since the start of the scheme. Hampstead Heath also achieved a Green Flag for the 18th year. Golders Hill Park achieved a Gold London in Bloom award for the Hill Garden and Pergola, and was the overall category winner (Walled Garden Category). The Park also won Gold in the Large Park category for the 3rd year.

City Gardens

28. In addition to the day-to-day maintenance tasks needed to keep the City Gardens looking good, each year the team undertakes numerous planting and infrastructure improvements both within the gardens and on the highway. This year has been no exception with replanting and other works taking place at Postman's Park, Carter Lane and the Queen's Diamond Jubilee Garden, Tower Hill Garden and St Andrew's by-the-Wardrobe. Work has also continued apace on the public realm enhancement project at Aldgate, including 32 new street trees planted so far. And finally just within the past few months, work has taken place to reinstate Seething Lane Garden in the south-east of the City.
29. The team has been grateful for the continued support of Friends of City Gardens, whose fantastic work this year has included Open Squares Weekend, walks, talks, visits and activities across a range of green spaces and attended by over 700 visitors and the City in Bloom campaign. City in Bloom is an annual campaign that recognises the work of community groups, businesses and residents in making the Square Mile a greener place to live, work and visit.
30. The City Gardens apprentice has just started his 2nd year NVQ level 2 horticulture. He will shortly be joined by 4 other apprentices in the autumn, as part of the corporate initiative to support more young people in the workplace.
31. Awards – Green Flag and Green Heritage awards were retained both at Bunhill Fields. 7 awards in London in Bloom, including a special award for the new planting at the Beech Gardens in the Barbican, and a level 5 'outstanding' award for the Friends of CG in recognition of the amazing work they do. The team also achieved a silver gilt in Britain in Bloom – the national horticultural awards campaign.
32. Events – Festival Gardens hosted a very successful open air film screening in August, organised by Nomad Cinema and sponsored by both Brookfield Property Partners and Cheapside Business District. The event sold out and received very positive feedback from the sponsors, organisers and members of the audience. We are partnering with Nomad again this year and hoping to recapture the magic of last year's event.

West Ham Park

33. Tennis – refurbished tennis courts opened in June 2016 at the parks first "Give it a Go" day, partnership with the LTA continues to blossom – instrumental in recruitment of new coaches and in helping to build coaching programme, tournaments and active schools programme. Exceeded target of increasing tennis played on site by 65% since last year with 2823 hours played on court in 2016/17

34. Cricket Newham has been identified as a priority area for cricket development. The England and Wales Cricket Board (ECB) is already working extensively with London Borough of Newham, the Essex County Cricket Board, West Ham Park and a range of sports development partners to promote and develop the game in the borough. This is part of the ECB's national initiative to work with the communities of South Asian origin to build on their traditional high levels of interest and participation in cricket.
35. Originally founded in 2011 by Capital Kids Cricket, West Ham and Stratford Cricket Club (WHCC) continues to be popular with local children. Primarily based in West Ham Park, the club has grown from entering one team into the Essex Metropolitan Cricket League to now entering four teams across a range of age groups. It provides an important pathway to cricket for young people, over 200 local children attended their multi faith festival during summer of 2016
36. Horticultural highlights – 170m2 tennis court turned into a woodland walk, rose garden replanted with new roses & herbaceous to provide extended season of interest for people and wildlife and has been delighting visitors. Rotary Club of Newham donated and helped to plant 5,000 crocus bulbs on site. Keeping team have planted over 180m native hedging on site, as well as 11 new trees and relocated 15 pine trees.
37. Corporate volunteers – the park has worked in partnership with East London Business Alliance, utilising the enthusiasm of corporate volunteers from Lockton, JP Morgan and others to help to deliver key maintenance tasks in the park and gardens – spreading mulch, working in the wildlife gardens, painting bins, benches & railings in the playground

Epping Forest

38. A Policy Officer has been recruited to drive forward a Management Plan Strategy for Epping Forest.
39. The Environment Agency's provisional designation of High Risk for the Wanstead Park Lakes system continues to be challenged by Officers. A decision by the Environment Agency due in 2015 is awaited.
40. Scoping Reports have been completed for sub-Large Raised Reservoirs at Baldwins Pond and Birch Hall Park Pond which are expected to be subject to further regulation by Government. Project proposals are expected to be considered by Committee in September 2017
41. The Emergency Plan for Highams Park Large Raised Reservoir was subject to a desktop test scenario and was revised and updated based on the results.
42. A Master Plan to guide the future of the Wanstead park Grade II* Registered Park and Garden of Special Historic Interest has been developed with partners. Further changes are required following consultation with landowning partners.
43. A Floating Pennywort eradication programme at Perch Pond has temporarily prevented the refilling of The Ornamental Water.
44. As part of the Sports Programme, the Wanstead Flats 'Parklife' bid to the Football Foundation has passed Expression of Interest stages. Work is now underway on a Stage One bid, in partnership with the London Borough of Redbridge.
45. A range of Energy Efficiency measures totalling £150,000 and funded by the Fleet Disposal programme will see anti-glare window film, energy efficient lighting and Photovoltaic Panels installed during summer 2017.
46. A divisional vehicle replacement strategy is being developed as part of the wider Fleet and Equipment Review.

47. A commercial wayleave review is being piloted using Non-Domestic Rates valuations to calculate new crossover values.
48. The Lodge Residency Strategy is being implemented to ensure multi-skilled teams are available to each callout shift. Training including Emergency Plan; Local Authority Liaison Officer (LALO) and Deer Vehicle Collision skills have been completed.
49. Epping Forest was awarded full Museum Accreditation status by the Arts Council England during 2016/17. Accreditation framework in place.
50. The Epping Forest and Commons Committee declared a series of properties surplus for disposal as part of the Operational Property Review, and continues to consider further properties.
51. In-house management of Chingford Golf Course has been completed including a £50,000 refurbishment of the Caddie House building; course improvements; the appointment of a golf manager, the introduction of a new online booking system; online promotion via Group-On reward systems; the tendering of onsite catering and the attraction of a new cycle hire adjacent to the Caddie House.

The Commons

Kenley Common

52. Kenley Airfield sits within Kenley Common and is reputed to be the best preserved example of a World War II Fighter Airfield in Great Britain. Whilst the airfield itself is actively used the MOD the City's adjacent land contains many of the legally protected heritage features associated with it.
53. The Kenley Revival Project entered year two of the HLF funded programme. The project team was appointed in early 2016 and to date has worked closely with partner organisations to deliver all targets within budget and to the timescales agreed with the Heritage Lottery Fund. Highlights include the provision of the Kenley Revival website, delivery of the Kenley Heritage Day, development of the volunteers, learning/education and community archaeology programmes.
54. Planning consent was sought and granted to carry out conservation works on the site's blast pens and to move the monument to those who were killed during the Battle of Britain) to allow the restoration of an important blast pen.

Stoke Common Site of Special Scientific Interest.

55. Year 8 of the 10 year programme to restore the heathland habitat at Stoke Common was completed, having formerly been encroached upon by very dense secondary woodland. Natural England has recently reassessed Stoke Common and concluded that the City has achieved very substantial improvements in restoring the valuable heathland habitats since the site came into its ownership.

Burnham Beeches Special Area of Conservation

56. Local development in the vicinity of Burnham Beeches continues to be of primary concern. The City's Officers continue to work closely with several local planning authorities and Natural England to mitigate the impact of housing and other developments on the site. Several mitigation principles are being considered for incusing in Local Plans to protect the site from harm.

57. Officers continued to be engaged in the process of converting Dog Control Orders to Public Space Protection Orders. The public consultation process commenced January 2017 and is nearing conclusion.

Ashted Common National Nature Reserve.

58. Ashted Common has established a partnership approach with Surrey Wildlife Trust to graze the Common. The agreement provides excellent value for money and precisely the right type and number of cattle necessary to enhance the habitats found on the site. The team are also drawing up plans to extend grazing across more of the Common including the possible use of invisible fencing.

Corporate & Strategic Implications

59. Business plans demonstrate the link between the corporate plan and the activities of the department. The Open Spaces Business Plan contributes to:

- SA2: To provide modern, efficiency and high qualities local services, including policing, within the Square Mile for workers, residents & visitors
- SA3: To provide valued services, such as education, employment, culture and leisure to London and the nation
- KPP2: Improving the value for money of our services within the constraints of reduced resources
- KKP4: Maximising the opportunities and benefits afforded by our role in supporting London's communities
- KKP5: Increasing the outreach and impact of the City's cultural, heritage and leisure contribution of the life of London and the nation

Implications

60. **Finance:** The Open Spaces 2015/16 Service Based Review identified that £2,189,000 savings would be made over three years. Savings of £699k have been achieved in year 1 (2015/16). Savings of £721k were due to be delivered in 2016/17. Although the department managed to deliver to this reduced budget, the powers required to generate some of the savings have not yet been achieved and so alternative savings were substituted during the year. Further savings of £769k are required in 2017/18.

61. **Property:** the Open Spaces Department worked with the City Surveyor during the year to review property requirements. A number of properties were declared surplus. This work will continue.

62. **Health:** the activities of the Open Spaces Department contribute to the good health of our communities by providing facilities and opportunities for recreation, sport and wellbeing.

Conclusion

63. The Department performed well against targets in 2016/17, particularly in the face of financial challenges related to the delays in the Open Spaces Bill.

Appendices

- Appendix 1 – Key Actions
- Appendix 2 – Performance Indicators

Background Papers

Open Spaces Business Plan 2016/17-2019-20 (approved April 2016)

Esther Sumner

Business Manager, Open Spaces Department

T: 020 7332 3517

E: esther.sumner@cityoflondon.gov.uk

<u>Action</u>	<u>Detail</u>	<u>Proposed Milestones 16/17</u>	<u>Progress at year end</u>	<u>Statuses</u>
Departmental Objective 1: Protect And Conserve The Ecology, Biodiversity And Heritage Of Our Sites				
a) Continue to develop and implement strategies that direct the management of our open spaces	City Gardens Management Plan 2017 – 2021 to committee for approval – April 2017	City Gardens Management Plan 2017 – 2021 to committee for approval – April 2017	Plan was approved for consultation in April 2017.	GREEN
b) Develop and implement effective water management plans	Complete the Hampstead Heath Ponds Project	Engineering works completed – Oct 16	Engineering works completed on time (Oct 16)	COMPLETE
	Progress delivery of the Burnham Beeches pond embankments project	Consultants engaged to conduct biological survey – 2016/2017 Funding routes identified – 2016/17	Consultants' report received. Meeting arranged to consider recommendations to conserve/enhance biodiversity Professional assessment required to assess extent of project and associated costs Minor leak investigated in outflow and options currently being considered	RED – Timescales have slipped
Achieve museum accreditation and develop arising opportunities	Submit full Museum Accreditation application to Arts Council England for The View (Epping Forest Collection) Complete collections rationalisation programme Quantify visitor experience aspects of the museums accreditation	Museum Accreditation Submission – end May 2016	Full museum accreditation received. Framework for continued accreditation in place	COMPLETE
Departmental Objective 2: Embed Financial Sustainability Across Our Activities By Delivering Identified Programmes And Projects				

Deliver our Programmes and Projects, some of which will deliver departmental SBR savings	Develop and deliver our Programmes and Projects: <ul style="list-style-type: none"> ▪ Learning Programme ▪ Sports Programme ▪ City of London Corporation (Open Spaces) Bill ▪ Promoting Our Services Programme ▪ Energy Efficiency Programme ▪ Fleet and Equipment Review Programme ▪ Wayleaves Programme ▪ Lodges Review Programme ▪ Car Parks Programme ▪ Café's Programme ▪ Funding Programme 	Highlight reports to SLT monthly Quarterly reports at OP & CG, WHP, EF&CC, HH,HW&QP committees. 'Four monthly' reports to Port Health and Environmental Services Committee Sept and Jan budget meetings Financial Year End.	Programmes have progressed well although the Open Spaces Bill has been subject to delays. Car Parks and Learning have returned to Business As Usual. The Funding Programme was disbanded but restarted in May 2017. The Fundraising Programme was disbanded for a short while pending revised TOR and membership and reinstated in May 2017.	AMBER
Work with City Surveyors to deliver the outcome of the operational property assets review for realisation of income and reduction in revenue expenditure	Alternative use realised for West Ham Park Nursery Lodge Review: Properties confirmed as <ul style="list-style-type: none"> • Retain • Surplus for letting • Surplus for disposal Committee reports for properties identified as surplus for disposal and/or letting	Reports produced for relevant committees. Demolition of redundant toilet block - 2016/17	<ul style="list-style-type: none"> • WHP Nursery proposal progressing • Lodge Reviews complete • Further work on surplus properties will continue • Toilet block demolished 	GREEN
Actively engage in key corporate procurement opportunities	Active involvement in procurement process for COL's new building, repairs and maintenance (BRM) contract	Input into BRM Customer Working Group – regular meetings up until July 2017	Department has actively engaged with BRM contract and through the Land Management Category Board.	GREEN
Ensure sustainable provision	Assess and determine the most	Project Gateway submitted – early	In progress	GREEN

of the Cemetery and Crematorium service	efficient and effective way to replace the Crematorium's cremators	2017 for Gateway 1 / 2		
	Complete the soft and hard landscaping on the 'Shoot' Hard landscaping – 2016/17			COMPLETE
Departmental Objective 3: Enrich The Lives Of Londoners By Providing A High Quality And Engaging Educational And Volunteering Opportunities				
Embed the new Learning Programme across the Department	<p>Create, develop and establish the new Learning Team across the Department</p> <p>Deliver the CBT funded programme 'Green Spaces, Learning Places'</p> <p>Develop and implement monitoring and evaluation framework</p> <p>Obtain additional funding to support delivery and development of the Learning Programme</p>	<p>Recruitment completed to vacant posts – June 2016</p> <p>Deliver year 1, 2 and 3 targets for the four CBT funded projects – March 2017/2018/2019</p> <p>Appoint evaluation consultant to deliver framework - August 2016</p> <p>Develop and implement a fundraising plan</p>	<p>Complete</p> <p>In progress</p> <p>A new approach has been agreed with City Procurement following two unsuccessful tendering rounds</p> <p>Plan developed, delivery is in progress. One unsuccessful bid has been made – feedback received</p>	GREEN
Develop volunteering across our sites	Create and enable increased opportunities for 'supported' and 'unsupported' volunteering to assist in the delivery of our services	<p>New volunteering opportunities developed</p> <p>Training delivered and support given to volunteer groups to enable 'unsupported' volunteering</p>	<p>On-going</p> <p>Training was delivered to staff in October to develop their capacity to support</p>	GREEN

		(i.e. volunteering without a COL member of staff present) – ongoing.	volunteering.	
Departmental Objective 4: Improve The Health And Wellbeing Of Community Through Access To Green Space And Recreation				
Work with partners to create open spaces within the boundary of the City of London	Installation of a new landscape - Aldgate gyratory	<p>Eastern section - installation of mature trees and landscaping (April to July 2016)</p> <p>Western section – tree planting and installation of landscaping January 2017</p>	<p>Most sections complete, although it will be necessary to return to a few sections for further works</p> <p>Has been subject to delays</p>	AMBER
	Reinstatement of Finsbury Circus Garden.	Reinstatement proposals agreed - December 2016	Gateway process being undertaken for Garden restoration	AMBER
Secure funding and partnerships to deliver improved sport and recreation opportunities at our open spaces	<p>Work with partners to secure long term investment in our sports facilities that encourage our communities to get more active.</p> <p>Develop golf provision at Chingford Golf Course (CGC) through new in-house management</p>	<p>Refurbish tennis courts at Queens Park – AWP dependent</p> <p>Embed in-house golf course management - 2016</p>	<p>Included in AWP</p> <p>In house management now in place. Restructure pending to amalgamate with Football Grounds Management</p> <p>Expression of Interest agreed for participation in 'Parklife' funding programme</p>	GREEN
Departmental Objective 5: Improve Service Efficiency And Workforce Satisfaction				
Ensure the health and welfare of our skilled and	Deliver our workforce Plan and liP Action Plans	Departmental learning programme developed – July annually	Complete	GREEN

motivated staff	Support the implementation of the Wellbeing Strategy and the framework of: Connect, Be Active, Take Notice, Learn, Give	<p>Deliver actions within the Workforce and liP plans - within their identified timelines</p> <p>Establish divisional 'wellbeing champions' – Nov 2016</p>	<p>In progress</p> <p>Not undertaken</p>	
Make more effective use of IT and adopt 'smarter' ways of working	Support the implementation of the Corporate Joint Network refresh programme, End User Device Refresh and Ways of Working / Accommodation programme	Move from Irish Chambers to Guildhall – End 2016	Date of move TBC	AMBER
	Maximise opportunities for web based bookings and End Point of Sale systems	<p>Online booking for golf at Chingford – Spring 2016</p> <p>Partner with CHL in EPOS procurement – March 2017</p>	<p>Online golf booking is now live</p> <p>EPOS procurement delayed, opportunities to be explored</p>	AMBER

This page is intentionally left blank

Appendix 2 -PERFORMANCE INDICATORS

To assist in developing and driving a performance management culture across the service and enabling staff to plan ahead to deliver ‘continuous improvement’, twenty four performance indicators have been set. □
These indicators are SMART and challenging and set targets for the next three years. These performance indicator targets should be reviewed annually and future year’s targets considered against the previous year’s annual performance

PI No:	Description	Frequency Measure	2015/16 Actual Performance	2016/17 Performance Target	2016/17 Actual (annuals)		2017/18 Performance Target	2018/19 Performance Target
PI 1	Retain 15 Green Flags and improve the overall band score achieved across our Green Flag sites by 2018/2019	Annual	15 green flag sites overall band scores 46% = 80+ 27% = 75 – 79 27% = 70 - 74	Same as 2015/16	ACHIEVED 15 green flag sites overall band scores 53% = 80+ 27% = 75 – 79 20% = 70 - 74		Same as 2015/16	15 green flag sites overall band score 53% = 80+ 27% = 75 – 79 20% = 70 - 74
PI 2	Retain 12 green heritage awards and increase this to 13 sites by 2018/19	Annual	12 Green Heritage Awards	12 Green Heritage Awards	ACHIEVED 12 Green Heritage Awards		12 Green Heritage Awards	13 Green Heritage Awards
PI 3	Achieve our Departmental net local risk budget.	Annual at year en	Underspent of £885,000	Original Budget £10,347,000	Underspend/o ver achieved income of £768,282		£9,578,000	£9,578,000
PI 8	Reduce utility consumption (electric)	Annual	1717626 Kw/hrs	2.5% reduction on 2015/16 performance	MISSED 1815781 (+5.7%)		2.5% reduction on 2016/17 performance	2.5% reduction on 2017/18 performance
PI 8	Reduce utility consumption (gas)	Annual	3739886 Kw/hrs	2.5% reduction on 2015/16 performance	ACHIEVED 3439608 (-8%)		2.5% reduction on 2016/17 performance	2.5% reduction on 2017/18 performance
PI 9	Reduce fuel consumption (white & red diesel)	Annual	61308 litres	% reduction on 2015/16 performance	MISSED 67931 (+10.8%)		5% reduction on 2016/17 performance	5% reduction on 2017/18 performance
PI 9	Reduce fuel consumption (petrol)	Annual	1995 litres	% reduction on 2015/16 performance	MISSED 2064 (+3.5%)		5% reduction on 2016/17 performance	5% reduction on 2017/18 performance
PI 9	Reduce fuel consumption (small fuels)	Annual	13627 litres	% reduction on 2015/16 performance	MISSED 14201 (+4.2%)		5% reduction on 2016/17 performance	5% reduction on 2017/18 performance
PI 10	Increase electricity generation	Annual	51117 Kw/hrs	Two additional buildings generating 50KWH each	MISSED 44861 (-12.2%)		A further two additional buildings generating 50KWH each	A further two additional buildings generating 50KWH each
PI 14	Increase the directly and indirectly supervised volunteer hours	Annual at year end	Not applicable - new measure	To establish the baseline	43,140		2016/17 performance plus 5%	2017/18 performance plus 5%
PI 15	Increase the amount of unsupervised volunteer work hours.	Annual at year end	Not applicable - new measure	To establish the baseline	16,401		2016/17 performance plus 5%	2017/18 performance plus 10%
PI 19	Increase the percentage of customers surveyed as part of the 60 second survey or similar that stated the ‘overall rating’ of the open space as ‘very good or excellent’.	Annual	2015 = 69%	75%	ACHIEVED 88%		2016/17 performance plus 5%	2017/18 performance plus 5%
PI 20	Increase the number of ‘visitors’ to the Open spaces webpages.	Annual	534,728	2015/16 performance plus 10% = 588,201	ACHIEVED 588201		2016/17 performance plus 10%	2017/18 performance plus 10%

STAFFING INDICATORS

		Frequency Measure	2015/16 Actual Performance	2016/17 Performance Target	2016/17 Actual (annuals)		April-Sept		Oct-March	2017/18 Performance Target	2018/19 Performance Target
PI 21	Increase the percentage of H&S accidents that are investigated within 14 days.	Updates every six months. Annual at year end	Feb 15 to Jan 16 = 71%	80%	MISSED 62%		66%		59%	83%	86%

		Frequency Measure	2015/16 Actual Performance	2016/17 Performance Target	2016/17 Actual (annuals)	Q1 April-June	Q2 July-Sept	Q3 Oct-Dec	Q4 Jan-March	2017/18 Performance Target	2018/19 Performance Target
PI 22	Reduce the average number of Full Time Employee (FTE) working days lost per FTE due to short term sickness absence.	Updates every quarter. Annual February to January	Feb 2015 to Jan 2016 = 3.6 days Short-Term FTE Working Days Lost per FTE	3.45 days FTE Working Days Lost per FTE	ACHIEVED Feb 2016-Jan 2017 = 3.2 FTE Working Days Lost per FTE	0.81	0.87	0.91	Not available	3.3 days FTE Working Days Lost per FTE	3.2 days FTE Working Days Lost per FTE
PI 23	Reduce the average number of FTE working days lost per FTE due to long term sickness absence.	Updates every quarter. Annual February to January	Feb 2015 to Jan 2016 = 2.43 days Long-Term FTE Working Days Lost per FTE	2.4 days FTE Working Days Lost per FTE	MISSED Feb 2016 to Jan 2017 = 2.68 days Long-Term FTE Working Days Lost per FTE	0.72	0.74	0.61	Not available	2.35 days FTE Working Days Lost per FTE	2.30 days FTE Working Days Lost per FTE
PI 24	Increase the percentage of Open Space's staff who state they are at least satisfied with their workplace in the annual staff wellbeing survey.	Annual	90.22%	92%	Survey not undertaken					94%	95%

SPORTS BOARD

PI No:	Description	Frequency Measure	2015/16 Actual Performance	2016/17 Performance Target	2016/17 Actual		April - September		October- March	2017/18 Performance Target	2018/19 Performance Target
PI 16	Increase the amount of tennis played across our sites.	Update at six months. Annual at year end. Court Hours usage by adults & concessions:	WHP: 1000 adults 500 by concessions.	WHP: increase court hours used by 65% = 2475 hrs	ACHIEVED 1822 Adults, 993 Concess, (total 2815)		1401 Adults 512 Concess		421 Adults, 481 Concess	WHP: increase court hours used by 40% on 2016/17 actual	WHP: increase court hours used by 25% on 2017/18 actual
			Parliament Hill: 6523 Adults 3799 Concessions	Parliament Hill : Adults 5% = 6849 hrs Concessions 5% = 3899	MIXED Parliament Hill: 6,677 Adults 4,266 Conc U/K 591		3,718 Adults 2,733 Conc 591 Unknown		2,959 Adults 1,493 Conc	Parliament Hill: increase court hours by 5% each for adults and concessions on 2016/17 actual	Parliament Hill: increase court hours by 5% each for adults and concessions on 2017/18 actual
			Golders Hill Park: Adults 1734 Concessions 914	Golders Hill Park: Adults 5% = 1820 Concessions 5% = 960	MISSED Golders Hill Park: Adults 1306 Conc 798		1,046 Adults 278 Conc		260 Adult 520 Conc	Golders Hill Park: increase court hours by 5% each for adults and concessions on 2016/17 actual	Golders Hill Park: increase court hours by 5% each for adults and concessions on 2017/18 actual
			Queens Park: 2960 Adults 785 Concessions	Queens Park: Adults 5% = 3108 Concessions 5% = 824	MIXED Queens Park: 3585 Adults 585 Conc U/K 439		2,451 Adults 467 Conc 439 Unknown		1134 Adult 118 Conc	Queens Park: increase court hours by 5% each for adults and concessions on 2016/17 actual	Queens Park: increase court hours by 5% each for adults and concessions on 2017/18 actual
PI 17	Increase the amount of football played across our sites.	Update at six months. Annual after year end All data is 14/15. For all sites 15/16 data to be added after year end.	WHP = 59 bookings to end of football season.	WHP increase bookings by 10% on 2015/16 actual = 65 bookings	ACHIEVED Total of 91 bookings		44 bookings (24 training sessions and 20 matches)		22 adult, 3 school and 22 junior	WHP increase bookings by 5% on 2016/17 actual	WHP increase bookings by 5% on 2017/18 actual
			3260 bookings to end of football season.	Epping maintain bookings at 2015/16 level = 3260	MISSED 3045 Bookings		Football season starts in October		3045 Bookings	Epping increase bookings by 2% on 2016/17 actual	Epping increase bookings by 5% on 2017/18 actual
			Heath Extension = Adult 2 bookings Junior 102 bookings	Heath Extension increase adult bookings by 5% = 2 bookings. Maintain level of junior bookings at 2015/16 actual = 102 bookings	ACHIEVED 154 bookings		32 Bookings		122 Bookings	Heath Extension increase adult bookings by 5% and maintain level of junior bookings on 2016/17 actual	Heath Extension increase adult bookings by 5% and maintain level of junior bookings on 2017/18 actual

			Parliament Hill = Adult & concession 15 bookings	Parliament Hill increase adult and concession bookings by 5% on 2015/16 actual = 16 bookings	MISSED 6 bookings		Football season starts in October		6 bookings	Parliament Hill increase adult and concession bookings by 5% on 2016/17 actual	Parliament Hill increase adult and concession bookings by 5% on 2017/18 actual
			Highgate Wood = Adult 48 bookings	Highgate Wood increase adult bookings by 5% on 2015/16 actual = 51 bookings	MISSED 43 bookings		Football season starts in October			Highgate Wood increase adult bookings by 5% on 2016/17 actual	Highgate Wood increase adult bookings by 5% on 2017/18 actual
PI 18	Increase the number of golf visits at Chingford Golf Course.	Update at six months. Annual at year end	2014/15 the recorded number of visits was 22,000	Establish a baseline figure	19169		8653		10516	Increase 2016/17 baseline figure by 5%	Increase 2017/18 performance by 5%

CEMETERY AND CREMATORIUM

PI No:	Description	Frequency Measure	2015/16 Actual Performance	2016/17 Performance Target	2016/17 Actual	April-July	Aug-Nov	Dec-March		2017/18 Performance Target	2018/19 Performance Target
PI 4	Increase our market share of burials in relation to the Cemetery and Crematorium's seven neighbouring Borough's	Updates every four months. Annual at year end	6.90%	2015/16 performance plus 0.4% = 7.03%	ACHIEVED 7.5%	8.20%	7.20%	7		2016/17 performance plus 0.5%	2017/18 performance plus 0.5 %
PI 5	Increase the number of burials	Updates every four month. Annual at year end	866	2015/16 performance plus 2.5% = 888	MISSED 868	296	262	310		2016/17 performance plus 2.5%	2017/18 performance plus 2.5 %
PI 6	Increase the number of cremations	Updates every four month. Annual at year end	2519	2015/16 performance plus 1.5% = 2557	MISSED 2540	815	765	960		2016/17 performance plus 1.5%	2017/18 performance plus 1.5%
PI 7	As a minimum, achieve local risk Cem & Crem inc	Updates every four month. Annual at year end	Over achievement of income	Original Budget (£4,470,000)	Over achievement of income £452,787					(£4,521,000) 16/17 original budget plus £51k SBR saving)	-£4,521,000

LEARNING PROGRAMME

PI No:	Description	Frequency Measure	2015/16 Actual Performance	2016/17 Performance Target	2016/17 Actual		April - September		October-March	2017/18 Performance Target	2018/19 Performance Target
PI 11	Increase the percentage of Learning Programme participants who are more knowledgeable about the natural history of our open spaces.	Update at six months. Annual at year end	Not Applicable - new measure	70% of participants surveyed	ACHIEVED 86% of participants surveyed		99% of those surveyed		73%	80% of participants surveyed	85% of participants surveyed
PI 12	Increase the percentage of new participants in the Learning Programme who report their intention to visit our open spaces with their families	Update at six months. Annual at year end	Not Applicable - new measure	50% of participants surveyed	ACHIEVED 93% of participants surveyed		Formal measure not in place		93%	60% of participants surveyed	70% of participants surveyed

PI 13	Increase the percentage of Learning Programme participants who are from Black and Minority Ethnic or under-represented groups	Update at six months. Annual at year end	Not Applicable - new measure	40% of participants surveyed	ACHIEVED 45% of participants surveyed		56% BME		34%	50% of participants surveyed	55% of participants surveyed
-------	---	---	------------------------------	------------------------------	--	--	---------	--	-----	------------------------------	------------------------------

This page is intentionally left blank

Committees:	Dates:
Epping Forest & Commons Committee - For Information	3 July 2017
Open Spaces Committee - For Information	17 July 2017
West Ham Park Committee - For Information	17 July 2017
Hampstead Heath, Queens Park and Highgate Wood Committee - For Information	17 July 2017
Subject: Open Spaces Events Policy	Public
Report of: Director of Open Spaces	For Information
<p style="text-align: center;">Summary</p> <p>As part of the ongoing preparations for the passage of Open Spaces Bill through Parliament, we are required to develop a formal events policy.</p> <p>This report provides an update on the proposals to develop proposals and consult our communities. It is proposed the consultation takes place from autumn 2017 to early 2018 with the local Consultative Groups. This would allow the events policy to then be considered by each Committee prior to the spring.</p> <p>Recommendation</p> <p>Members are asked to note the report.</p>	

Main Report

Background

1. The Open Spaces Bill is currently moving through parliamentary process.
2. The provisions of the Open Spaces Bill require that the Open Spaces Department have a formally established Events Policy for each of our sites, and that this policy be consulted upon.
3. There is a strong history of events at our Open Spaces. The policy framework which is being developed will draw upon previous experience licensing and running events, the existing legal obligations for each site and the requirements of the Open Spaces Bill.

Current Position

4. In recognition of the differing characters of the open spaces and heritage assets managed by the City of London Corporation, it is proposed that the principles of a departmental policy framework is established supported by site specific policies.

Consultation and Committee process

5. It is proposed that the events policy framework and site specific policies be subject to consultation with local consultative groups before being submitted to each Committee for approval early in 2018.

Hampstead Heath Consultative Committee	9 October 2017	Local Consultation
Highgate Wood Consultative Group	1 November 2017	Local Consultation
Queen's Park Joint Consultative Group	1 November 2017	Local Consultation
Burnham Beeches Consultation Group	TBC January 2018	Local Consultation
West Wickham, Spring Park and Coulsdon Commons Consultative Group	TBC January 2018	Local Consultation
Ashted Common Consultative Committee	23 January 2018	Local Consultation
Epping Forest Consultative Group	TBC	Local Consultation
West Ham Park Committee	5 February 2018	Committee approval
Open Spaces & City Gardens Committee	5 February 2018	Committee approval
Hampstead Heath, Highgate Wood & Queen's Park Committee	21 February 2018	Committee approval
Epping Forest & Commons	12 March 2018	Committee approval

6. Members will be aware that the Epping Forest Consultative Group has not yet been formally established. It is anticipated that this group will be established later this year and will therefore be able to be consulted on the events policy framework and Epping Forest site specific policy.
7. West Ham Park does not have a consultative group but benefits from local representatives sitting on the Committee. The West Ham Park Manager will supplement the Committee process with consultation with the Friends Group.
8. Should there be any substantive issues raised during the course of the consultation process, it may be necessary to extend these timeframes or consider additional meetings.

Conclusion

9. The creation of a formally approved events policy is an opportunity for the department to codify practice, create greater clarity and transparency, and most importantly, to ensure that each of our sites is protected.

Esther Sumner

Business Manager, Open Spaces

T: 020 7332 3517

E: esther.sumner@cityoflondon.gov.uk

This page is intentionally left blank

Committee(s):	Date(s):
Epping Forest & Commons Committee	3 July 2017
Subject: Cyclical Works Programme Bid – 2018/19	Public
Report of: City Surveyor CS: 234/17	For Information
<p>Summary</p> <p>This report sets out a provisional list of cyclical projects being considered for properties under the management of Epping Forest and Commons Committee under the “cyclical works programme”.</p> <p>The draft cyclical project list for 2018/19 totals approximately £1.46m and if approved will continue the on-going programme in the maintenance of the property and infrastructure assets.</p> <p>Recommendation</p> <ul style="list-style-type: none"> • That your Committee notes the content of this report 	

Main Report

Background

1. The total value of the approved projects for the 17/18 cyclical works programme (CWP) for the Epping Forest and Commons Committee was £1.35m which consisted of 112 projects.
2. The Director of Open Spaces has requested that your Committee be provided with a preview of the likely works list in 2018/19 for Epping Forest and Commons.

Current Position

3. The attached list at Appendix A is a provisional list of projects for Epping Forest, City Commons and Burnham Beeches under consideration for 2018/19.
4. The information for the bid has been taken from the 20 years for each property within the Estate; the 20 year plans are regularly updated in conjunction with the Superintendent and their management team to ensure they are as accurate as possible.
5. It should be noted that this provisional list for 2018/19 is subject to a final review prior to presentation to the Corporate Asset sub-Committee in October

2017 and consideration by the Resource Allocation sub-Committee at the beginning of 2018.

Prioritisation of Projects

6. The project prioritisation model developed for the cyclical works programme has been applied to projects identified from forward cyclical maintenance/replacement plans of the Barbican Centre, GSMD and the Corporate Properties under the City Surveyors control.
7. Essential Projects for consideration of including within the bid list are ranked in order of priority according to the following criteria and scoring mechanism.
 - Health, Safety & Security (weighting 5)
 - COL Reputational (weighting 4)
 - Maintaining Income Stream (weighting 4)
 - Assets Performance (weighting 5)
 - Client Feedback (weighting 2)
8. The cyclical works programme Peer Review Panel, chaired by the Financial Services Director has met twice to consider the draft prioritisation of projects across all Departments. The panel has provided a “sense check” to ensure that the prioritisation ranking reflected in the Prioritisation model has been rigorously and consistently applied and that the outcomes in terms of prioritisation align to the City’s strategic aims and objectives.

Corporate & Strategic Implications

9. The proposals contained within the attached appendix list support the theme “Protects, promotes and enhances our environment” within the City Together Strategy.
10. Once agreed the projects relating to the cyclical works programme will be reviewed to reflect strategic asset management decisions and the wider corporate objectives to ensure that the City can meet its overall criteria relative to the management of its property assets.

It is intended that Epping Forest, City Commons and Burnham Beeches benefit from the provisional 2018/19 cyclical works programme as follows:

Epping Forest	£905,900	62%
City Commons	£387,740	26%
Burnham Beeches	£170,000	12%
	£1,463,640	

Conclusion

11. The attached provisional list of work for 2018/19 with an indicative value of £1.46m allows the on-going cyclical repairs and maintenance of the City's Operational estate at Epping Forest, City Commons and Burnham Beeches in particular to continue.

Appendices

- Appendix A - Provisional Cyclical Works Programme 2018/19

A Hurley
Head of FM - Assistant Director
0207 3321069
Alison.Hurley@cityoflondon.gov.uk

This page is intentionally left blank

Appendix A - CWP 18/19 - Actual List

Epping Forest

Property	Location	Project Title	Cost
Epping Forest	1 East Lodge, The Warren	DOORS REPLACEMENT	£4,000
Epping Forest	1 East Lodge, The Warren	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	1 Jubilee Retreat, Bury Road	BOILER REPLACEMENT	£5,500
Epping Forest	1 Keepers Lodge, Goldings Hill	DOORS REPLACEMENT	£4,000
Epping Forest	1 Keepers Lodge, Goldings Hill	EXTERNAL DECORATIONS	£3,000
Epping Forest	1 Keepers Lodge, Wakes Arms	GUTTER LINING	£3,000
Epping Forest	1 Keepers Lodge, Wakes Arms	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	1 Keepers Lodge, Wanstead Park	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	1 Pauls Nursery, High Beach	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	1 West Lodge, The Warren	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	1, 2, 3 Jubilee Retreat	DRIVEWAY OVERHAUL	£3,500
Epping Forest	2 East Lodge, The Warren	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	2 East Lodge, The Warren	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	2 Keepers Lodge, Goldings Hill	EXTERNAL DECORATIONS	£3,000
Epping Forest	2 Keepers Lodge, Wakes Arms	GUTTER LINING	£3,000
Epping Forest	2 Keepers Lodge, Wakes Arms	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	2 Keepers Lodge, Wanstead Park	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	2 Pauls Nursery, High Beach	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	2 West Lodge, The Warren	DOORS REPLACEMENT	£4,000
Epping Forest	2 West Lodge, The Warren	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	46 The Plain	ROOF REPLACEMENT	£7,000
Epping Forest	46 The Plain	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	48 The Plain	DOORS REPLACEMENT	£4,000

Epping Forest	48 The Plain	RAINWATER GOODS REPLACEMENT	£3,500
Epping Forest	Bushwood Lodge, Bush Road	BOILER REPLACEMENT	£5,500
Epping Forest	Butlers Retreat, Rangers Road	EXTERNAL DECORATIONS	£10,000
Epping Forest	Butlers Retreat, Rangers Road	ROOF SURVEY	£2,500
Epping Forest	Changing Rooms A & B, Aldersbrook Road	FLOORING REPLACEMENT	£2,500
Epping Forest	Changing Rooms A & B, Aldersbrook Road	SHOWER FITTINGS REPLACEMENT	£5,500
Epping Forest	Chingford Golf Course	EXTERNAL DECORATIONS	£2,500
Epping Forest	Copped Hall General	HERITAGE LANDSCAPE WORKS	£10,000
Epping Forest	Dairy Farm, High Beech	BOILER & RADIATOR REPLACEMENT	£13,000
Epping Forest	Dairy Farm, High Beech	EXTERNAL DECORATIONS	£6,000
Epping Forest	Dairy Farm, High Beech	EXTERNAL DECORATIONS (GARAGE)	£2,500
Epping Forest	Drinking Fountains, Horse Troughs & Milestones	CHINGFORD PLAIN CATTLE TROUGH RENOVATION	£9,500
Epping Forest	Drinking Fountains, Horse Troughs & Milestones	CATTLE TROUGH AND DRINKING FOUNTAINS OVERHAUL	£5,500
Epping Forest	Durning Lawrence Drinking Fountain Rear of Butlers Retreat	DRINKING FOUNTAIN OVERHAUL	£12,000
Epping Forest	East Lodge, Shaftesbury	EXTERNAL DECORATIONS	£3,500
Epping Forest	Garage Workshop, The Warren	HEAT SOURCE REPLACEMENT	£16,000
Epping Forest	Garage Workshop, The Warren	VEHICLE HOIST OVERHAUL	£2,500
Epping Forest	Garage Workshop, The Warren	FLOORING PAINTED	£2,500
Epping Forest	General	CAR PARK & ROAD OVERHAUL	£100,000

Epping Forest	General	FOOTPATH & PAVING REPLACEMENT	£12,000
Epping Forest	General	RESERVOIR SUPERVISION	£6,000
Epping Forest	General	DRAINAGE WORKS	£50,000
Epping Forest	General	BRIDGE & CULVERTS INSPECTION	£14,500
Epping Forest	General	FENCING OVERHAUL	£20,000
Epping Forest	Great Gregories Farm Barn	ROOF SKYLIGHT REPLACEMENT	£12,000
Epping Forest	Groundsmans Residence, Capel Road	ROOF REPLACEMENT	£13,000
Epping Forest	Highams Park Historic Landscape	POND/WHARVING RELINING (INCLUDES WHARFING)	£60,000
Epping Forest	Hostel (Ravensmead) FSC	KITCHEN REFURBISHMENT	£12,000
Epping Forest	Hostel (Ravensmead) FSC	RADIATORS & PIPEWORK REPLACEMENT	£12,000
Epping Forest	Information Centre	EXTERNAL DECORATIONS	£7,000
Epping Forest	Information Centre	INTERNAL DECORATIONS	£8,500
Epping Forest	Information Centre	RECEPTION DESK REPLACEMENT	£12,000
Epping Forest	Information Centre	TOILET REFURBISHMENT	£18,000
Epping Forest	Information Centre	KITCHEN REFURBISHMENT	£5,000
Epping Forest	Information Centre	EXTERNAL LIGHTING REPLACEMENT	£12,000
Epping Forest	Information Centre	SECURITY ALARM REPLACEMENT	£2,000
Epping Forest	Ivydene, Forest Side	DOORS REPLACEMENT	£4,000
Epping Forest	Keeper's Lodge, Baldwins Hill	SEWAGE PLANT REPLACEMENT	£36,000
Epping Forest	Keeper's Lodge, Baldwins Hill	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	Keeper's Lodge, Baldwins Hill	DOORS REPLACEMENT	£4,000
Epping Forest	Keeper's Lodge, Baldwins Hill	KITCHEN REFURBISHMENT	£11,000
Epping Forest	Keepers Lodge, Rangers Road	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	Knighton Wood Historic Landscape	POND/WHARVING RELINING (INCLUDES WHARFING)	£20,000
Epping Forest	Mess Room, The Warren	KITCHEN REFURBISHMENT	£10,000

Epping Forest	Mess Room, The Warren	SHOWER REFURBISHMENT	£8,000
Epping Forest	Mill Plain, Oak Hill	LANDLORDS LIGHTING & POWER REWIRE	£6,000
Epping Forest	Mill Plain, Oak Hill	DOORS REPLACEMENT	£4,000
Epping Forest	Museum Store	CCTV REPLACEMENT	£2,500
Epping Forest	Nursery Cottage	EXTERNAL DECORATIONS	£1,200
Epping Forest	Office, The Warren	FLOORING REPLACEMENT	£35,000
Epping Forest	Office, The Warren	ACCESS CONTROL SYSTEM REPLACEMENT	£7,000
Epping Forest	Office, The Warren	EXTERNAL DECORATIONS	£18,000
Epping Forest	Oil Store, Field Study Centre	DOORS & WINDOWS REPLACEMENT	£1,200
Epping Forest	Public Toilets, High Beech	ROOF REPLACEMENT	£9,500
Epping Forest	Public Toilets, High Beech	WINDOWS & DOORS REPLACEMENT	£8,500
Epping Forest	Queen Elizabeth Hunting Lodge	EXTERNAL LIMEWASH & OVERHAUL	£19,000
Epping Forest	Queen Elizabeth Hunting Lodge	INFILL PANELS LIME DAUB OVERHAUL	£5,000
Epping Forest	Senior Tutors Hse (Buxton)	BOILER REPLACEMENT	£3,500
Epping Forest	Senior Tutors Hse (Buxton)	FLOORING REPLACEMENT	£7,000
Epping Forest	South Lodge, The Warren	EXTERNAL DECORATIONS	£3,500
Epping Forest	Stable Block, The Warren	EXTERNAL DECORATIONS	£4,000
Epping Forest	Teaching Block	KITCHEN REFURBISHMENT	£7,000
Epping Forest	The Glen, Forest Side	DOORS REPLACEMENT	£4,000
Epping Forest	The Temple, Wanstead Park	TOILETS REFURBISHMENT (PUBLIC)	£15,000
Epping Forest	Wanstead Flats General	WHARFING RELINING FAILURE	£40,000
Epping Forest	Wardens Hse (Harting)	EXTERNAL DECORATIONS	£3,500
Epping Forest	West Lodge, Shaftesbury	EXTERNAL DECORATIONS	£3,500
Epping Forest	West Lodge, Shaftesbury	LANDLORDS LIGHTING & POWER REWIRE	£6,000

£906,000

City Commons

Property	Location	Project Title	Cost
City Commons	1 and 2 Farthingdown Cottage	ROOF REPLACEMENT	£7,000
City Commons	1 Farthingdown Cottage	DAMP PROOFING FROM ADJACENT GARDEN	£10,000
City Commons	1 Farthingdown Cottage	EXTERNAL DECORATIONS	£4,000
City Commons	1 Farthingdown Cottage	FENCING REPLACEMENT	£3,500
City Commons	1 Farthingdown Cottage	KITCHEN REFURBISHMENT	£8,000
City Commons	1 Farthingdown Cottage	PARTY WALL & BLOCK WALL POINTING	£5,000
City Commons	1 Farthingdown Cottage	PATIO REPLACEMENT	£2,500
City Commons	2 Farthingdown Cottage	EXTERNAL DECORATIONS	£4,000
City Commons	2 Farthingdown Cottage	KITCHEN REFURBISHMENT	£8,000
City Commons	1 Merlewood Close	EXTERNAL DECORATIONS	£2,000
City Commons	1 Merlewood Close	SECURITY ALARM REPLACEMENT	£1,200
City Commons	2 Merlewood Close	EXTERNAL DECORATIONS	£2,000
City Commons	3 Merlewood Close	EXTERNAL DECORATIONS	£2,000
City Commons	3 Merlewood Close	KITCHEN REFURBISHMENT	£8,000
City Commons	77a Broadhurst Road, Ashted Common (Staff Lodge)	EXTERNAL DECORATIONS & SOFFITS	£5,000
City Commons	Ashted Common General	CONSERVATION WORKS FOLLOWING QUINQUENNIAL INSPECTION	£2,500
City Commons	Classroom/Store, Merlewood Estate Yard	EXTERNAL DECORATIONS	£5,000
City Commons	Classroom/Store, Merlewood Estate Yard	INTERNAL DECORATIONS	£3,500
City Commons	Coulsdon Common General	FOOTWAY PAVING REPLACEMENT	£6,000
City Commons	Coulsdon Common General	PLUMBING REPLACEMENT FOR FOUNTAIN	£2,000

City Commons	Coulsdon Common General	CONSERVATION WORKS FOLLOWING QUINQUENNIAL INSPECTION	£2,000
City Commons	Estate Yard Office, Ashtead Common	DOOR ENTRY SYSTEM REPLACEMENT	£5,200
City Commons	Estate Yard Office, Ashtead Common	DISABLED PLATFORM HOIST REPLACEMENT	£2,000
City Commons	Estate Yard Office, Ashtead Common	FLOORING REPLACEMENT (OFFICE)	£5,000
City Commons	Estate Yard Office, Ashtead Common	EXTERNAL DECORATIONS (INC METAL SHUTTERS)	£20,000
City Commons	Estate Yard Office, Ashtead Common	TOILET/SHOWER REFURBISHMENT	£15,500
City Commons	Farthingdown & New Hill General	CORPORATE IMAGE BOARDS REPLACEMENT	£7,000
City Commons	General	MINOR BRIDGES OVERHAUL	£6,000
City Commons	General	VENTILATION AND EXTRACTION SYSTEM REPLACEMENT (LODGES)	£5,000
City Commons	Keeper's Cottage, 90 Kenley Lane	KITCHEN REFURBISHMENT	£9,200
City Commons	Keeper's Cottage, 90 Kenley Lane	PAVING REPLACEMENT	£6,000
City Commons	Keepers Cottage, Merlewood Estate	WINDOW & DOOR REPLACEMENT	£12,000
City Commons	Keepers Cottage, Merlewood Estate	EXTERNAL DECORATIONS	£3,500
City Commons	Keepers Cottage, Riddlesdown Common	EXTERNAL DECORATIONS	£3,500
City Commons	Keepers Cottage, Riddlesdown Common	FENCING REPLACEMENT	£5,000
City Commons	Keepers Cottage, Riddlesdown Common	CONSERVATORY OVERHAUL	£3,000
City Commons	Kenley Common General	HARD SURFACING REPLACEMENT	£9,500
City Commons	Kent Gate Cottage, 141 Addington Road	EXTERNAL DECORATIONS	£6,500
City Commons	Kent Gate Cottage, 141 Addington Road	BATHROOM REFURBISHMENT	£7,000
City Commons	Merlewood Estate Office	EXTERNAL DECORATIONS	£4,000
City Commons	Merlewood Estate Office	ROOF REPLACEMENT	£36,000

City Commons	Merlewood Estate Office	LANDLORDS LIGHTING & POWER REWIRE	£12,000
City Commons	Merlewood Estate Office	INTERNAL DECORATIONS	£8,500
City Commons	Ninehams Cottage, Senior Keeper's Residence, Merlewood Estate	EXTERNAL DECORATIONS	£3,500
City Commons	Ninehams Cottage, Senior Keeper's Residence, Merlewood Estate	BATHROOM REFURBISHMENT	£6,500
City Commons	Ninehams Lodge & Long Shed, Merlewood Estate	WINDOWS & DOOR REPLACEMENT (LONG SHED)	£6,000
City Commons	Open Barns, Merlewood Estate Yard	EXTERNAL DECORATIONS	£2,000
City Commons	Public Toilets, Farthingdown	WATER HEATER REPLACEMENT	£4,000
City Commons	Public Toilets, Farthingdown	ROOF & ROOF LIGHTS REPLACEMENT	£20,000
City Commons	Riddlesdown Common General	CORPORATE IMAGE BOARDS REPLACEMENT	£9,500
City Commons	Riddlesdown Common General	CAR PARK/ROAD RELINING	£5,000
City Commons	Riddlesdown Common General	CONSERVATION WORKS FOLLOWING QUINQUENNIAL INSPECTION	£2,500
City Commons	Riddlesdown Common General	FOOTPATH WORKS	£5,000
City Commons	Spring Park Fountain	VALVE CLEANING (DRINKING FOUNTAIN)	£1,500
City Commons	Spring Park Office & Tractor Shed	REFURBISHMENT	£16,000
City Commons	Treetops and Outbuilding (Staff Lodge), West Wickham Common	BOILER REPLACEMENT	£5,500
City Commons	Treetops and Outbuilding (Staff Lodge), West Wickham Common	EXTERNAL DECORATIONS	£8,000
City Commons	Various Bridge Locations	GENERAL INSPECTIONS	£8,140

£388,000

Burnham Beeches

Property	Location	Project Title	Cost
Burnham Beeches	1 Juniper Cottage	EXTERNAL DECORATIONS	£4,000
Burnham Beeches	1 Juniper Cottage	BATHROOM REFURBISHMENT	£5,000
Burnham Beeches	1 Juniper Cottage	KITCHEN REFURBISHMENT	£7,000
Burnham Beeches	2 Juniper Cottage	EXTERNAL DECORATIONS	£3,000
Burnham Beeches	2 Juniper Cottage	BATHROOM REFURBISHMENT	£5,000
Burnham Beeches	Aston - Keepers Cottage	KITCHEN REFURBISHMENT	£7,000
Burnham Beeches	Beech Cottage (Estate Yard)	BOILER & CENTRAL HEATING SYSTEM REPLACEMENT	£6,000
Burnham Beeches	Beech Cottage (Estate Yard)	HEATING OIL TANK REPLACEMENT	£3,500
Burnham Beeches	Beech Cottage (Estate Yard)	EXTERNAL DECORATIONS INCL. OUTBUILDINGS	£4,000
Burnham Beeches	Estate Yard Complex	SOLAR THERMAL SYSTEM REPLACEMENT	£50,000
Burnham Beeches	General	CULVERT INSPECTION & REMEDIALS	£60,500
Burnham Beeches	Public Toilets/Information Centre/Café	FLOORING REPLACEMENT	£10,000
Burnham Beeches	Public Toilets/Information Centre/Café	LUMINAIRES REPLACEMENT	£2,500
Burnham Beeches	Tower Wood	EXTERNAL DECORATIONS	£2,500

£170,000

Committee(s)	Dated:
Epping Forest and Commons	3 July 2017
Subject: Epping Forest - Superintendent's Update for April – May 2017 SEF 12/17	Public
Report of: Open Spaces Director	For Information
Report author: Paul Thomson – Epping Forest	

Summary

This purpose of this report is to summarise the Epping Forest Division's activities across April to May 2017.

Of particular note was the impact of the General Election on the passage of the Open Spaces Bill through the House of Commons; a further decline in figures for the number of fly tips; five successful prosecutions for fly tipping with fines totalling £6,464; the discovery of the wildflower Milkwort on previously grazed land at Big View; the discovery of Oak Processionary Moth caterpillars at Leyton Flats near Hollow Ponds; Harmful Algal Blooms at Perch Pond and the impact of Epping Forest's Special Area of Conservation designation in consideration of Local Plans for Redbridge; Broxbourne and by the four Local Planning Authority signatories to the Memorandum of Understanding on the impacts of growth.

Recommendation(s)

Members are asked to:

- Note the report.

Main Report

Staff and Volunteers

1. The Chingford Golf Manager has resigned following a job offer elsewhere. A colleague will cover these duties while new arrangements are made. Similarly, the post holder for the temporary contract covering the Geographic Information Systems (GIS) Officer role has found permanent employment and will also leave in July.
2. We welcomed two new part-time litter pickers, who will be based at Wanstead Flats and Leyton Flats respectively. Interviews for a Stockperson were also successful with a start date early in July.

3. Interviews have secured 9 potential volunteer wardens, which we be followed by further interviews in July.
4. Four new wardens were inducted on 1st June with the remainder being welcomed on Thursday 29th June. Wardens will begin their training with Forest keepers during June.

Budgets

5. All budgets are currently on target for this very early period of new financial year. Alternative savings are being considered to address the planned shortfall in Lodge Rental income for 2017/18 which is linked to the passage of the Open Spaces Bill. Early preparations are underway for Revised Estimates in September which will consider a further range of efficiencies from 2018/19.

Weather

6. Epping Forest received just four days of rainfall in April following unusually drier months between January and March. In response pond and lake levels have been lower than normal. Similarly, the Fire Severity Index was also at High for much of the month and the Forest saw a number of early fires including a significant burn at Jubilee Ride. In contrast, May has seen higher than average rainfall with 15 days of rainfall in total.

Sustainability

7. The Light Emitting Diode (LED) interior lighting upgrades have been completed in Harrow Road Sports Pavilion, the High Beach Visitor Centre and the Queen Elizabeth Hunting Lodge. The final installation at the High Beach toilets building will be undertaken at the same time as the refurbishment work scheduled for the end of June.
8. The installation of the Photovoltaic (PV) panels at Harrow Road was awarded to the Ecolutions Group. With the assistance of Sykes & Sons Ltd an installation start date of June 19th is planned with completion by June 23rd.
9. The installation of the PV panels on the 3 roofs at the Warren complex is at design stage with a start date planned for July 2017.
10. The installation of the window films to reduce summer glare, passive solar gain and heat loss in the winter at The Warren and The View Offices, thus reducing cooling costs is due to start on June 12th.

Epping Forest Projects

City of London (Open Spaces) Bill 2016

11. Progress through the House of Commons has been slowed due to the General Election. Subject to Parliamentary scheduling it is still hoped to revive the Bill

and complete its passage through the House of Commons prior to the Summer Recess.

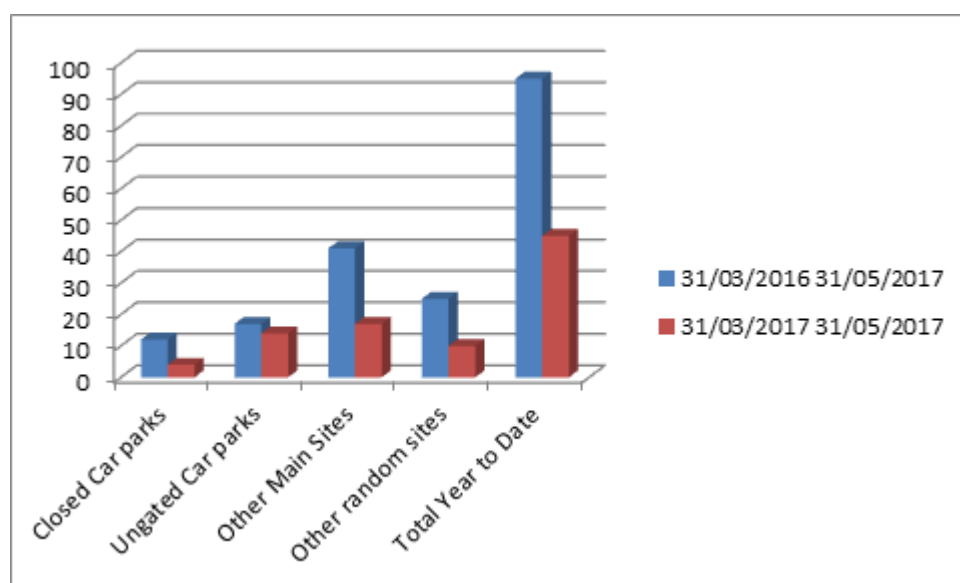
Branching Out HLF Project

12. Production of the final visitor orientations panels is underway. It is planned that the Lord Mayor will unveil the first of the new interpretation panels during his visit in July, for the Chairman's lunch. Volunteers are repainting the 8 waymarked trails waymarks ahead of the busy summer period.
13. **Gateways** - One of threshold signs at the Chingford Gateway has been demolished most probably as the result of a vehicle collision. The sign behaved exactly as the designers had intended and sheered on the uprights and collapsed flat justifying all the hard work and planning that went into the new highways safety design

Forest Services

Fly tipping

14. The number of fly tips recorded in Epping Forest for the 5 months to May fell by 25.6% to 171 based on provisional records for the period. This compares to a 4% rise nationally for the last recorded year. As with the 53.6% reduction figures provided for January-March 2017, there has been a strong 57% fall in fly tipped gated car parks, compared to an 18% rise in possible displacement to ungated car parks, and an overall 18.9% fall across all three classes of uncontrolled site.



		Closed Car parks	Ungated Car parks	Other Main Sites	Other random sites	Total Year to Date
01/01/2016	31/05/2016	40	35	93	62	230
01/01/2017	31/05/2017	17	43	71	40	171

Rough Sleepers

15. During this period we have continued to work with outreach organizations, Local Authority enforcement teams, police and immigration services (IS) to support and find long term solutions to Rough Sleepers. A number of camps have been identified and cleared in Wanstead and Leyton Flats. This decline can be attributed to active level of interventions made by the teams, compared to an average annual increase across London of 23% for the last recorded period.

16. Acting on local intelligence from residents Forest Keepers initiated a joint enforcement operation with the Police and Immigration Service Enforcement Team to remove a Rough Sleeper from a garage adjacent to the Forest who had been dumping waste on the Forest. A man was arrested and removed on an immigration offence while Class A drugs and items associated with scrap metal dealing were recovered.

Enforcement Activity

17. Five prosecutions were heard during the period under report.

Date of Court Hearing	Name of Defendant	Byelaw/EPA	Court Name	Outcome	Amount Awarded
27/04/2017	Petru SARGHI	EPA 34 1(a) Depositing Waste (Fly tip)	Thames	Guilty	Costs: £313 Fine: £512 V/S: £51
27/04/2017	THE CARPET SHOP LTD	EPA 34 1(b) Duty of care (Fly-tip)	Thames	Guilty	Costs: £313 Fine: £1615 V/S £161
27/04/2017	Barry JACOBS	EPA 34 1(b) Duty of care (Fly-tip)	Thames	Guilty	Costs: £313 Fine: £461 V/S: £46
27/04/2017	Dechko ENEV	EPA 34 1(a) Duty of care (Fly-tip)	Thames	Guilty	Costs: £582 Fine: £646 V/S: £64
11/05/2017	Victor DMITRIU t/a V&V Building Services	EPA 34 1(a) Duty of care (Fly-tip)	Thames	Guilty	Costs: £1343 Fine: £3230 V/S: £170

Totals of above table

Costs	Fine	Victim Surcharge
£2,864	£6,464	£492

Licences

18. A total of 33 licences for events were issued during the two months being reported, which yielded an income of £11,813.99 plus VAT. 42 licences were issued during the same period in 2016 (income of £26,409.00)

Bushcraft and Community Engagement

19. Two Bushcraft events took place during April and May. Baby Bushcraft on 21 April for pre-schoolers was the first event of its kind on Epping Forest, it was oversubscribed and very well received with toddlers toasting marshmallows, making shelters and looking for animal tracks and signs on the Forest. On 21 May Forest Keepers took their parachute to the Highams Park Spring Fair with fire lighting and cordage workshops and an information stall, including 'Whose poo is whose?' game.

Travellers

20. Forest Keepers and operations staff successfully attended an attempted Traveller occupation at Mill Plain on 13th May.

Dog Incidents

21. There were no dog related incidents during this reporting period.

Heritage; Landscape and Nature Conservation

Biodiversity

22. The highlight of this period was the discovery of the wildflower Milkwort *Polygala serpyllifolia*, thought to be extinct in the Forest and not recorded since 2005 when only a tiny remnant population remained. The new discovery at Big View in Honey Lane Quarters (Compartment 9) encompassed hundreds of plants spread across the full width of the upper slopes amongst the Heather population which is also recovering following the mowing restoration management. The spread coincides with late summer grazing over the last two years and this combination of late mowing with the aftermath grazing impacts of the cattle seems to have had the same benefits for this species as it had for Lousewort a decade earlier.

23. The other key aspect of this spring, despite more rain in May, was the continuing low rainfall and exceptionally dry soils. This certainly had an impact on the grasses which were late to start growing and all plants are smaller this year than in 2016. As a result some plants requiring damper conditions were less prolific this year. As an example Lousewort, mentioned above, although covering the same areas as usual, had fewer flowers and will produced a much reduced seed-set with likely 'knock-on' impacts for 2018.

24. The three butterfly transects which started again in April and contribute data to the national butterfly survey should also yield interesting results, although it is

too early to say how well or badly species are faring until more generations have bred. However, on the basis on the numbers of males counted in May it seems to be an excellent year for Common Blue, which is benefiting from the spread of its food-plant bird's-foot trefoil which, in turn, is responding to the mowing and grazing regimes on various sites. For example on Warren Wood Slope (Compartment 29), where there has been a mix of grazing and mowing regimes, there were 9 males counted along a 10-minute transect at the end of May – numbers not recorded at this site before.

25. On the negative side of biodiversity was the discovery in late May of a nest of Oak Processionary Moth caterpillars at Hollow Ponds (Compartment 36). Spraying had already taken place in April of oak trees along the Blind Lane green byway at Trueloves (Compartment 17) where an old nest had been discovered in the winter. The new discovery at Hollow Ponds was followed up with a search of nearby oak trees on Leyton Flats and a further two colonised trees were found. The Forestry Commission undertook to pay for the spraying work on Leyton Flats, which was overseen by operations and keeper staff on the 6th June.

Agri-environment Schemes

26. The Basic Payment Scheme application was submitted ahead of the 15th May deadline, with a joint online submission being made for both Epping Forest and The Commons Divisions.
27. At the end of May a meeting was held with Natural England (NE) advisers to discuss the transition between the current Environmental Stewardship (ES) agreement and any successor Countryside Stewardship Scheme (CSS). The NE advisers confirmed that Epping Forest remained a high priority for the new Scheme because of the importance of the site and the recognition of the amount of restoration and maintenance work required to reach and retain Favourable Condition status for the Site of Special Scientific Interest (SSSI). Favourable Condition for SSSIs is a key government and NE target for 2020 under the national biodiversity strategy. Any CSS agreement would be integral and fundamental to the new Forest Management Plan and would start in 2019 after the end of the current ES agreement as no phased overlap between agreements is possible.

Grazing

28. Following some late winter purchases, plus 4 additional heifers bought in April and the births, the Longhorn herd now stands at 101 animals. The first of these cattle were de-pastured onto the Forest at Fairmead on 10th May, with five cows going out that week. Since then the numbers at Fairmead have been increased to 14 animals. By the first week of June an additional 5 cows had begun grazing within the invisible-fenced area at Chingford Plain.
29. In the meantime, on the Buffer Land grazing began in April at Warlies, - Temple Field, with numbers increasing there and at other sites across the Buffer Lands. The numbers have been as follows: 30 at Temple Field (Warlies), 16 at Brookmeadow Wood Field and 15 at Black Barn Field (also both Warlies sites), 13 cattle at Great Gregories (with 10 in the Railway Field) and a further 8 animals at The Conservators' Pound.

Heritage

30. A condition survey of the existing structure of the Grotto at Wanstead Park was commissioned by the Heritage Estate Team in City Surveyors. In addition, the Museum of London was commissioned by the same team to map the fallen stone fragments from the Grotto's façade revealed by current low water levels in The Ornamental Water.
31. A new borehole pump has been installed to abstract water for the maintenance of water levels in the Wanstead Park lakes. The bore hole is currently working for 16 hours each day in two 8 hour sessions. This allows the aquifer to recharge and to help maintain water flow at around 6ltrs/second. The Heronry Lake has responded well and is now visually covered with water but there is still around 50cm of depth to be attained.

Land Management

Town & Country Planning

32. Officers commented on 3 applications during the period in question. The main application of interest is:
33. APPEAL - Land South of Horseshoe Hill, Upshire. The site shares its southern boundary with Gifford Wood. This application is for the development of a live / work unit which includes an artist's studio. The proposed unit is a modern design with three bedrooms, angled panels of steel and glass, wooden pier structure, decked walkways. It is proposed to remove 23 trees, of which 10 have preservation orders on them. The application was refused on Heritage Conservation, Landscape, Design & the Built Environment and Green Belt Policies.
34. **Local Plans** - In addition to the planning application responses described above, further correspondence was undertaken in relation to several Local Plans. For the London Borough of Redbridge (LBR) Local Plan a supplementary submission was made to provide new and additional evidence in response to the Inspector's questions about the Epping Forest Special Area of Conservation (SAC) and potential in-combination effects from increased housing and traffic. The Examination-in-Public (EiP) began on Tuesday 6th June and the SAC issues were considered on the first day. There will be further discussion of the points we have raised at a later a sitting when Issue 10 of the EiP is considered.
35. A response was also made to the Habitats Regulation Assessment (HRA) for the Broxbourne Local Plan following a request from Broxbourne officers. Both our response and that of NE were critical of the HRA which, in our views, did not adequately quantify the potential impacts of traffic generated by the proposed large-scale developments at Junction 25 of the M25.
36. Following these various items of correspondence a meeting was held at The Warren offices with NE planning advisers so that we could raise concerns with them about the protection of the SAC and coordination between London and East Anglian NE advisers. In particular, it was resolved that a joint letter from NE and City of London would be drafted to express our concern, as signatories to

the Memorandum of Understanding (MoU) on Epping Forest SAC, to the lack of progress made by Epping Forest, East Herts, Harlow and Uttlesford District Councils in taking the required actions prescribed by the MoU.

Operations

Habitat Works

37. Wanstead Park's Perch Pond saw further Floating Pennywort control with eleven small patches of the aquatic plant being treated with herbicide to prevent its further spread. Overall the control work has been very successful with extent of the pennywort being very substantially reduced. Given the high cost and difficulty of getting water to the Ornamental Waters we will review with our contractors the potential for letting water move to the Ornamental Waters from the Perch Pond sooner than originally envisaged.
38. Grass cutting: Short grass cuts have been undertaken on all 'amenity' areas with some areas having undergone second cuts. We have been slightly hindered in grass cutting works so far this year with staff absences and the compact tractor being inoperable for a number of weeks while a specialist part is obtained. Future grass cutting activity will be slightly delayed as a consequence.

Risk Management Works

39. Highways Verge Vegetation: The 2017 Highway Verge management works involving the cutting of 71.7 km of Highway verge has been successfully re-let, as proposed in the work program paper to the EFFCC in May. BWS, who were the cheapest of three tenders, have held their unit prices for the third year running. Tree Safety – Teams continue to work through the annual package of tree safety works. Trees identified for a rapid (3 month) response have all been worked apart from a number needing traffic management to undertake actions which has been scheduled through July. Teams are now undertaking the tasks scheduled to be completed within 12 months
40. Reservoirs – The first of twice yearly inspections was completed in June. Highams Park Large Raised Reservoir dam has a number of problems due to the poor establishment of the grass on the dam bank and the development of a 'wish way' caused by visitors walking up the bank eroding path. Teams have started work of cutting the dams back as per the annual maintenance program of these.
41. Vegetation against Property: We have a pending potentially substantial subsidence claim which is being processed by our insurers. Teams have however started work at Reed Wood to clear the contentious trees in response to the claim on a without prejudice basis. The work is relatively visible on the edge of Whitehall Road (A104) near to Bentley Way.
42. The lower than average Spring rainfall and reduced throughput of pumped water from Heronry Pond following the pump failure have contributed to the appearance of Harmful Algal Blooms (HABS) of Blue-Green Algae which are capable of producing toxins which may be harmful. Precautionary signs have

been posted around the Pond and warnings posted on the City of London website and through the local press.

Access Works

43. New picnic tables and benches have been installed at Wanstead Park with surfacing work to be completed prior to the opening event. In addition a couple of logs have been positioned on site to provide a simple activity space for younger children. The new benches have been funded by The Friends of Wanstead Parklands via a Tesco grant

Visitor Services

Communication and Information

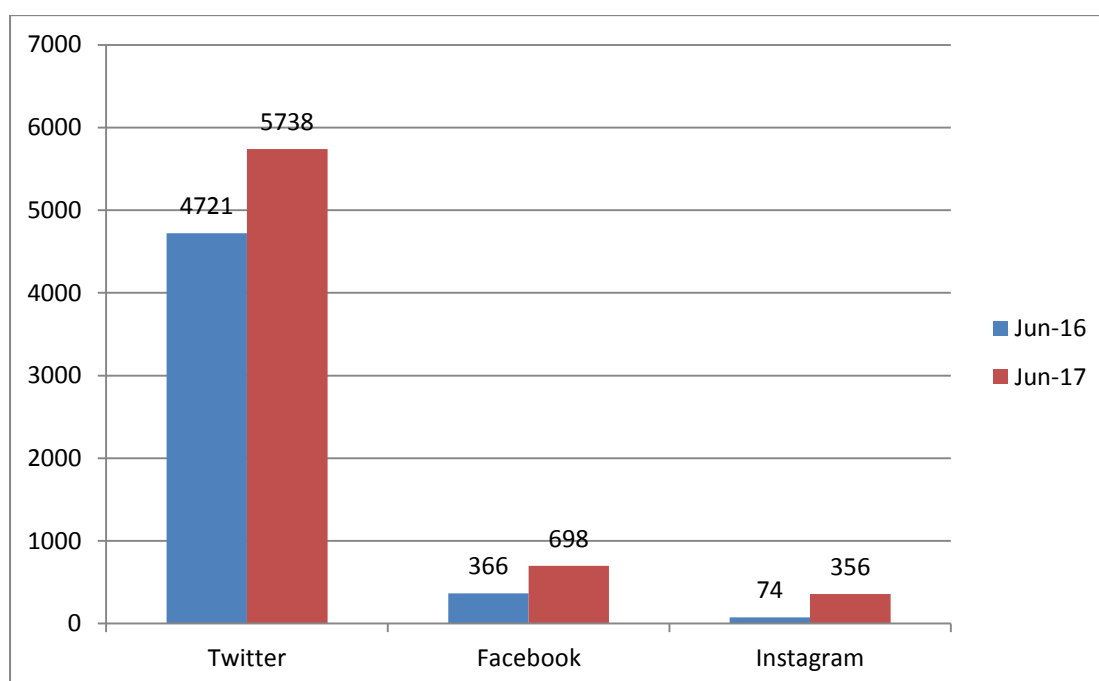
44. As of 8 June 2017 our social media following is:

Twitter followers: 5,738 (21.5% year on increase)

Facebook likes: 698 (90.7% increase)

Instagram followers: 356 (381% increase)

45. The chart shows a comparison of our figures at the same point in 2016



46. The Forest Focus summer edition, featuring a front cover image of Prince Harry meeting Arborists as part of the QCC visit, was distributed in June 2017 to approximately 260 establishments throughout Epping Forest. Once again, a significant income, £900, was generated through advertising. Verderer Morris wrote a comprehensive article on the Forest Charter and the Royal visit was covered in detail. The exciting summer events programme is promoted well in

this edition, with particular promotion given to the Open Air Theatre events and Tarzy Woodfest, taking place in Wanstead on 16 July.

- 47. Good local press coverage was received through the promotion of good news stories and strong images of Epping Forest buzzards, spring blossom, grasslands etc. in a variety of print media.
- 48. Adverts were placed in the Primary Times publications (East London and south west Essex) for Easter and May half term, promoting the Forest as a great family destination at weekends and throughout summer holidays.
- 49. An interview and photo shoot took place with musician and songwriter, Renell Shaw (works with Rudimental and Jess Glynne), who lives local to Epping Forest and trains, takes creative inspiration from the Hollow Pond area. This will be used for the summer 2018 Forest Focus edition.
- 50. A good relationship has been established with local Estate Agent, Stow Brothers, has resulted in sponsorship of promotional banners for the Tarzy Woodfest as well as promotional postcards for the Wind in the Willows and Tarzy Woodfest events, with Stow Brothers producing these for us free of charge.

Chingford Golf Course (GD)

- 51. At the start of the financial year sales of members' seasons tickets are around the same compared to last year. The new loyalty scheme packages we now have to offer regular users have pleased some, but has yet to prove itself as a strong incentive to build on occasional users. More promotion and advertising will hopefully improve take up.
- 52. Four balls promotions have been introduced to encourage new players and have proved effective at quieter times at the weekends. Once the café is up and running we expect to introduce more golf package deals.
- 53. The green keepers' yard suffered another break-in on 3 June 2017. Further improvements to security are being looked at, however, the break in managed to get through window, padlock and interior security metal bars to gain entry.
- 54. The new café tenants are finishing decorative works and an opening launch is expected anytime soon.
- 55. The new cycle hire facility has proved to be popular introducing more people to the site and the Forest. Sadly, the facility has also been the victim of burglary with half the hire fleet being stolen. Security for the cycle containers has been improved and new alarms fitted.

Wanstead Flats Football

- 56. The season has now ended and current provision is mainly for schools sports days. The Football Association has provided the site with a detailed free pitch inspection report which we are using to provide a new maintenance schedule.
- 57. The bookings process has been updated and is currently being circulated ahead of the new season including stricter governance and penalties for misuse of

pitches and changing facilities. We are hoping to concentrate matches in to two main sites to reduce costs on opening three facilities on both weekend days.

Visitor Numbers

Visitor Numbers

	The View	VC	The Temple	QEHL	Total No
April	5016	2729	2412	3087	13244.00
May	3607	2074	1052	2248	8981.00
	<u>8623</u>	<u>4803</u>	<u>3464</u>	<u>5335</u>	16890.00

Income

	The View	VC	The Temple	Total
April	£15,682.60	£1,258.56	£585.47	£17,526.63
May*	£5,946.60	£847.60	£295.10	£7,089.30
	£21,629.20	£2,106.16	£880.57	£24,615.93

Spend per Head

	The View	VC	The Temple
April	£3.13	£0.46	£0.24
May	£1.65	£0.41	£0.28

% Increase/Decrease year on year

	Total 2016	Total 2017	Decrease/Increase	% Difference
April	9248.00	13244.00	3996.00	>43.21%
May	9467.00	10340.00	873.00	>9.22%

Visitor Services Events

58. **Easter Fun at The View:** 17th April 2017 Over 200 people attending a variety of arts and craft activities, including egg decorating for the annual egg rolling competition, as well as Easter trail around the buildings. Over £500 was taken on shop sales, equating to an average spend per transaction of £12.86
59. **Laser Tag:** April Half Term Back by popular demand, the Easter half term saw the return of Laser Tag in the Forest. Situated at Barn Hoppitt, The Silver Showdown team ran a three day course for local people, with two of the three days fully booked. Although this is not a City of London Event, having an event based at the View and Barn Hoppitt draws in larger groups to the area, who then take advantage of our visitor attractions and local amenities.
60. **Laser Tag:** May Half Term. Following the success of Easter, Silver Show held a repeat of the Easter event during the May half term holiday.
61. **Music at The Temple:** 21st May Kicking of the summer season, the Friends of Wanstead Parklands ran the first in a string of outdoor acoustic performances in partnership with Visitor Services team, attracting over 100 people for an afternoon of music in the sun and was a great success:
<http://www.ilfordrecorder.co.uk/news/hundreds-enjoy-idyllicmusic-in-wanstead-park-1-5031006>
62. **Queen Elizabeth's Hunting Lodge, temporary exhibition design and the forthcoming Forest Charter exhibition 2017** - A new modular interpretation template, has been designed for forthcoming exhibitions which will be flexible, clear and clean in its design and easily removed and rehung for when the Hunting Lodge displays need to be cleared for wedding and other venue hire use.
63. **Audience Development** - Following a museum grant enabling Visitor Services to buy into the Audience Agency audience segmentation framework in 2017, we have been collecting data through active market research surveys with visitors at The View, Connaught Water and sports users. By the end of the year we are expecting this data to give us improved information on our current Forest users and what in initially potential visitors from our local population), may be looking for from us. Audience Profile Reports from the Audience Agency have provided very interesting comparative demographic information for populations within a five mile radius in the Forest north, south and centrally.
64. **London Metropolitan Archive Migration and Heritage – 'Let's Talk About It symposium', 12 May.** The Museum and Heritage Manager contributed to LMA's successful symposium on this very current theme with a presentation on Epping Forest's contribution to Black History month 2016 and 2017 on the theme of Black Tudors. As well as demonstrating good and continuing partnership with LMA, this gave opportunity to develop links with other heritage speakers which will feed into events later on this year.

Major incidents

65. The further discovery of Oak Processionary Moth and Harmful Algal Blooms (HABS) at Perch Pond have been addressed through standing emergency procedures.

Appendices

- Appendix 1 –None

Paul Thomson

Superintendent of Epping Forest

T: 0208 532 1010

E: paul.thomson@cityoflondon.gov.uk

This page is intentionally left blank

Committee(s)	Dated:
Epping Forest and Commons	3 July 2017
Subject: Epping Town Green – Further report on the Impact of proposed Highway Improvements on Forest Land (SEF 13/17)	Public
Report of: Superintendent of Epping Forest	For Decision
Report author: Sue Rigley – Epping Forest	

Summary

Epping Town Green is a 2.4 acre triangular area of Forest Land located on the edge of Epping Town Centre, which is managed on behalf of the City of London Corporation by Epping Town Council. Over the past 35 years, the City of London Corporation and Epping Town Council have sought the closure of the Lindsey Street spur road which crosses Epping Town Green to both better manage damage to the spur road verges by Heavy Goods Vehicles and protect the setting of the Grade II Listed War Memorial.

As reported to your Committee of 15 May in order to close the Lindsey Street spur road fronting the War Memorial, Essex County Council needs to undertake junction improvements at Lindsey Street (B181) / Palmers Hill (B1393) to facilitate, the eastward and westward journeys of large vehicles between the Nazeing/Epping Green area and Theydon Mount/Ongar.

The junction improvement works at Palmers Hill require approximately 45m² of Epping Forest Land to be dedicated for highway purposes. The closure of the spur road and the creation of a public footway fronting the war memorial will return to the Forest a corresponding 45m² of land therefore satisfying your Committee's policy position on seeking compensatory land for Forest Land dedicated to support Highway Schemes.

Your Committee of 15 May instructed the Superintendent to pursue only the closure of the Lindsey Street spur road. This report is necessary to advise your Committee that following further discussions with Essex County Council, Senior Highway Officers have reiterated that the Highway Authority can only safely achieve the spur road closure with the completion of junction improvements at Lindsey Street/Palmers Hill. Epping Town Council, who has been consulted on this matter, intends to provide a letter of support for the scheme as currently proposed.

Recommendation(s)

Members are asked to:

- i. Approve the dedication to public highway of approximately 45m² of Forest Land at Epping Town Green, Epping in favour of Essex County Council for the widening of the junction of Lindsey Street (A) / Palmers Hill SUBJECT TO:
 - (a) 45m² of Lindsey Street (B) being stopped up and incorporated into Forest Land, and laid out to the reasonable satisfaction of the Superintendent
 - (b) The remaining 60m² of Lindsey Street being laid out as footpath to the reasonable satisfaction of the Superintendent, and all vehicular rights being prohibited
- ii. Note that the overall exchange of land is neutral with the new dedication of 45m² of Forest Land at Lindsey Street (A) being addressed by the surplus of 45m² at Lindsey Street (B) being incorporated into Forest Land.
- iii. Instruct the Superintendent to negotiate a care and maintenance agreement with Epping Town Council for Epping Town Green.
- iv. Instruct the Comptroller and City Solicitor to undertake any necessary documentation.

Main Report

Background

1. The Epping Town Green, also locally known as North Green, is held in trust by the City of London Corporation and forms part of Epping Forest under the Arbitrators Award of 1882. Although no formal agreement exists, Epping Town Council cares for and maintains the Green on behalf of the City Corporation and with the Town Council meeting all the routine maintenance costs.
2. Epping Town Green is bounded by Church Hill to the east and the B1393 Palmers Hill to the west. In addition, the Green is criss-crossed by further highways namely Church Field; Lindsey Street (B181), referred to as Lindsey Street (A) in this report, and also a spur also known as Lindsey Street and referred to as Lindsey Street (B) in this report (See Appendix 1). The routes all predate the Arbitration award and therefore no formal dedication agreements are held by the City Corporation.
3. Over the past 35 years the bisected and eroded character of the Epping Town Green was discussed on many occasions between the District Council, the Town Council and the City Corporation. Particular concern was expressed by all parties on the condition of Lindsey Street (B) and its impact on the setting of the War Memorial. The Conservators had taken the view that the right approach to the continuing erosion of the Green was to rationalise and close roads across the Green.

Current Position

4. Essex County Council has approached the Superintendent with a new scheme that has the support of Members of the Essex County Council, Epping Forest Local Highways Panel (LHP) and Epping Town Council.
5. The scheme proposes the widening of the junction at Lindsey Street (A) (B181)/Palmers Hill (B1393) to allow coaches, farm machinery and Heavy Goods Vehicles (HGVs) travelling eastwards and westwards between Nazeing, Epping Green and Theydon Mount and Ongar to better manoeuvre through the junctions formed around Epping Green
6. In compensation the scheme proposes to end damage to the Green and the War Memorial frontage by removing the 105 m² narrow Lindsey Street (B) in front of the War Memorial Green replacing it with 60m² of surfaced public footpath and 45m² of additional grass verge to be made up to the existing level of the adjacent Green.
7. Essex County Council's proposals seek 45m² of land to be dedicated from the City Corporation at the Lindsey Street (A) / Palmers Hill junction in exchange for the City gaining 45m² for the Town Green Forest land at Lindsey Street (B). This neutral approach reflects the compensatory approach of the proposed land banking policy favoured by members in order to manage the further dedication of Forest land to public highway.
8. At your Committee of 15 May Members rejected the proposal for a compensatory exchange and instructed the Superintendent to seek only the closure of the Lindsey Street Spur Road (B) which had been closed for 4 weeks as a Highway Store during road improvements in the area in 2015.
9. Subsequent discussions with Essex County Council Senior Highway Officers, have demonstrated that the Highway Authority can only safely achieve the spur road closure with the completion of junction improvements at Lindsey Street/Palmers Hill. Closure of Lindsey Street (B) alone does not meet Highways England's 'Standards for Highways' (2017). Engineering drawings showing the relationship between the land proposed for dedication and the required new road utilisation based on wheel track and vehicle overhang associated with larger vehicles is shown at Appendix 2

Options

10. There are three options available to your Committee:
 - a. Continue with current arrangements. The current restricted road layout is contributing to damage to the Green from larger Heavy Good Vehicles and does not address community concerns regarding the context and setting of the War Memorial. **This option is NOT RECOMMENDED**

- b. Continue to pursue the closure of the Lindsey Street spur road (B) without associated junction improvements at Lindsey Street (A)/Palmers Hill. This approach does not meet Highways England's 'Standards for Highways' (2017) guidance for displaced large vehicle traffic and will not be implemented by the Highway Authority. **This option is NOT RECOMMENDED**
- c. Agree to the scheme proposed by Essex County Council. The proposed scheme will help address 35 years of discussions surrounding proposals to reduce damage to the Green and improve the landscape around the War Memorial. However, the improvement will also deliver the key changes to traffic arrangements likely to be required in order for the road network to accommodate potential future development at the nearby Stonards Hill site. This option is **RECOMMENDED**.

Proposals

- 11. It is proposed that the dedication of 45m² of Forest land for junction improvements at Lindsey Street (A) / Palmers Hill be approved as this dedication will both meet junction safety requirements and reduce erosion to Forest verges.
- 12. The new junction dedication will also secure the compensatory closure to vehicular traffic of 105m² of the spur road Lindsey Street (B) in front of the War Memorial which is to be replaced with 60m² of surfaced footpath and a compensatory 45m² of Forest Land grassland.
- 13. Both of the above proposals will be subject to specifications that are to be agreed with the Superintendent and City Surveyor. While this arrangement will decisively address a long-term problem on Epping Town Green to the satisfaction of all parties, the arrangement may also facilitate future development that may occur on land at Stonards Hill.

Corporate & Strategic Implications

- 14. **City of London Corporate Plan:** the proposal meets the Corporate Plan's vision of providing modern, efficient and high quality local services and maximising the opportunities and benefits afforded by our role in supporting London's communities.
- 15. **Open Spaces Department Business Plan:** the proposal meets the Open Spaces Department's Business Plan Vision by preserving and protecting our world class green spaces for the benefit of our local communities.
- 16. **Forest Transport Strategy:** The primary aim of the Epping Forest Transport Strategy is to investigate and identify options in order to improve safety and accessibility for Epping Forest users. The proposal meets one of the key aims of the Forest Transport Strategy by reducing fragmentation of the Forest.

Implications

17. **Financial:** Apart from legal costs, there should be no financial implications for the City Corporation in dedicating land to improve the highway network. Terms would be offered that would include all highway construction and future maintenance costs being borne by Essex County Council, while Epping Town Council will be responsible for the new area of Town Green. Given the overall benefit to the Town Green it is proposed to waive the City's reasonable legal costs to demonstrate the City Corporation's support for this scheme.
18. **Legal:** Section 33(1.)(iv.) of the Epping Forest Act 1878 provides the Conservators with the necessary powers to 'dedicate roads to the public'.
19. **Property:** Dedication of Forest Land at the junction of Lindsey Street / Palmers Hill will urbanise this part of Epping Town Green. As part of the overall proposals, the dedication now sought should be conditional upon Essex CC securing compensatory arrangements and undertaking suitable works, and this being documented to protect the City Corporation's ownership and interests.

Conclusion

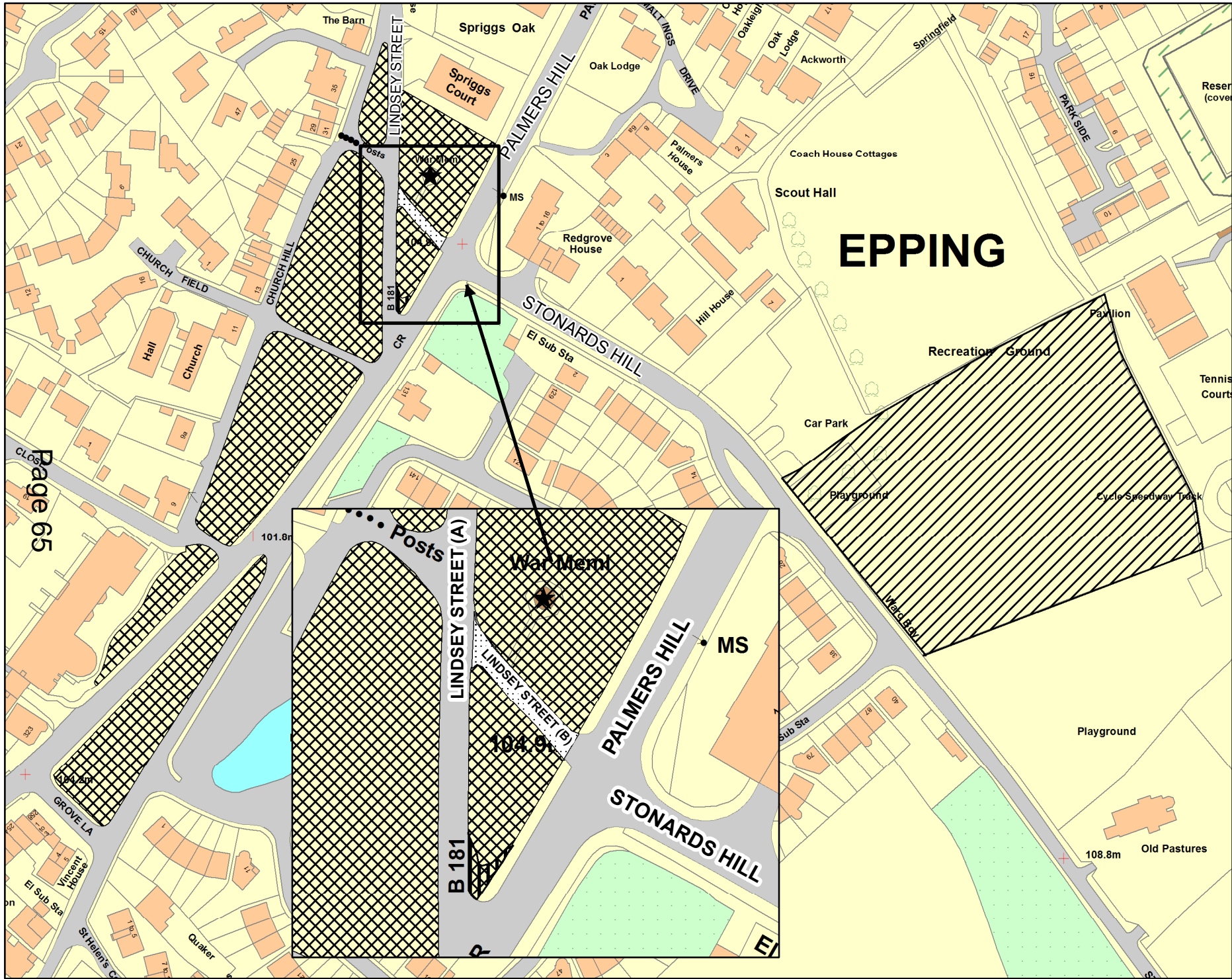
20. The Superintendent has been unable to secure the Committee's aspirations to close Lindsey Street spur road (B) without compensatory improvements to the Lindsey Street (A) and Palmers Hill junction. New proposals for Epping Town Green at Lindsey Street (A & B) address community concerns that have been the subject of discussions between the City Corporation, Epping Town Council, Epping Forest District Council and latterly Essex County Council for over 35 years. The scheme which involves no loss of Forest Land, will see improvements to both the Green and the context and setting of the War Memorial, which will be funded and managed by Essex County Council through the Local Highway Partnership at no significant cost to the City Corporation or the Town Council

Appendices

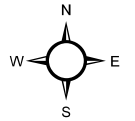
- Appendix 1 – Plan – Highway Improvements at Epping Town Greens
- Appendix 2 – Autotrack around new junction

Sue Rigley
Land Agency & Planning Officer
T: 020 8532 5305
E: sue.rigley@cityoflondon.gov.uk

This page is intentionally left blank



Page 65



Highway Improvements at Epping Town Green Appendix 1

Legend

- ★ War Memorial
- [Dotted Box] Lindsey Street B
- [Diagonal Lines Box] Junction Improvement
- [Cross-hatched Box] Site for Potential
- [Diagonal Lines Box] Future Development
- [Cross-hatched Box] Forest Land

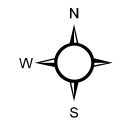
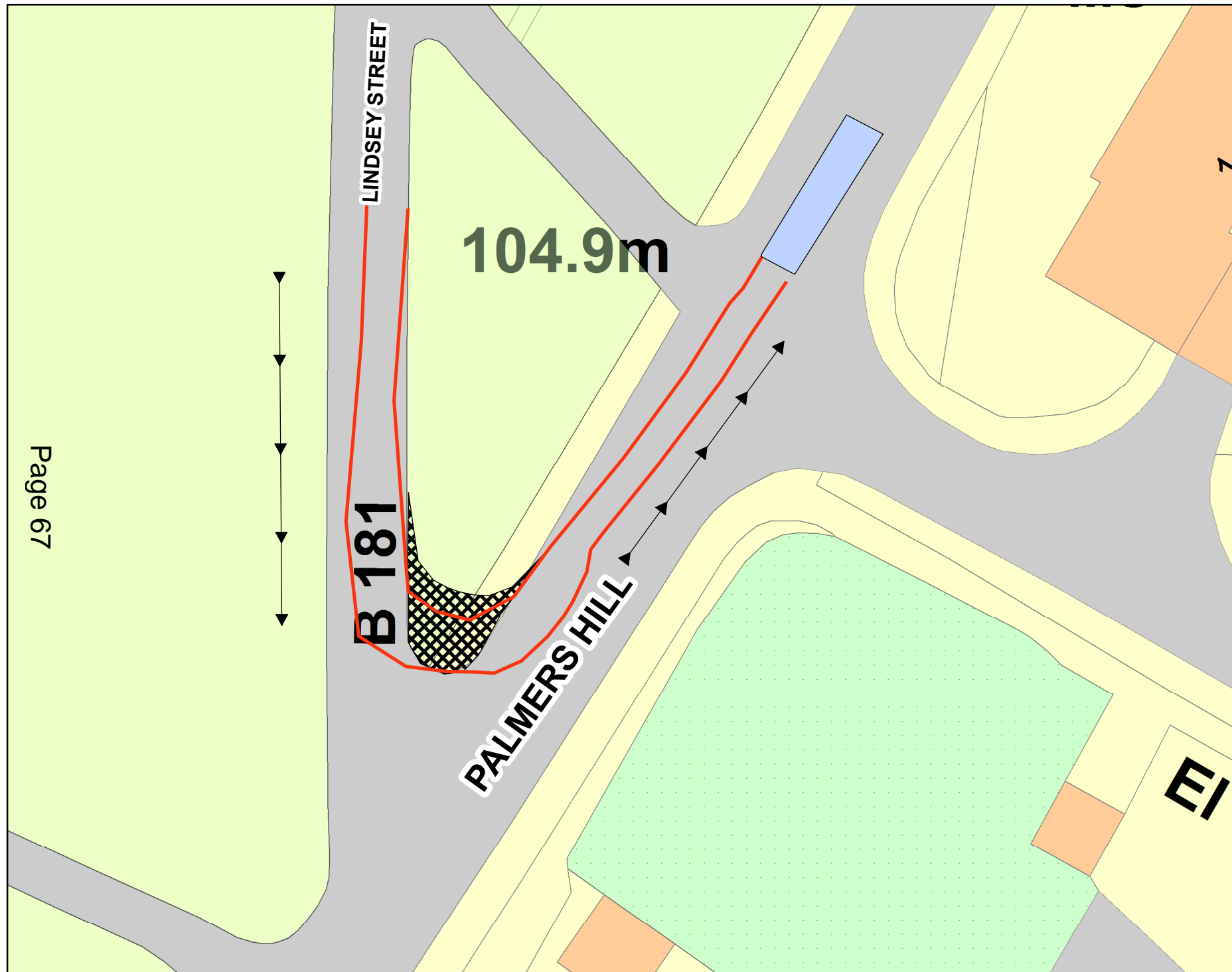
Created by:
GIS Officer

Date Created:
12 Apr 2017



© Crown copyright and
database rights 2017
OS 100023243
Geoinformation Group 2013.

This page is intentionally left blank



Autotrack Around New Junction: Appendix 2

Legend

- Bus
- Autotrack Route
- Direction of Travel
- Forest Land

Created by:
GIS Officer

Date Created:
13 Jun 2017

0 1.5 3 6 9
Metres

© Crown copyright and
database rights 2017
OS 100023243
Geoinformation Group 2013.

This page is intentionally left blank

Agenda Item 9

Committee(s):	Date(s):
Epping Forest and Commons	3 July 2017
Subject: Review of Epping Forest Wedding and Civil Partnership Event Hire at the Queen Elizabeth Hunting Lodge between 2015-16 (SEF 14/17)	Public
Report of: Superintendent of Epping Forest	For Decision

Summary

This report highlights the success of the decision to provide facilities for marriages and civil partnerships at The Queen Elizabeth's Hunting Lodge between 2015 and 2016. Reflecting public demand, the report makes proposals to increase the frequency and scale of weddings to generate further income ranging between £36,000 to £62,200 for re-investment in to Epping Forest local risk budget.

The report makes proposals to balance public access to the Hunting Lodge, while meeting increasing demand for ceremonies at weekends by offering more weekend opportunities and an extension of the value chain facilitating the staging of receptions on site by erecting a marquee within the under-utilised courtyard at 'The View'.

In order to meet potential demand for receptions it is proposed to obtain a full Premises Licence from the local authority.

Recommendation(s)

Members are asked to:

- Approve the proposal of an increase in fee associated with marriage and civil ceremonies at the Queen Elizabeth's Hunting Lodge.
- Approve an increase to the number of ceremonies that can take place on a Friday or Saturday and an overall increase in number of ceremonies that are held on an annual basis.
- Approve the use of The View courtyard, exterior space and community room to host evening receptions and authorise the Superintendent to apply for the necessary Premises Licence.

Main Report

Background

1. At your committee of 12 January 2015, it was agreed to approve the use of The Queen Elizabeth Hunting Lodge (QEHL) for marriage and civil partnership ceremonies for a period of 36 months.
2. The maximum number of ceremonies was capped at 36 events per year with one weekend (Friday-Sunday) and two mid-week bookings per month.
3. Annually, the UK wedding industry is worth £10 billion. In 2012, the average cost of a wedding was in the region of £12,000. Venue hire accounts, on average, for approximately 12% or £1,440, of this spend. (Source: Hitched.co.uk)

Current Position

4. QEHL has been licenced to hold weddings since April 2015 when the licence was approved by the Local Authority – the London Borough of Waltham Forest. Bookings were then able to be taken for 2016 (as most weddings are planned one year in advance). Initially, interest was low and a decrease in the charges that were agreed at committee was agreed under delegated powers to help establish the new venue.
5. Ceremonies are currently charged at £400.00 plus 20% VAT for a 2 hour hire Monday – Thursday and £550 plus 20% VAT for Friday and Saturday hire. These charges were set purposely at the lower end of comparable sites as a means of penetration marketing to introduce the new business.
6. A total of 5 ceremonies were held in 2016 with an income of £4651.96 A total of 12 bookings have been taken for 2017, utilising the full capacity of weekend ceremonies with a total projected income of £8300
7. Only one wedding can be held on any one day due to the limits of the building and opening hours. On the same day as any wedding held, the building is still opened to the public for a minimum of one hour.
8. The Queen Elizabeth's Hunting Lodge has three floors, all of which are licenced for ceremonies. All ceremonies to date have taken place on the top floor of the lodge with hirers hosting a drinks reception on the middle floor.
9. Any potential hire enquiries receive a detailed host email with background information on the building, pricing and an invitation for a personal tour. To date there have been 30 enquiries made and 19 ceremonies booked, which represents a 63% success rate. Of those enquiries that have not chosen to book with us, the feedback has been that the venue was not big enough to host the number of guests or that a venue that housed both the ceremony and reception had been selected.
10. In addition to enquiries made for ceremonies at QEHL there are an increasing number of requests to hold a combined ceremony plus reception on site.

Options

11. **Option 1** – Increase the maximum number of ceremonies that may be held at QEHL annually on a weekend (Friday- Saturday) from 12 to 48; increasing from one per month to a maximum of 4 per month. In addition, offer The View courtyard as a reception area, with marquee from 5pm – 11pm and increase charges as outlined in the report. This option has the potential to greatly increase income from wedding hire with minimal outlay, risk or impact on regular users. **This option is recommended.**
12. **Option 2** – Increase the fees as proposed and introduce the use of the View for receptions but do not increase the current arrangement of 36 ceremonies per year, with a maximum of 12 of these falling on a Friday or Saturday. Revenue would increase but would be capped as the most popular times for weddings are at weekends. **This option is not recommended.**
13. **Option 3** – Do not approve the increase in fees or the increase in the number of ceremonies to take place from 2018 or approve the use of The View for receptions. This will mean there is minimal increase in income from wedding hire. **This option is not recommended.**

Proposals

14. It is proposed to increase the number of weddings and civil ceremonies annually, with an increase from 36 to 48 per year, but with no restriction on the proportion of these that can be held at the weekend (Friday and Saturday). This would be managed by allowing a maximum of up to two closures per week in summer months (June, July, August) and the remainder of the year capped at one closure per week.
15. The primary purpose of the QEHL is as a heritage building of public interest. To maintain this, wedding bookings will not be accepted on a Sunday as this is the most popular day for public visitors to QEHL and the View:

Average weekly footfall QEHL and View	Friday	Saturday	Sunday
	146	310	416

16. An average of just under 60% of visitors attending the View also visit the QEHL and this percentage is skewed by the number of events held in QEHL that increases the footfall. Therefore visits specifically for QEHL are a much smaller fraction of the figures above. Many of these visits are repeat visits and the weddings themselves would bring a (mainly new) audience of 5760 annually (based on one day a week).
17. Mondays will continue to be prioritised for schools visits when the QEHL currently closes to the public.
18. After extensive benchmarking with comparable venues in and around the Forest, an increase in hire charge by 37% is proposed to bring the charging in line with competitors. The hire of QEHL for ceremonies only will rise from £400.00 (Mon-Thurs) to £550.00 and from £550 (Fri – Sat) to £750 all subject to Value Added Tax (VAT) at 20%. This is less than proposed pricing in the 2015 report but still brings existing pricing back up to the market comparators.

19. In response to latent demand and to capitalise on potential income it is proposed to hire the courtyard at The View to host evening receptions, operating out of opening hours with the use of a framed marquee. The marquee will hold a maximum number of 120 guests. A package price will include ceremony and reception based at The View during the hours of 3pm – 11pm. The reception facility will only be able to hire alongside a ceremony and the number will therefore be capped at the proposed 48.
20. Ceremony only hire can take place between 10am and 6pm and allows a maximum of 2 hours hire including vows, post-ceremony refreshments and photography, in and around the building.
21. For ceremony *plus* reception packages, time slots will be agreed from 4pm – 5pm for a ceremony itself, hosted by Waltham Forest Registrars, followed by the arrival of guests at 5pm to the marquee for an evening hire.
22. Planned closures of The Queen Elizabeth's Hunting Lodge, as a result of a ceremony, will be advertised in advance at the venue itself and on the website.
23. Events and receptions can currently be accommodated through a Temporary Event Notice licence. However the number of these is capped each year and it will be necessary to apply for a Premises Licence in order to hold the number of potential receptions at the View. This is an annual licence obtainable from London Borough of Waltham Forest and will allow for entertainment and the sale of alcohol. The sale of alcohol also requires the attendance of a Designated Premises Supervisor (DPS). This is usually provided by the bar supplier however the Visitor Operations Manager is also a licenced DPS.
24. A minimum of one member of staff will be provided at all weddings to act as caretaker, fire warden and to ensure the smooth running of the event. Two members of staff will be required for evening hire.
25. The existing agreed terms and conditions will continue to apply.
26. A tour of the building, prior to hire, ensures hirers fully understand the complexities of hiring a Grade II* listed building.
27. Vehicles will be permitted to use the car park in front of The View and additional parking will be permitted in City of London car parks.
28. Ceremonies and reception packages will be for the exclusive hire of the Queen Elizabeth's Hunting Lodge and a fully erected marquee inside the courtyard of The View, however access to public toilets and rear of the visitor centre will be maintained during View opening hours which will remain unaffected.
29. All additional services, such as catering, floral dressing, bar hire, additional furniture and music will be subject to additional agreement and charges to the hirer using approved suppliers.
30. It is the responsibility of the hirer to arrange the legal formalities of the ceremony. Arranging the registrar, to conduct the ceremony, therefore would **not** be included in the venue hire.

31. These arrangements would remain in place for up to 36 months from the date of this report and would be brought back to your committee for review at that point.

Corporate & Strategic Implications

32. Open Spaces Business Plan (2014-17): This proposal links to the Open Spaces Business Plan 'Embed financial sustainability across our activities by delivering identified programmes and projects and continuously developing income generating endeavours.'

Financial Implications

33. – Proposed charges

Description	Fee
Monday – Thursday Wedding ONLY (2 hour hire)	£550 + VAT
Friday – Saturday Wedding ONLY (2 hour hire)	£750 + VAT
Weekday Wedding & Reception (3– 11pm – 8 Hours)	£3050 + VAT (£3660) - Basic *Not including Tables/Chairs/Catering/DJ/Bar
Weekend Wedding & Reception (3– 11pm – 8 Hours)	£3,250 + VAT (£3,900) - Basic *Not including Tables/Chairs/Catering/DJ/Bar

33. Marquee hire and installation for each reception will cost £1,505.00 which would be recouped back within the package price. Package prices for a Monday to Thursday ceremony and reception will start at £3,050 to include staffing, cleaning, venue hire, administration and marquee hire. Additional catering and drinks reception and other services will be charged in addition.
34. Potential gross income for the year from ceremony hire only will range from £26,400 to £36,000 based on the maximum number of hires. Income from full package hire will be from £62,200 once marquee hire and staffing costs are deducted. However it is not expected that maximum bookings will be achieved and income over the next few years, until marketing is increased and makes a greater impact, will be unlikely to reach more than one third of these amounts.
35. The Premises Licence has an initial application fee of £635 with a maximum annual fee of £350.
36. **Legal** –Section 8 of the Epping Forest Act 1878 states that “Queen Elizabeth’s Lodge, with the garden thereof, is hereby vested in the Conservators, for all the estate and interest of the Crown therein, and shall be preserved and maintained by them as an object of public and antiquarian interest”.
37. The Marriages and Civil Partnerships (Approved Premises) Regulations 2005 allow civil marriages and civil partnership ceremonies to take place in hotels, stately homes, civic halls and similar seemly and dignified venues.
38. Section 76(1) of the Public Health Acts Amendment Act 1907 (as amended) empowers the Conservators to provide and maintain buildings and pavilions and to charge for admission. It allows the Conservators to set apart an area

of the Forest for private recreation and to charge reasonable sums for such use. It also allows the Conservators to provide and maintain refreshment rooms.

39. The proposals do not offend the prohibition against alienation in section 7 of the 1878 Act, or any other requirements, subject to the arrangements, including the frequency of the events, being managed so as to preserve the primary purpose of QEHL as an object of public and antiquarian interest.
40. **HR** – One additional staff member is employed throughout a ceremony and two additional staff for an evening reception. This will be undertaken by existing part time staff as an additional hour's payment or by casual staff. All staff will be fully trained and the cost of staffing is built in to hire charges.
41. **Property** - A significant increase in visitor numbers and movement of furniture (to create a wedding ceremonial area) may cause extra wear and tear to the Queen Elizabeth's Hunting Lodge. Additional repair costs for damage will need to be met through insurance and damage deposit levied on hirers.

Conclusion

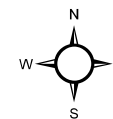
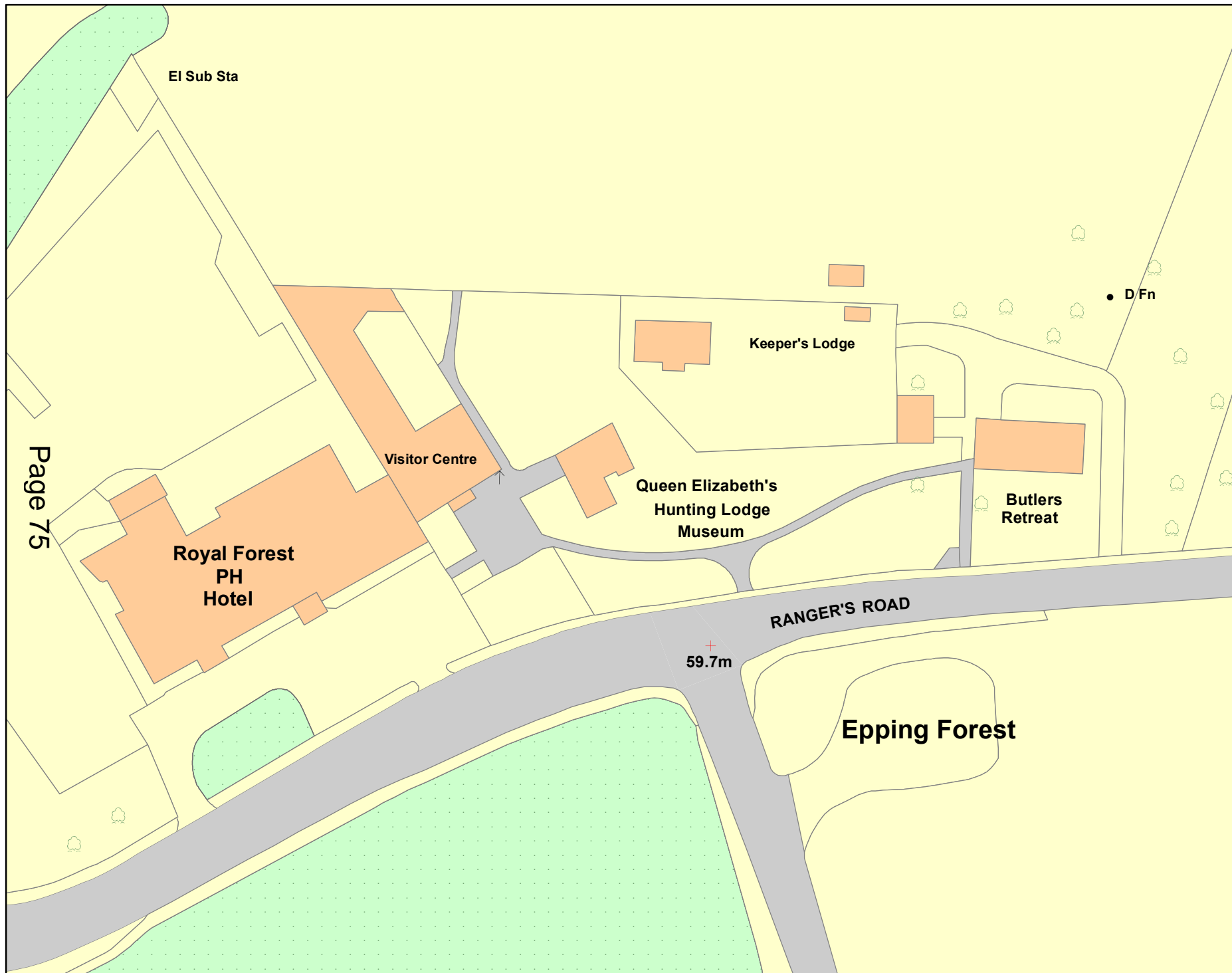
42. The Queen Elizabeth's Hunting Lodge has proved to be a desirable venue for weddings and civil partnerships and offers the opportunity to generate vital income for reinvestment in the management of Epping Forest. By adding an additional service of receptions, there is potential to increase the value chain from the basic fee of £550 weekday and £750 weekend to a minimum fee of £3,050 plus vat at 20% for a wedding package comprising a 2 hour hire from 3pm to 11pm
43. By carefully managing the booking arrangements it is possible to offer couples the opportunity to hold a ceremony in this special venue whilst avoiding a conflict of use with new and existing public visitors.
44. The income from venue hire would be credited to the Epping Forest local risk budget for re-investment in to the Forest, in particular visitor services.
45. There is an evident latent demand for ceremonies. To increase our wedding offer will bring new audiences to the Forest and raise the profile of the Forest, its heritage and relevance to the people of London.

Appendices

- Site Plan x 3

Michelle Ross
Visitor Operations Manager

T: 020 8532 6689
E: shelley.ross@cityoflondon.gov.uk



An overview of The View and QEHL

Legend

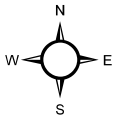
Created by:
GIS Officer

Date Created:
12 Jun 2017

0 3.25 6.5 13 19.5
Metres

© Crown copyright and
database rights 2017
OS 100023243
Geoinformation Group 2013.

This page is intentionally left blank



An overview of The View

Legend

Created by:
GIS Officer

Date Created:
12 Jun 2017

0 0.75 1.5 3 4.5
Metres

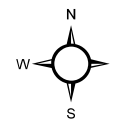
© Crown copyright and
database rights 2017
OS 100023243
Geoinformation Group 2013.

The View Courtyard

Side Gate

Visitor Centre

This page is intentionally left blank



An overview of QEHL and The View

Legend

 Marquee Area: 134 sq/m

Created by:
GIS Officer

Date Created:
12 Jun 2017

0 0.75 1.5 3 4.5
Metres

© Crown copyright and
database rights 2017
OS 100023243
Geoinformation Group 2013.

This page is intentionally left blank

Committee(s)	Dated:
Epping Forest and Commons Committee	03 07 2017
Subject: Epping Forest Consultative Committee SEF 15/17	Public
Report of: Director of Open Spaces	For Decision
Report author: Jo Hurst – Business Manager, Epping Forest	

Summary

This report proposes draft Terms of Reference for a Consultative Committee and seeks your Committees approval to commence a process to encourage participation in the Committee by a wide range of Epping Forest User Groups.

Recommendation(s)

Members are asked to:

- Approve the Terms of Reference for a representative Epping Forest Consultative Committee
- Approve the commencement of a selection procedure for the creation of Epping Forest Consultative Committee meetings as outlined herein.

Main Report

Background

1. The Epping Forest and Commons Committee is informed with regard to local community aspirations by a variety of public feedback mechanisms including:
 - i. **Elected Committee Members including Verderers** – Twelve elected Aldermen and Common Councilmen, together with four Verderers form your Committee as the representatives of the Trustees. In particular, the Verderers are locally elected by Epping Forest commoners every 7 years. The Verderers demonstrate detailed knowledge regarding the Forest, and no longer confine themselves to the traditional responsibilities of the Vert and Venison, but also consider the feedback from the Forest's many Visitors.
 - ii. **Publically published agendas and minutes** - covering all the Committee's proceedings
 - iii. **Public Consultations:** the City Corporation has conducted public consultation on significant areas of its work such as Conservation Grazing; Wanstead Park
 - iv. **Local Authority Liaison Groups** – Three Biannual Liaison Groups are held with Epping Forest District Council; The London Borough of Waltham Forest and the London Boroughs of Newham and Redbridge (shared) to provide a forum for Local Councillors to comment on the City Corporations management of Epping Forest.

- v. **INOVEM Inclusionware™**: - a web-based software system designed to facilitate public consultation
 - vi. **Visitor Surveys** – between 2009-14 annual Visitor Surveys were conducted using staff and volunteers with the surveys including components which provided for customer feedback on a range of issues.
 - vii. **Call & Visitor centres** – The Epping Forest administration team manages over 12,000 calls/year from the public seeking information, in addition to personal enquiries made visitor centres at The View and The Temple (weekends only) and the High Beach centre run by the Friends of Epping Forest.
2. Public consultation of the Epping Forest management Plan indicated a clear interest from a number of groups on the creation of a Consultative Forum to express views and aspirations on a wide range of Epping Forest management issues.
 3. To expand this already considerable commitment to public engagement, your Committee agreed in March 2016 to begin work on establishing an Epping Forest Consultative Committee, to provide a formal platform for public consultation by Forest User groups on the management of the Forest.
 4. The City of London Corporation (Open Spaces) Bill which is currently waiting to be revived, ahead of a Report and Third Reading in the House of Commons includes new requirements to consult publically on its events policy.

Current Position

5. Initial consultation on the creation of an Epping Forest Consultative Committee, including schedule, terms of reference, location has involved consultation with a range of leading Epping Forest organisations. There was a clear preference for progress with the creation of a Committee with a subsequent review, rather than further public consultation of first principles.
6. It is planned to schedule the first meeting according to terms below as soon as is possible.

Options

7. **OPTION 1.** Schedule the first meeting of the Epping Forest Consultative Committee with terms laid out herein, to commence in autumn 2017, with the Consultative Committee itself to review terms and make recommendations after its third meeting. **This option is recommended**
8. **OPTION 2.** Consult further on the terms and make-up of the Epping Forest Consultative Committee. This will add further delay and risk possible negative reaction from vocal groups seeking tangible progress. **This option is not recommended.**

Proposals

The terms for the Consultative Committee are proposed as follows (see Appendix 1):

9. Expressions of interest to be invited as soon as possible, with the first meeting of the Epping Forest Consultative Committee to be organised for Autumn 2017.
10. The Epping Forest Consultative Committee is to meet half yearly initially. After the first three sessions the Consultative Committee will review these existing terms and may put forward proposals for amendments to this Committee for consideration.
11. The Consultative Committee will comprise of 22 members and will include representation from Chairman, Deputy Chairman and four Verderers all drawn from the Epping Forest and Commons Committee. The Committee will be supported by the Town Clerks Department and will consider reports provided by the Superintendent and his Senior Managers. Other Committee members will also be welcomed.
12. The remaining 16 attendants must be nominated members of groups holding a specific interest in the Forest, either with large membership, a broad geographical spread across the whole Forest and with knowledge or interest in the themes of heritage, environment, conservation, recreation/sport or voluntary and friends groups. Groups should be formal, constituted organisations, or, with discretion, working to achieve a constitution within a fixed time frame..
13. Invitations to express interest and to nominate representatives will be advertised through print media, social media, and email and directly to the 84 organisations currently on the Epping Forest Statement of Community Involvement.. Your Committee should be able to appoint further members if it wished.
14. If too many nominations are received then selection will be conducted by representatives of your Committee based on membership numbers, geographic coverage and the need to strike a balance between a range of interests.
15. Tenants, business partners or other organisations with commercial interest will not be invited to serve as other more appropriate forums exist for such input.
16. The first three sessions will be non-public to allow the initial Committee to develop the introduction of public session and a methodology under which public questions will be enabled will be a subject for consideration by the review.
17. Agendas will be based on areas of current concern or debate at Epping Forest, particularly around the formation of management policy, strategy and works schedules. Minutes will be recorded by Officers from the Town Clerks Department for consideration at the next Epping Forest and Commons Committee to help inform decision making. Wherever relevant discussions and outcomes will be reflected in reports tabled at your Committee.

18. The Epping Forest Consultative Committee is not a formal decision making body, but views will be considered and noted in Reports to inform your Committee.
19. The first three sessions will be held on a weekday evening, at a location organised by the Superintendent with the aim of maximising opportunities for the attendance of selected members. The. Timing and location of subsequent sessions to be considered in the subsequent review.
20. As well as appointments, scheduling, location and public session considerations, the review will also include items such as fixed terms and election of representatives, the ability to co-opt external persons on an ad-hoc basis as well as any other matters of order that may need to be decided as the Committee becomes established.

Corporate & Strategic Implications

Implications

21. **Financial:** The costs of providing the Consultative Committee in terms of Room Hire and Officer time for the publication of reports and meeting attendance will be met by the Epping Forest Local Risk Budgets. The resources required for the publication of agendas; reports and minutes will be provided by the Town Clerk's Department.
22. **Legal:** section 7(3) of the City of London Corporation (Open Spaces) Bill relates to the need for a policy concerning the exercise of the powers prepared by the Corporation in consultation with such persons or bodies as it thinks appropriate.

Conclusion

23. The creation of a Consultative Committee focused on the aspirations of User Groups local to Epping Forest builds on a long standing tradition of local community involvement which stretches back to the creation of the original City Corporation Epping Forest Committee. The new Consultative Committee will build on this tradition of service providing a new mechanism by which the aspirations of a broad range of Epping Forest groups can be communicated to your Committee.

Appendices

- Appendix 1 – List of known organisations to be invited to nominate.
- Appendix 2 – Terms and exclusion criteria for nominees

Background Papers

Epping Forest Consultative Committee, Report of the Remembrancer, March 2016.

Jo Hurst

Business Manager, Epping Forest

T: 020 8532 5317

E: jo.hurst@cityoflondon.gov.uk



Epping
Forest

Registered Charity

Epping Forest Consultative Committee – Terms of Reference

Table of Contents

Purpose of Committee	2
Scheduling and location	2
Allocation of positions	2
Requirements and responsibilities	4

Purpose of Committee

1. The Epping Forest Consultative Committee will consider and discuss areas of current concern or debate at Epping Forest – particularly those due to be raised at Epping Forest and Commons Committee
2. Minutes of meetings and outcomes of discussions will be considered by the Epping Forest and Commons Committee in a public report to inform decision making.
3. The EF Consultative Committee is not a formal decision making body, but views will be noted in formal reports to the Epping Forest and Commons Committee.
4. By the fourth meeting, the EF Consultative Committee must agree a code of conduct, minimum attendance and quorum details and any other outstanding matters of order for adoption.

Scheduling, location and public access

5. The first meeting will be scheduled at Loughton (as far as is possible), as the geographic centre of Epping Forest, in Autumn 2017, and six monthly thereafter.
6. Should a change of frequency or location, including peripatetic meetings be preferred by this forum, that request must be made to the Epping Forest and Commons Committee.
7. The proceedings of the first two meetings of this Consultative Committee will be held without public attendance. Subsequent meetings will encourage public attendance (subject to venue capacity). Subsequent meetings will also consider how public questions to the Committee will be considered.

Allocation of positions

8. The EF Consultative Committee will have representation from Chairman, Deputy Chairman, Verderers and other members of the Epping Forest and Commons Committee where interested.
9. The Chairman of Epping Forest and Commons Committee will also chair these meetings.
10. The Superintendent of Epping Forest and other City of London officers will attend as required.
11. The meetings are to be administered by a representative of City of London Town Clerks Department.

12. Attendants must be nominated members of groups holding a specific interest in Epping Forest, either with large membership, a broad geographical spread across the Forest and with knowledge or interest in the themes of heritage; recreation/sport; conservation; general/informal use or voluntary and friends groups.
13. Tenants, business partners or other organisations with commercial interest in Epping Forest (or wider City of London Open Spaces) will not be invited to attend as other forums exist for such input.
14. Groups nominating a representative must be formal, constituted organisations.
15. Invitations to express interest and to nominate representatives will be advertised through print media, social media, email and direct correspondence by City of London. Applications will require details of how the nominating organisation meets the above criteria.
16. A balance of themes of interest is hoped to be met as follows:

Conservation <i>Conservation groups in Forest, or with wider remit</i>	3
Friends/Voluntary <i>Formal working groups e.g. litter pickers groups, 'Friends of' etc.</i>	3
Heritage <i>Historical societies, rural preservation etc.</i>	2
Informal users <i>Schools, Youth groups, families associations, local forums and interest bodies</i>	2
Recreation <i>Recreational user groups – e.g. walkers, riders, cyclists</i>	3
Sports <i>Formal organised sports on Forest e.g. Golf, Football, cricket running etc.</i>	3
	16

17. Should more expressions of interest be received than can logistically be accommodated, selection will be made by members of the Epping Forest and Commons Committee by the following (not in order of importance):
 - Size of membership
 - Geographical area of interest (i.e. area of Forest covered)
 - Theme of interest
 - Record of attendance (once established)
18. Epping Forest and Commons Committee may appoint further members or co-opt representatives (for example subject matter experts) to attend where it deems appropriate.
19. The Consultative Committee will serve as established for three years, after which the invitation and nomination process outlined above will be repeated.

Requirements and responsibilities

20. Representatives must adhere to the Nolan Seven Principles of Public Life (which covers selflessness, integrity, objectivity, accountability, openness, honesty and leadership).

<https://www.gov.uk/government/publications/the-7-principles-of-public-life>

21. Nominated representatives must meet criteria similar to those set out by the Electoral Commission for eligibility for local government election:

- At least 18 years old
- Not employed by the City of London, or another organisation holding a commercial interest in Epping Forest or other CoL open spaces.
- Have not been sentenced to a term of imprisonment of three months or more (including suspended sentences), without the option of a fine, during the five years before nominations close.
- Not disqualified under the terms of the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices and offences relating to donations).

22. Representatives must commit to representing the views of their organisation and members.

23. Representatives must share agenda and documentation internally within their organisation (subject to confidentiality) as well as minutes and outcomes of discussions.

24. Should a representative fail to attend two out of any four consecutive meetings their place may be forfeited.

Committee(s)	Dated:
Epping Forest & Commons Committee	03/07/2017
Subject: Revenue Outturn 2016/17 – Epping Forest	Public
Report of: The Chamberlain & the Director of Open Spaces	For Information

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2016/17 with the final agreed budget for the year.

	Final Agreed Budget £000	Outturn £000	Increase/ (Decrease) £000
Local Risk			
Director of Open Spaces	2,800	2,931	131
City Surveyor	686	536	(150)
Central Risk	438	446	8
Recharges	1,063	951	(112)
Total	4,987	4,864	(123)

The Director had an adverse variance on his local risk budget position of £131,000 mainly due to increased reactive works needed on invasive species, hazardous trees and investment in property maintenance, further detail can be found in paragraph 4(a).

This Outturn position has been aggregated with budget variations on services overseen by other committees, which produces a City Cash overall favourable budget position of £167,000 (Local Risk) across all Open Spaces. A request to carry forward all of this £167,000 will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee, a breakdown of which can be found in paragraph 7.

The City Surveyor's favourable budget variance of £150,000 is mainly due to a cautious approach within the Additional Works Programme with a number of works being carried forward within the 3 year work allocation, detailed reasons can be found in paragraphs 4(b) & 4(c).

The decrease of £112,000 in recharges is mainly due to a reduction in Support Services Costs and Learning recharges.

Recommendation(s)

It is recommended that this revenue outturn report for 2016/17 and the consequential implications for the 2017/18 budget are noted.

Main Report

Budget Position for 2016/17

1. The 2016/17 latest approved budget for the Epping Forest services overseen by your Committee received in November 2016 was £4.885M. This budget was endorsed by the Court of Common Council in March 2017 and subsequently updated for approved adjustments. Movement of the original Local Risk budget to the final agreed budget is shown in Appendix A with explanations for larger variances over £50,000 .

Revenue Outturn 2016/17

2. Actual net expenditure for your Committee's services during 2016/17 totalled £4.864M, a favourable budget variance of £123,000 compared with the final agreed budget. This was a result of the better than budget position of City Surveyors expenditure and reductions in recharges.
3. A summary comparison with the final agreed budget for the year is tabulated below. In the tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

Epping Forest
Comparison of 2016/17 Revenue Outturn with Final Agreed Budget

	<i>Original Budget</i>	Final Agreed Budget	Revenue Outturn	Variation Increase/ (Decrease)	
	<i>£000</i>	£000	£000	£000	
LOCAL RISK					
Director of Open Spaces					Reason*
Epping Forest	2,668	2,742	2,856	114	a)
HLF - Branching Out Project	-	-	-	-	
Chingford Golf Course	(93)	(43)	(22)	21	
Wanstead Flats	129	129	105	(24)	
Woodredon & Warlies	(28)	(28)	(8)	20	
Total Director of Open Spaces Local Risk	2,676	2,800	2,931	131	
City Surveyor					
City Surveyors Local Risk	417	485	432	(53)	b)
Additional Works Programme	760	201	104	(97)	c)
Total City Surveyor Local Risk	1,177	686	536	(150)	
TOTAL LOCAL RISK	3,853	3,486	3,467	(19)	
CENTRAL RISK					
Epping Forest	420	410	418	8	
Wanstead Flats	28	28	28	-	
TOTAL CENTRAL RISK	448	438	446	8	
RECHARGES					
Insurance	94	77	76	(1)	
Support Services	420	404	339	(65)	d)
Surveyor's Employee Recharge	302	302	301	(1)	
I. S. Recharge	130	155	155	-	
Recharges Within Fund (Directorate, Learning & Democratic Core)	145	130	104	(26)	
Recharges Across Funds (Woodredon & Warlies) (Structural Maintenance)	32	(5)	(24)	(19)	
TOTAL RECHARGES	1,123	1,063	951	(112)	
OVERALL TOTAL	5,424	4,987	4,864	(123)	

*See paragraph 4

Reasons for Significant Variations

4. a) The £114,000 adverse variance within Epping Forest Local Risk is largely due to an increase in the Director's Property Repairs & Maintenance where lodge occupation has necessitated greater investment in maintenance and redecoration. There was also an increase in Supplies & Services where additional unplanned expenditure was necessary for tree inspections. These increases were off-set by an increase in grant income where additional grants were claimed for treating Phytopthera Ramorum in the Forest, other variances are due to exchange rates and re-alignment of payment schedules from grant agencies.
- b) The £53,000 better than budget position within the City Surveyor's Local Risk is due to a £20,000 underspend on reactive maintenance, £20,000 on planned preventative maintenance, plus a further £13,000 saving on the corporate cleaning contract against a full year budget.
- c) The reduction of £97,000 in the City Surveyor's Additional Works Programme is mainly due to works being re-phased from 2016/17 to 2017/18.
- d) The reduction of £65,000 in Support Services is mainly due to a decreased requirement in support time from CLPS and Central Support.

Local Risk Carry Forward to 2017/18

5. Chief Officers can generally request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward, so long as the underspending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resources Allocation Sub Committee.
6. Overspends are carried forward in full and are met from the agreed 2016/17 budgets.
7. The Director's worse than budget position of £131,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees which for City's Cash produce an overall better than budget position of £167,000 (Local Risk), where the following have been submitted for a carry forward.

£18,000 Playground equipment (Hampstead Heath) to be capitalised.

£149,000 To fund the Learning Programme (as agreed by Policy & Resources)

8. Efficiency & Sustainability

City of London overall Financial Position and context for the Efficiency and Sustainability Plan

The Court of Common Council approved the published Efficiency and Sustainability Plan on the 13th October 2016. This plan focuses on the existing Service Based Review programme which is now nearing completion, other agreed transformation initiatives and developing a framework for continuous efficiency improvement for 2017/18 and later years. This plan needs to be viewed in the context of the overall Medium Term Financial Strategy to have a five year plan with sufficient cashable savings to present a balanced budget for all four funds and adopting an investment approach utilising the headroom to invest in one-off projects such as the Museum of London relocation project and 'bow wave' list of outstanding repairs.

To assist with this context and messaging, a set of core messages on the City of London Corporation's Finances have been developed and are set out in Appendix B for members information.

Appendices

- Appendix A – Movement between Original 2016/17 and the final agreed Budget
- Appendix B – Efficiency & Sustainability Plan

Derek Cobbing
Senior Accountant

T: 020 7332 3519
E: derek.cobbing@cityoflondonn.gov.uk

This page is intentionally left blank

Appendix A

	£000
Original Local Risk Budget (Director of Open Spaces & City Surveyor)	3,853
Director of Open Spaces	
Premises - The increase of £103,000 in premises related expenditure is mainly due to agreed carry forwards from 2015/16. £50,000 for Chingford Golf Course improvements, £43,000 car park resurfacing at Hill Wood, and £15,000 car park charging infrastructure.	103
Other Minor Variations	21
City Surveyor	
The reduction of £491,000 is mainly due to re-phasing of the Additional Works Programme over subsequent years of the existing programmes	(491)
Final Agreed Local Risk Budget (Director of Open Spaces & City Surveyor)	3,486

Explanations are only provided for larger movement in budgets (greater than £50,000)

This page is intentionally left blank

Efficiency & Sustainability Plan - Appendix B

CORE MESSAGES ON THE CITY OF LONDON CORPORATION'S FINANCES – January 2017

Our aim:

Our funds are there to help the City of London Corporation promote financial, professional and business services, provide excellent public services and support the City, capital and country as a whole.

They must be used economically, efficiently and effectively to maintain the City's underlying infrastructure and services and so we can prioritise paying for initiatives which meet our long-term ambitions.

How we do this:

The City has four funds.

Two of these are paid for by ratepayers and taxpayers:

- City Fund - money used to cover local authority activities in the square mile and beyond.
- Police Fund – the money used to pay for the City of London Police Force

Two are provided at no cost to the taxpayer:

- City's Cash - an endowment fund built up over 800 years and passed from generation to generation used to fund services that benefit London and the nation as a whole.
- Bridge House Estates - the money used to look after five bridges over the Thames with any surpluses being used for charitable purposes and awarded through the City Bridge Trust.

It is a duty on us to make the best use of the resources we have. This can only be done through continually reviewing the economy, efficiency and effectiveness of our services, the outcomes that are achieved and how they meet our long-term ambitions.

Everyone has a role to play in constantly challenging what we do and thinking about how we could do things better.

Are there further cuts being made?

Yes, but only 2% and only to ensure continuous improvement. In 2014, we estimated that due to cuts in government funding City Fund would be facing deficits approaching £11m by 2017/18 so we had to deal with this by scrutinising all our activities in what we called the Service Based Review.

We could, of course, have just made efficiencies in those areas paid out of public funds. But we decided it was not fair or equitable to ask some parts of our organisation to be more efficient and not others.

Proposals totalling £20m in efficiencies/extra income were identified and are well underway to being implemented. Following the completion of the Service Based Review programme, a continuous 2% per annum budget reduction target will be introduced across all our services. Departments will be expected to meet this through efficiency and performance improvements.

Why are we continuing to make budget reductions?

Firstly, we have a duty to ensure the most effective and efficient use of our resources.

Secondly, we continue to have big cost pressures. We live in an historic and ageing City. Many of our properties are deteriorating which requires an increased level of investment, and our IT infrastructure and service needs investment. In addition the City of London Police needs to address the changing nature of policing and the increasing demands placed on the service in the context of increased security threats from terrorism, growing cybercrime and online economic crime and intelligence requirements.

Thirdly, by being economic, efficient and making savings and focusing our efforts where we are most effective we can enhance existing services and pursue new priorities and increasingly ambitious outcomes for the benefit of the City, London and the nation.

Why not utilise the City's Cash fund endowment?

This is money which has been passed down to us over the years, produces income for us and is not to be used lightly as we want to pass it on to future generations to sustain services in the medium to longer term. Its income comes mainly from property and investments and is used to finance activities for the benefit of the City, London and the nation as a whole. Any sale of the underlying investments reduces the ability of the fund to generate income in future years.

The City's Cash budget will be running a deficit over the next three years to allow us to carry out essential investment before returning to a small surplus in 2020/21.

So what does the future look like for these funds?

The financial forward look for two of our funds is relatively healthy but uncertainties remain.

- City Fund: we have been planning for a continuing reduction in government grant and the underlying budget position is robust. We will be using the headroom to invest in essential repairs and maintenance and to fund the building of the new Museum of London to the benefit of all Londoners and the country as a whole.
- City's Cash: The forecast deficit over the next three years reflects our commitment to carry out essential investment and to support cultural development before returning to a small surplus in 2020/21.

- Bridge House Estates: the rising surplus will increase the resources available to the City Bridge Trust for charitable giving across London.
- The Police Fund: The underlying financial position remains very challenging with the recent Police core grant settlement marginally lower than anticipated. Additional cost pressures have meant the fund has moved into deficit, utilising the remaining ring fenced reserves in 2016/17 and 2017/18. An interim strategy has been developed and proposed for dealing with the deficit to the end of 2017/18. The Town Clerk, the Chamberlain and the Commissioner, have commissioned a review of the Police operating model, focusing on future demand modelling and how best to secure VFM, to identify options to address the, as yet unfunded, projected deficits of £5.6m in 2018/19 and £3.8m in 2019/20.

What are your total assets?

The City of London Corporation has assets of around £4bn. Income from these assets fund our services and any sale of assets to fund on-going services in the short term would harm our ability to protect services in the medium to longer term. Sale of many of our local authority assets to fund day to day services is also effectively prohibited by Local Government accounting rules.

This page is intentionally left blank

Committee(s):	Date(s):
Epping Forest & Commons	July 3 rd 2017
Subject: Superintendent's Update	Public
Report of: Superintendent of 'The Commons'	For Information
<p style="text-align: center;">Summary</p> <p>This report provides a general update on issues across the nine sites within 'The Commons' division that may be of interest to members and is supplementary to the monthly email updates.</p> <p>Recommendation</p> <p>Members are asked to note the contents of this report.</p>	

Burnham Beeches and Stoke Common

1. The consultation process concerning the extension of Dog Control Orders as Pubic Space Protection Orders has concluded and a full report is provided to this committee separately for decision.
2. Members will be aware that lodge policy reviews have been undertaken across the Open Spaces Department. This resulted in a number of properties being declared surplus at Hampstead Heath (1), Queen's Park (2), Epping Forest (7 to date) and West Ham Park (2). The Commons Management Team have also now concluded a review of lodges across the division that has been agreed with the Senior HR Manager. The review concluded no change was required to the 'current state'. There are currently 20 lodges within the Division: 13 at City Commons (based on a 3 week rota) and 7 at Burnham Beeches (6 staff one a 3 week call out rota plus the Superintendent). At the time of the review of call outs, it was noted that arrangements could be more effective and equitable if an additional lodge were located near Ashted and a further two across The Commons. This would increase the number of lodges to 23. However this was not felt to be a practical way forward under the current financial conditions.
3. The quarry site at East Burnham has started operation again after a short pause over the winter and is now accepting inert waste to fill the void left by the removal of the first cell of gravel. Monitoring of the ground water hydrology continues to be done by the operator on a fortnightly basis. The quarry site is exceptionally dry so no pumping of water has been necessary. Water levels in the dip wells have all been within the agreed envelopes or within the range that the independent hydrologist considers to be due to weather conditions.

4. Three additional, more sophisticated, dust monitoring stations have been set up to complement the sticky pads. These enable dust levels to be measured more accurately and it is also possible to establish which direction the dust is coming from. We have had only three months of data so far and dust levels have been relatively low in this period. It is anticipated that the additional stations will be in place while the quarry site extracts and infills the cells closest to Burnham Beeches. They will help us establish if dust is coming from the quarry or from other building work locally.
5. Work on the South Bucks Local plan continues and it is still anticipated that the draft plan for public consultation will be ready this autumn. A draft policy relating to the consequences of the plan on Burnham Beeches has been commented on by Officers. The issue of air quality has become much more important following comments by an Inspector on the Wealden District Council Local plan. SBDC have engaged traffic experts in Bucks County Council to evaluate the impact and local motorway improvements on air quality in the Beeches SAC and this has indicated that there is a problem that needs addressing. Staff from Natural England are providing guidance and will present their comments at a meeting early in July.
6. A meeting of planners was held under 'Duty to Co-operate' between South Bucks District Council and Slough Borough Council (SBC) with Natural England and CoL Officers present. SBC have been made aware of the issues relating to visitor pressure and air quality and also that there are some potential solutions. The Slough Local Plan is behind that of South Bucks in terms of timing.
7. Other local plans, such as those for Windsor and Maidenhead and High Wycombe also have the potential to impact on visitor pressure and air quality in Burnham Beeches and these will also be discussed at the meeting in July.
8. The Conservation Officer attended a meeting of the Natural Environment Partnership (NEP) for Bucks. The NEP is pushing for 'biodiversity accounting' to be incorporated into the planning system throughout the County. This supports the work being carried out locally regarding the Local Plans and their impact on Burnham Beeches.
9. Heathrow Expansion is another area of concern regarding air quality locally. Preliminary assessments by Heathrow have indicated that there is a cause for concern with regard to Burnham Beeches. Currently CoL officers do not attend meetings but a consortium of local District Councils are ensuring that this is taken seriously and a way forward is sought. Natural England is also aware of the situation and continues to press for action on our behalf.
10. While work continues on the local plans, CoL Officers continue to comment on planning applications, of which there have been several affecting properties within 500m of the Beeches in recent months.

11. Annual monitoring of the lichen flora has shown no cause for concern, although sadly the one remaining beech pollards with a rare, Red Data Book species of lichen (*Pyrenula nitida*) that has been looking poor in recent years is looking very nearly dead this summer. Officers are exploring the option of attempting translocation to other trees.
12. Annual vegetation monitoring has started for the summer with the eco-volunteers providing extra valuable help.
13. Members may recall that 10 years ago staff from Epping Forest and Burnham Beeches spent some days in the Spanish Basque Country cutting ancient beech pollards that are very similar to those found on the City's sites. Subsequently a small team went back to evaluate the responses of the trees and a paper was published on the results. The Chairman and Director also self-funded a short tour to look at the work carried out. The village where the work was carried out is holding an International Conference in November to celebrate 10 years of the project. Staff from Burnham Beeches and Epping Forest are hoping to attend.
14. A day-long event was held for Reading Geological Group together with a local resident who was a professional geologist and knows the Beeches very well. Examples of work such as the hydrology were demonstrated and the group provided extra insights over the geology of the Beeches.
15. The grazing project has been going to plan. The cattle and ponies are grazing the original fenced paddocks and the areas within the invisible fence loops to cover approximately 72% of the site.
16. The Burnham Beeches volunteers have been concentrating their efforts on footpath re-surfacing. Approximately 300 metres of paths have been re-surfaced with gravel sourced from the quarry on site.
17. There has been regular activity on social media feeds with our post about the travellers on the main common receiving record engagements.
18. Green Flag & Green Heritage judges visited Burnham Beeches in June. The results are awaited.
19. The Head Ranger has returned to work following a protracted period of sickness absence

Stoke Common

20. The Friends of Stoke Common have continued with their monthly tasks to help manage Stoke Common. The reptile survey that commenced in April has now finished and results are being counted.
21. The cattle provided by John Whitby under license to the City have returned to the site.

22. South Bucks District Council has recently completed its public consultation that proposes to introduce Public Space Protection Orders across the District, including Stoke Common. The outcome of this proposal is awaited. If the proposals are confirmed the Superintendent has suggested that SBDC authorise the Rangers from Burnham Beeches to enforce the PSPOs on Stoke Common on their behalf.

Kenley Revival update

23. The Conservation Works are now underway and begun on 2nd May. PAYE are delivering the conservation works with an expected programme of 22 weeks. The sign off of Zone 1 works is expected 20th June.
24. The Tribute Relocation Works is completed, delivered by Stonewest, and was signed off on 13th June. A time capsule was found within the structure and a new one buried in its place to capture the programme and history of the RAF Kenley tribute.
25. The Education Resource Designer is working with the Learning & Volunteer Officer to deliver the self-guided walks, quiz trails, World War II display and loan boxes by July and will be further tested for final launch in autumn to coincide with the start of the school year.
26. Project is now staffed with Learning and Volunteer officer full time with further support provided by two site rangers. A temporary casual member of staff is also assisting with delivery of events in the interim period in lieu of the appointment of an apprentice which is delayed and now expected to begin in September. Staff resourcing remains the biggest risk to the project.
27. The Learning Festival is now fully booked with approximately 856 Key Stage 2 and Key Stage 3 pupils expected to attend 26 – 30th June. The festival will see a combination of World War II and STEM workshops delivered by experts, staff and volunteers. The original target was 500 attendees but we have had a significant increase in engagement for schools for further activities.
28. The website and archive are due to be launched in July which will see a refresh of the website and the ability for the public to upload pictures and stories and memories they have of Kenley airfield.
29. The project team have established a 'fighter network' with Biggin Hill, RAF Hendon and Uxbridge bunker to share opportunities for collaboration and explore ideas ahead of RAF100 next year.
30. The largest event in the lifetime of the project titled 'Sky Heroes' will be held on Sunday 10th September, the event will encompass the whole of the airfield with a lecture tent, museums quarter, archaeology display, nature and science activities along with guided tours and land train.

31. A Community archaeology dig is to take place in two phases 17 – 23rd July with 30 places available of which 25 are booked already. This is led in partnership with Historic England and will include an archaeology open day 22-23rd July where members of the public can see the dig, undertake tours and participate in activities. This part of the project is also being delivered as part of the National Festival of Archaeology.
32. The planned for members to visit Kenley Airfield on 1st July was cancelled. A new date is being sought in September and more information will follow from the Town Clerk when details are agreed.

The West Wickham and Coulsdon Commons

33. Green Flag & Green Heritage judges have been around all of our sites during May and June
34. Hillbillies' volunteers have started ragwort rosette pulling on Farthing Downs and New Hill.
35. The cattle over wintering at Epping Forest have returned to the Commons and along with all other cattle have been turned out and are grazing across the Commons.
36. The Riddlesdown volunteers have installed the Changing History board near the car park on the Common.

Ashted Common

37. A new ranger started in April. She joins us from Surrey Wildlife Trust and brings a wealth of experience, particularly with regard to animal husbandry and conservation grazing.
38. Eight Belted Galloway cattle from Surrey Wildlife Trust arrived in May to graze the wood pasture area. This is the first time that we have grazed in partnership with the Wildlife Trust, and the first time we have been able to start the season with a full complement of eight animals.
39. Staff and volunteers have been working hard on a 'dead or alive survey' of the 1,100 veteran trees. This has been postponed with some areas still to survey due to the number of ticks present.
40. The Head Ranger met with representatives from the River Mole Catchment Partnership to assess the ongoing pollution of the Rye Brook, and consider if a reed bed filtration system could be introduced to limit the impact of pollution entering the brook. The South East Rivers Trust (members of the Partnership) is due to submit a quote for the design of such a system.

Support Services

41. The PA to the Superintendent of The Commons has now left the Division and local adjustments have been made to several existing posts to accommodate the work load and seek savings ahead of future budget cuts.

Incidents

Burnham Beeches

- 42. A group were spoken to about collecting fungi
- 43. There were two Physical Verbal Abuse incidents against staff from the same member of the public who has previously been convicted for using threatening and abusive behaviour. The Police are dealing with the matter and options being reviewed.
- 44. Two small fires were dealt with by staff
- 45. A member of staff gave evidence in a court case regarding a DCO offence which also included threatening behaviour. The defendant was found not guilty of the DCO offence on a technicality but was convicted of assault. He has now appealed against that conviction with the hearing due at Aylesbury Crown Court in the near future.
- 46. Travellers moved onto Burnham Beeches Main Common area Sunday 21st May at 18:00 during normal opening hours. A quick response from the team and Thames Valley Police enabled Section 61 notice to be served quickly and the travellers moved off the site Monday 22 May at 13:00, with no permanent damage caused and leaving very little waste. The Burnham Beeches team kept all neighbouring open spaces up to date with developments as they arose.

Ashted Common

- 47. A metal detectorist was cautioned by the Police for removing two artefacts from the earthworks, without permission. These items are possibly pre-Roman in origin and potentially quite significant. At the request of Historic England, an application for Scheduled Monument consent has been submitted for a limited exploration of the hole dug by the detectorist. This may establish the context of the find and determine if there are any further objects present.

West Wickham and Coulsdon Commons

- 48. Youths were reported using the rifle range on Kenley Common as a mountain bike track and had dug up in suit materials to make jumps and hollows. Names were taken and the matter was reported to the police.
- 49. A sewer flooded on Addington Road which left the two car parks on Spring Park covered in toilet waste. Costs associated with the clear up are being sought from Thames Water. It is understood that the London Borough of Bromley are taking a similar approach.

FILMING, MAJOR EVENTS AND OTHER ACTIVITIES

- 50. Over the past month at Burnham Beeches there have been 6 walks and events with a total of over 160 attendees. One walker on the Burnham Beeches at War walk served at Burnham Beeches in 1944 during the

preparations for the D-Day landings and was the source of much interesting information.

51. Successful events in April /May at the West Wickham & Coulsdon Commons included:

- Clean for the Common on Coulsdon Common – CC Ranger
- Bat walk on Kenley Common – Kenley Ranger
- Easter Trail on Coulsdon Common – CC Ranger
- Easter Trail on Kenley Common – Kenley Ranger
- Egg shell painting at SP – Information Ranger
- Breakfast with birds – CC Ranger
- Dawn Chorus – RD Ranger
- Riddlesdown History Walk – RD Ranger
- Bat walk – CC Ranger
- Pond dipping at Spring Park – Information Ranger
- Nature trail on Kenley Common – Kenley Ranger

Andy Barnard. Superintendent of The Commons
andy.barnard@cityoflondon.gov.uk
0207 332 6676

This page is intentionally left blank

Committee(s)	Dated:
Epping Forest & Commons Committee	03/07/2017
Subject: Revenue Outturn 2016/17 – The Commons	Public
Report of: The Chamberlain and the Director of Open Spaces	For Information

Summary

This report compares the revenue outturn for the services overseen by your Committee in 2016/17 with the final agreed budget for the year. In total, there was a worse than budget position of £20,000 for the services overseen by your Committee compared with the final agreed budget for the year as set out below.

	Final Agreed Budget £000	Outturn £000	Increase/ (Decrease) £000
Local Risk			
Director of Open Spaces	1,535	1,557	22
City Surveyor	255	293	38
Central Risk	18	18	-
Recharges	353	313	(40)
Total	2,161	2,181	20

There are no significant variances across Local Risk, Central Risk, and Recharges. The £22,000 (Local Risk) worse than budget position has been aggregated with budget variations on services overseen by other committees, which produces a City's Cash overall better than budget position of £167,000 (Local Risk) across all Open Spaces. A request to carry forward all of this £167,000 will be considered by the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resource Allocation Sub Committee, a breakdown of which can be found in paragraph 7.

Recommendation(s)

It is recommended that this revenue outturn report for 2016/17 and the consequential implications for the 2017/18 budget are noted.

Main Report

Budget Position for 2016/17

1. The 2016/17 latest approved budget for the services overseen by your Committee received in November 2016 was £2.148M. This budget was endorsed by the Court of Common Council in March 2017 and subsequently updated for approved adjustments. Movement of the original Local Risk budget to the final agreed budget is provided in Appendix A.

Revenue Outturn 2016/17

2. Actual net expenditure for your Committee's services during 2016/17 totalled £2.181M, an overspend of £20,000 compared with the final agreed budget.
3. A summary comparison with the final agreed budget for the year is tabulated below. In the tables, figures in brackets indicate income or in hand balances, increases in income or decreases in expenditure.

The Commons
Comparison of 2016/17 Revenue Outturn with Final Agreed Budget

	<i>Original Budget</i>	Final Agreed Budget	Revenue Outturn	Variation Increase/ (Decrease)
	<i>£000</i>	£000	£000	£000
LOCAL RISK				
Director of Open Spaces				
Burnham Beeches	406	412	438	26
Stoke Common	22	22	25	3
City Commons	1,100	1,101	1,094	(7)
Total Director of Open Spaces Local Risk	1,528	1,535	1,557	22
City Surveyor				
City Surveyors Local Risk	204	192	221	29
Additional Works Programme	163	63	72	9
Total City Surveyor Local Risk	367	255	293	38
TOTAL LOCAL RISK	1,895	1,790	1,850	60
CENTRAL RISK				
Burnham Beeches	18	18	18	-
TOTAL CENTRAL RISK	18	18	18	-
RECHARGES				
Insurance	16	20	18	(2)
Support Services	197	188	158	(30)
Surveyor's Employee Recharge	40	40	38	(2)
I. S. Recharge	57	73	73	-
Recharges within fund (Directorate & Democratic Core)	60	32	26	(6)
TOTAL RECHARGES	370	353	313	(40)
OVERALL TOTAL	2,283	2,161	2,181	20

Reasons for Significant Variations

4. There were no significant variations.

Local Risk Carry Forward to 2017/18

5. Chief Officers can generally request underspends of up to 10% or £500,000 (whichever is the lesser) of the final agreed local risk budget to be carried forward, so long as the underspending is not fortuitous and the resources are required for a planned purpose. Such requests are subject to the approval of the Chamberlain in consultation with the Chairman and Deputy Chairman of the Resources Allocation Sub Committee.
6. Overspends are carried forward in full and are met from the agreed 2017/18 budgets.
7. The Director's worse than budget position of £22,000 (Local Risk) has been aggregated with budget variations on services overseen by other committees which for City's Cash produce an overall better than budget position of £167,000 (Local Risk), where the following have been submitted for a carry forward.

£18,000 Playground equipment (Hampstead Heath) to be capitalised.

£149,000 To fund the Learning Programme (as agreed by Policy & Resources)

8. Efficiency & Sustainability

City of London overall Financial Position and context for the Efficiency and Sustainability Plan

The Court of Common Council approved the published Efficiency and Sustainability Plan on the 13th October 2016. This plan focuses on the existing Service Based Review programme which is now nearing completion, other agreed transformation initiatives and developing a framework for continuous efficiency improvement for 2017/18 and later years. This plan needs to be viewed in the context of the overall Medium Term Financial Strategy to have a five year plan with sufficient cashable savings to present a balanced budget for all four funds and adopting an investment approach utilising the headroom to invest in one-off projects such as the Museum of London relocation project and 'bow wave' list of outstanding repairs.

To assist with this context and messaging, a set of core messages on the City of London Corporation's Finances have been developed and are set out in Appendix B for members information.

Appendices

- Appendix A – Movement between Original 2016/17 budget and the Final Agreed budget
- Appendix B – Efficiency & Sustainability Plan

Derek Cobbing

Senior Accountant

T: 020 7332 3519

E: Derek.cobbing@cityoflondon.gov.uk

This page is intentionally left blank

Appendix A

	£000
Original Local Risk Budget (Director of Open Spaces & City Surveyor)	1,895
Director of Open Spaces	
Minor Variations	7
City Surveyor	
The reduction of £112,000 is mainly due to re-phasing of the Additional Works Programme over subsequent years of the existing programmes.	(112)
Final Agreed Local Risk Budget (Director of Open Spaces & City Surveyor)	1,790

Explanations are only provided for larger movement in budgets (greater than £50,000)

This page is intentionally left blank

Efficiency & Sustainability Plan - Appendix B

CORE MESSAGES ON THE CITY OF LONDON CORPORATION'S FINANCES – January 2017

Our aim:

Our funds are there to help the City of London Corporation promote financial, professional and business services, provide excellent public services and support the City, capital and country as a whole.

They must be used economically, efficiently and effectively to maintain the City's underlying infrastructure and services and so we can prioritise paying for initiatives which meet our long-term ambitions.

How we do this:

The City has four funds.

Two of these are paid for by ratepayers and taxpayers:

- City Fund - money used to cover local authority activities in the square mile and beyond.
- Police Fund – the money used to pay for the City of London Police Force

Two are provided at no cost to the taxpayer:

- City's Cash - an endowment fund built up over 800 years and passed from generation to generation used to fund services that benefit London and the nation as a whole.
- Bridge House Estates - the money used to look after five bridges over the Thames with any surpluses being used for charitable purposes and awarded through the City Bridge Trust.

It is a duty on us to make the best use of the resources we have. This can only be done through continually reviewing the economy, efficiency and effectiveness of our services, the outcomes that are achieved and how they meet our long-term ambitions.

Everyone has a role to play in constantly challenging what we do and thinking about how we could do things better.

Are there further cuts being made?

Yes, but only 2% and only to ensure continuous improvement. In 2014, we estimated that due to cuts in government funding City Fund would be facing deficits approaching £11m by 2017/18 so we had to deal with this by scrutinising all our activities in what we called the Service Based Review.

We could, of course, have just made efficiencies in those areas paid out of public funds. But we decided it was not fair or equitable to ask some parts of our organisation to be more efficient and not others.

Proposals totalling £20m in efficiencies/extra income were identified and are well underway to being implemented. Following the completion of the Service Based Review programme, a continuous 2% per annum budget reduction target will be introduced across all our services. Departments will be expected to meet this through efficiency and performance improvements.

Why are we continuing to make budget reductions?

Firstly, we have a duty to ensure the most effective and efficient use of our resources.

Secondly, we continue to have big cost pressures. We live in an historic and ageing City. Many of our properties are deteriorating which requires an increased level of investment, and our IT infrastructure and service needs investment. In addition the City of London Police needs to address the changing nature of policing and the increasing demands placed on the service in the context of increased security threats from terrorism, growing cybercrime and online economic crime and intelligence requirements.

Thirdly, by being economic, efficient and making savings and focusing our efforts where we are most effective we can enhance existing services and pursue new priorities and increasingly ambitious outcomes for the benefit of the City, London and the nation.

Why not utilise the City's Cash fund endowment?

This is money which has been passed down to us over the years, produces income for us and is not to be used lightly as we want to pass it on to future generations to sustain services in the medium to longer term. Its income comes mainly from property and investments and is used to finance activities for the benefit of the City, London and the nation as a whole. Any sale of the underlying investments reduces the ability of the fund to generate income in future years.

The City's Cash budget will be running a deficit over the next three years to allow us to carry out essential investment before returning to a small surplus in 2020/21.

So what does the future look like for these funds?

The financial forward look for two of our funds is relatively healthy but uncertainties remain.

- City Fund: we have been planning for a continuing reduction in government grant and the underlying budget position is robust. We will be using the headroom to invest in essential repairs and maintenance and to fund the building of the new Museum of London to the benefit of all Londoners and the country as a whole.
- City's Cash: The forecast deficit over the next three years reflects our commitment to carry out essential investment and to support cultural development before returning to a small surplus in 2020/21.

- Bridge House Estates: the rising surplus will increase the resources available to the City Bridge Trust for charitable giving across London.
- The Police Fund: The underlying financial position remains very challenging with the recent Police core grant settlement marginally lower than anticipated. Additional cost pressures have meant the fund has moved into deficit, utilising the remaining ring fenced reserves in 2016/17 and 2017/18. An interim strategy has been developed and proposed for dealing with the deficit to the end of 2017/18. The Town Clerk, the Chamberlain and the Commissioner, have commissioned a review of the Police operating model, focusing on future demand modelling and how best to secure VFM, to identify options to address the, as yet unfunded, projected deficits of £5.6m in 2018/19 and £3.8m in 2019/20.

What are your total assets?

The City of London Corporation has assets of around £4bn. Income from these assets fund our services and any sale of assets to fund on-going services in the short term would harm our ability to protect services in the medium to longer term. Sale of many of our local authority assets to fund day to day services is also effectively prohibited by Local Government accounting rules.

This page is intentionally left blank

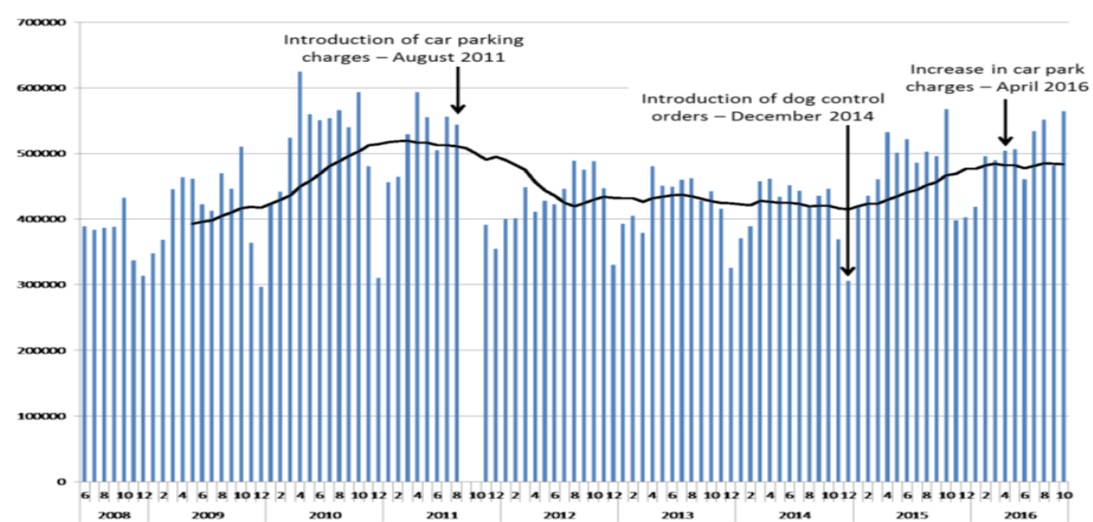
Committee(s):	Date(s):
Epping Forest and Commons Committee	3 rd July 2017
Subject: Proposal to extend the use of DCOs as PSPOs at Burnham Beeches – outcome of the public consultation process	Public
Report of: Superintendent of The Commons	For Decision
<p style="text-align: center;">Summary</p> <p>All Dog Control Orders (DCOs) are in the process of being phased out and replaced by Public Spaces Protection Orders (PSPOs). Any remaining DCOs will automatically be treated as PSPOs from 20th October 2017 – there is no requirement to take any specific action at that stage. However, PSPOs may not have effect for more than three years, unless extended. As the DCOs at Burnham Beeches came into force on 1st December 2014, they must be extended by 30th November 2017, if they are to continue in force.</p> <p>At the January 2017 meeting of this Committee members authorised the Superintendent to consult on extending the effect of the existing DCOs at Burnham Beeches beyond 30th November 2017 as PSPOs. This report outlines the outcome of that recent public consultation exercise.</p> <p>The consultation exercise was conducted in two phases both of which indicate support for extending the existing DCOS as PSPOs until 2020. An iPetition was conducted by local dog walkers that provides alternative proposals.</p> <p>This report seeks your committee’s decision concerning the continued use of the existing DCOs as PSPOs guided by the outcome of the consultation exercise.</p> <p>Recommendation(s)</p> <p>Members are asked to support Option 1 as explained within this report:</p> <ol style="list-style-type: none"> 1. Resolve to extend the effect of the existing DCOs at Burnham Beeches, once they have become PSPOs, for three years from 1st December 2017. 2. Authorise the Comptroller and City Solicitor to make replacement orders. 	

Main Report

Background

3. Burnham Beeches is designated as a Site of Special Scientific Interest, National Nature Reserve and Special Area of Conservation. The site's popularity as a destination has increased since the introduction of DCOs in 2014 and it remains extremely well used by dog walkers.

Chart 1



4. For the last two decades, the principle aim of the management of Burnham Beeches has been to protect the site from the growing impact of urbanisation at its fringes. In this manner it has helped to protect the quality of life of those who visit the site or are in its locality. Major achievements over the years have included, the closure of the private roads that run through the site to control traffic, the introduction of conservation grazing to enhance biodiversity, control of mountain biking, the introduction of the 'honey pot' access policy (that focusses visitor activity on those parts of the site most able to accommodate the pressures) and partnership working with local authorities to mitigate the impacts of population growth.
5. DCOs were introduced by the Clean Neighbourhoods and Environment Act 2005. The City was able to make DCOs at open spaces outside of its local authority area by virtue of the Control of Dogs (Designation of the Common Council of the City of London as a Secondary Authority) Order 2012.
6. In Sept 2014 this committee approved the introduction of five DCOs at Burnham

Beeches having considered the need for those orders in great detail:

- i. The Fouling of Land by Dogs (Burnham Beeches) Order 2014. This requires visitors to Burnham Beeches to remove dog faeces deposited by a dog for which they are responsible.
 - ii. The Dogs on Leads (Burnham Beeches) Order 2014. This requires visitors to keep a dog for which they are responsible on a lead of not more than five metres in length. The order applies to that part of Burnham Beeches to the west of Sir Henry Peeks Drive and Halse Drive and to the two fenced areas adjoining the café enclosure at Burnham Beeches.
 - iii. The Dogs on Leads by Direction (Burnham Beeches) Order 2014. This requires visitors to put and keep a dog for which they are responsible on a lead of not more than five metres in length when directed to do so by an authorised officer. The order applies to that part of Burnham Beeches to the east of and including Sir Henry Peeks Drive and Halse Drive but excluding those fenced areas covered by orders ii and iv.
 - iv. The Dogs Exclusion (Burnham Beeches) Order 2014. This excludes dogs from the café enclosure at Burnham Beeches.
 - v. The Dogs (Specified Maximum) (Burnham Beeches) Order 2014. This limits visitors to Burnham Beeches to four dogs per person.
7. This is only a summary of the DCOs. The full text of these orders, and a map showing the areas of Burnham Beeches to which they apply, can be found in **Appendix 1 and Map 1**. Certain exemptions and defences apply in particular circumstances, for example in relation to assistance dogs.
8. The purpose of the DCOs then and now remains, *To encourage responsible dog ownership and thereby:*
- i. *Ensure a fair and proportionate balance between the needs of visitors so that they can all equally enjoy the site.*
 - ii. *Reduce the number of dog related incidents and complaints recorded each year*
 - iii. *Reduce the impact of dog control management on the resources available to manage the site*
 - iv. *Assist the City of London to meet its statutory obligations under the*

Corporation of London (Open Spaces) Act 1878, Natural Environment and Rural Communities Act 2006, and other legislation

9. Burnham Beeches welcomes approximately 551,400 visitors (150,000 dogs) each year and has the highest density of visitors per hectare site of high nature conservation value in England and Wales:

Visitors/hectare/day in ranked order (2014 figures)

1. **Burnham Beeches - 8.01** visitors per hectare per day
 2. **Richmond Park – 6.3** visitors per hectare per day
 3. **Sherwood Forest – 5.3** visitors per hectare per day
 4. **Windsor Great Park – 3.4** visitors per hectare per day
 5. **The New Forest National Park – 1.2** visitors per hectare per day
10. The introduction of Dog Control Orders was the last and perhaps most important step to ensure the long term protection of the site for future generations of people and wildlife to enjoy.
11. The Dogs on Leads Order provides an area of the Beeches where dogs must be on lead at all times in support of the 'honey pot access policy' and to provide opportunities for visitors to enjoy, relax and appreciate the very special, natural environment that the Beeches provides without unwanted intrusion from off lead dogs.
12. Dog walkers are not banned from the 'dogs on leads' area. They are simply required to put their pets on the lead that may extend up to 5m in length, whilst in this area. Access is available to them as for all visitors, to all other areas of Burnham Beeches excluding a very small part around the café.
13. Since the introduction of the DCOs some dog walkers have altered their walking patterns to provide more time within the 'dogs on leads by direction' area. However, the number that have done so appears to be very low.

Table 1

INCREASED USAGE	Change in visitor use 2013 -2016 (%)	Comment
Egypt	+2.8	Dogs on leads by direction
Fleet Wood	+3.0	Dogs on leads by direction
Main Common	+3.2	Dogs on leads by direction

Moat	+1.8	Dogs on leads by direction
Nile	+2.3	Dogs on leads by direction
Victory Cross	+1.5	Dogs on leads by direction
DECREASED USAGE		
The Dell	-3.4	Dogs on leads
Lord Mayors Drive	-4.3	Dogs on leads
New Coppice	-0.5	Dogs on leads
Ponds	-3.7	Dogs on leads
Sir Henry Peeks	-1.0	Dogs on leads
The Stag	-1.7	Dogs on leads

NB. Each 1% change = approx. 15 people per day

14. DEFRA guidance states that local authorities should look to provide other suitable dog walking areas in the locality, where restrictions are in place. The City provides 220 acres at Burnham Beeches and a further 200 acres at Stoke Common where dogs can be off leads. This more than adequately meets both the guidance and animal welfare requirements.
15. The following charts show how well used even the more tranquil areas remain:

Chart 1. Density of routes 2013 – Before introduction of DCOs

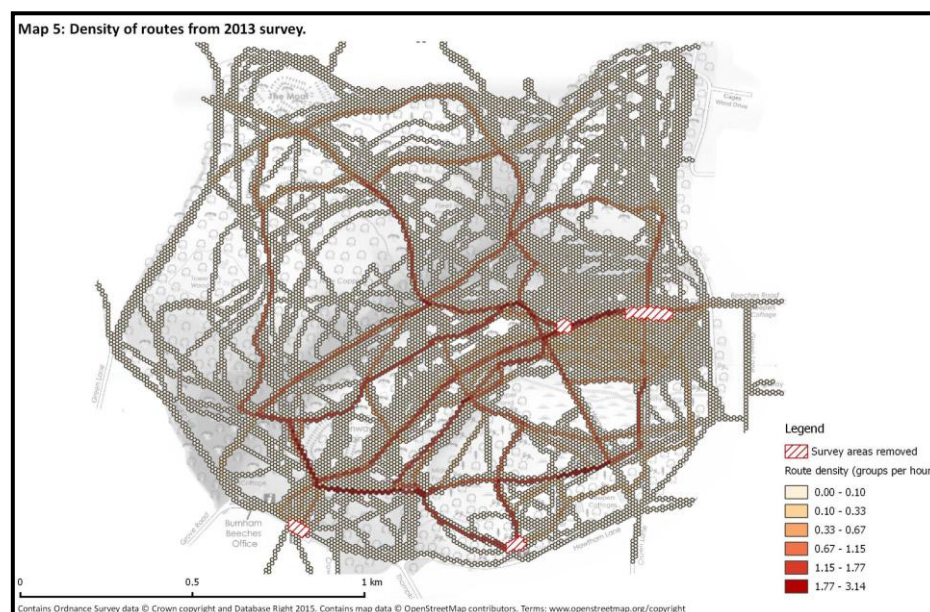
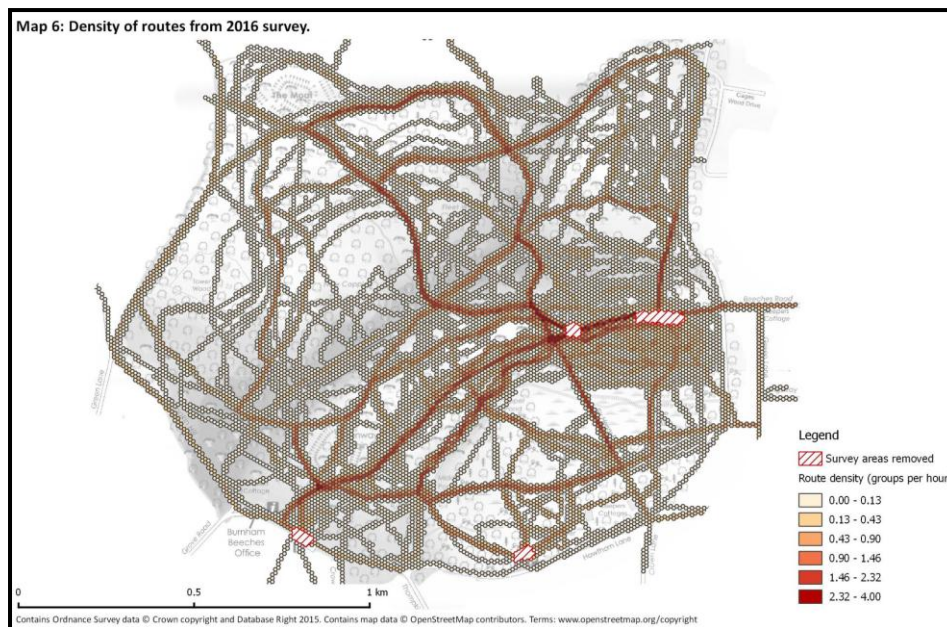


Chart 2. Density of routes 2016 – After introduction of DCOs



16. Your Committee received a separate report in January 2017 regarding the effectiveness of the existing DCOs. Members will recall in particular that the number of dog related incidents reported has declined sharply, and that the Dogs on Leads Order has led to a much greater reduction in dog related incidents than the Dogs on Leads by Direction Order.
17. The legislation governing DCOs is in the process of being repealed by the Anti-social Behaviour, Crime and Policing Act 2014, which introduced a new power to make PSPOs. That power has again been granted to the City, in relation to open spaces outside of its local authority area, by the Anti-social Behaviour (Designation of the City of London Corporation) Order 2015.
18. PSPOs can be used to address a wider range of anti-social behaviour than DCOs, but including all of those matters previously covered by DCOs. The transitional arrangements are clear that the provisions of any surviving DCOs will automatically be treated as if they were the provisions of PSPOs from 20th October 2017 – there is no requirement to take any specific action.
19. However, whereas DCOs have no fixed expiry date, PSPOs may not have effect for more than three years, unless extended. The transitional provisions are silent as to how this should apply to 'converted' DCOs. Clarification was sought from DEFRA, but no response has been received. The best interpretation would seem to be that time starts to run from the date that they originally came into force. As the DCOs at Burnham Beeches came into force on 1 December 2014, they must therefore be extended by 30 November 2017,

if they are to continue in force as PSPOs.

20. Before introducing DCOs at Burnham Beeches, your Committee had to be satisfied that this was a necessary and proportionate response to problems caused by the activities of dogs and those in charge of them. Your Committee also had to balance the interests of those in charge of dogs against the interests of those affected by the activities of dogs. The same considerations applied when your Committee decided in January 2017 that the existing DCOs should continue in force.
21. At the January 2017 meeting of this Committee members also authorised the Superintendent to consult on extending the effect of the existing DCOs at Burnham Beeches beyond 30th November 2017, as PSPOs.
22. The test for making a PSPO is set out in section 59 of the Anti-social Behaviour, Crime and Policing Act 2014. The City may make a PSPO if satisfied on reasonable grounds that activities carried out in a public place are having, have had or will have a detrimental effect on the quality of life of those in the locality, and those activities are or are likely to be persistent, unreasonable and justify the restrictions imposed. The only prohibitions or requirements that may be imposed are ones that are reasonable to prevent or reduce the detrimental effect of the activity.
23. However, as any remaining DCOs are automatically to be treated as if they were PSPOs from 20 October 2017, it is already established that the activities identified in the City's DCOs are capable of having such a detrimental effect, and that the restrictions imposed are capable of being reasonable.
24. The decision that your Committee is being asked to make is not whether to make one or more PSPOs, but whether to extend the period for which the existing PSPOs have effect, under section 60 of the Anti-social Behaviour, Crime and Policing Act 2014. You may extend that period for up to three years if satisfied on reasonable grounds that this is necessary to prevent the occurrence or recurrence of the activities identified in those PSPOs, or an increase in the frequency or seriousness of those activities. There is no limit to the number of times that a PSPO can be reviewed or extended.
25. This report outlines the outcome of the recent public consultation exercise that will help to inform your Committee's decision.

Outcome of the public consultation process.

Phase 1.

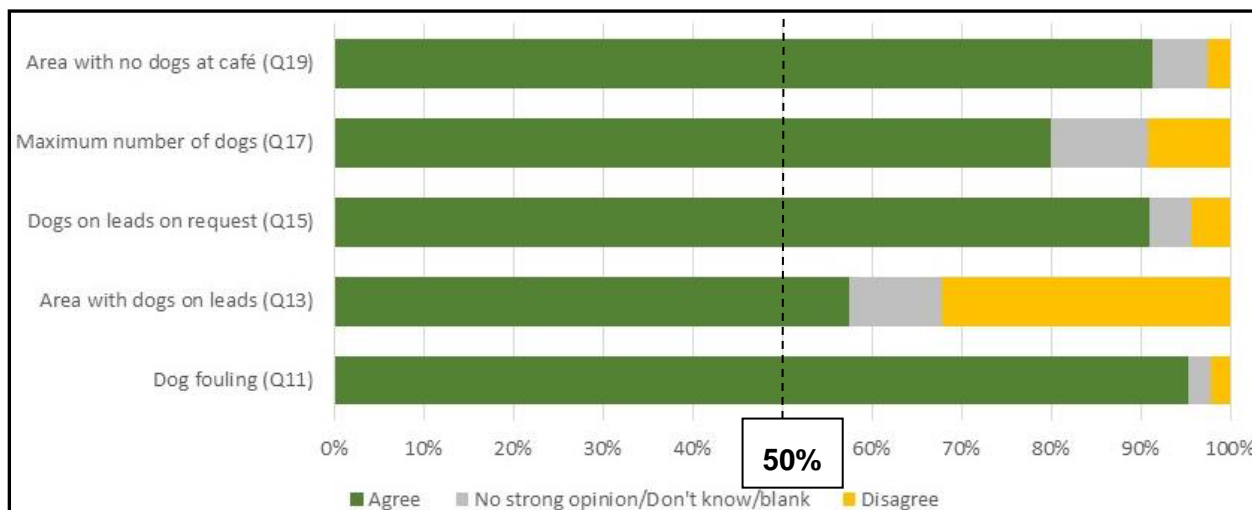
26. **Phase 1** assessed the views of a representative sample of all visitor types who use the site including dog walkers. It was designed and conducted, with assistance from officers, by Footprint Ecology. This element of the consultation exercise forms the first part of the City's commitment to meeting the statutory requirements in section 72 of the Anti-social Behaviour, Crime and Policing Act 2014 to carry out the necessary consultation, publicity, and notification prior to making a decision, as set out in the report to your Committee dated 16 January 2017.
27. The survey collected much useful information concerning visitors' views of the site, the type and duration of their activities and most importantly provided the opportunity to either agree or disagree with the existing DCOs and the proposal to extend them as PSPOs until 2020.
28. The full results of this survey are contained in **Appendix 2**.
29. For the purposes of this report the following findings are of most interest and may help members when considering the recommendations made by this report:

Table 2

Proposal to extend duration of <u>existing</u> powers relating to....	Agree	No Strong opinion/Don't know/No answer	Disagree	Total
Dogs fouling	352 (95%)	9 (2%)	8 (2%)	369 (100%)
Dogs on Leads	212 (57%)	38 (10%)	119 (32%)	369 (100%)
Dogs on leads by Direction	336 (91%)	17 (5%)	16 (4%)	369 (100%)
Dog Exclusion area	295 (80%)	40 (11%)	34 (9%)	369 (100%)
Maximum number of	337 (91%)	23 (6%)	9 (2%)	369 (100%)

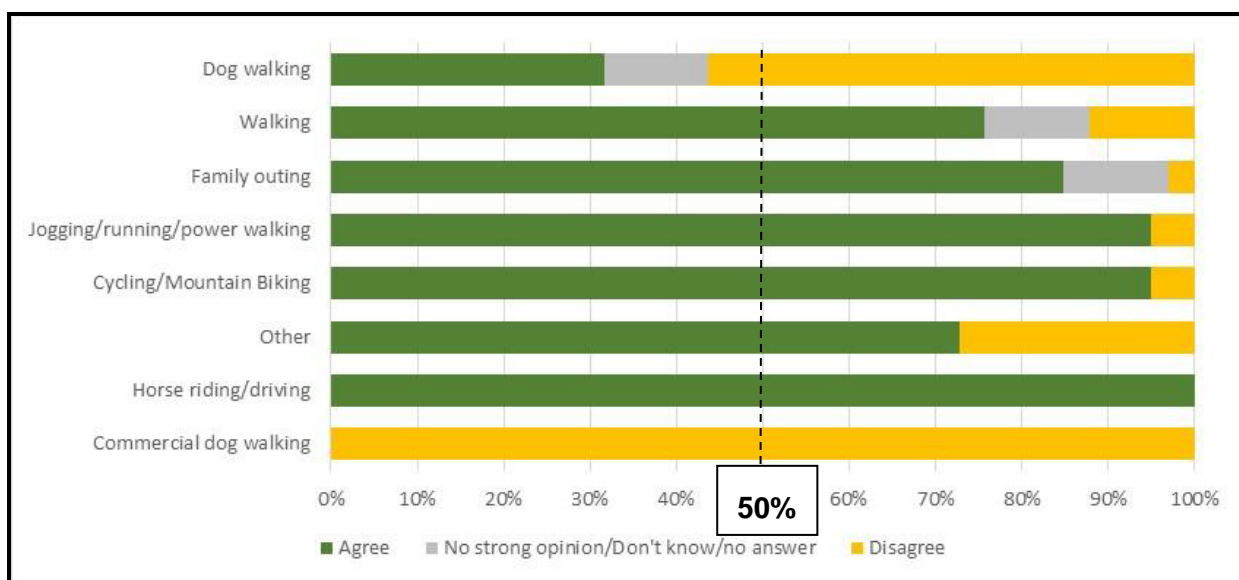
dogs				
------	--	--	--	--

Chart 3



30. From **Table 2** and **Chart 3** it can be seen that there is good to very high public support for the continuation of all 5 DCOs as PSPOs until November 30th 2020.
31. **Chart 4** provides further analysis of the data which show that 81% of non-dog walkers agreed that the existing 'dogs on leads at all times' area should be maintained for a further 3 years as too did 32% of dog walkers. For the first time your Committee is presented with data able to define the gulf in opinion between non dog walkers, who form the majority of site visitors, and those of some dog walkers, who form the minority of site visitors.

Chart 4 – Dogs on leads at all times area – outcome - by user group



32. 5% of those interviewed queued to speak to the surveyors. Those who queued

appear to have particularly strong views on the Dogs on Lead area with 58% of them disagreeing with the continuation of the existing powers. This compares to 29% across interviewees who did not queue.

33. Based on the findings of the 2016 visitor numbers survey, the survey author estimates that the number of individual dog walkers represents 33% of individuals visiting the Beeches each year.
34. This indicates that the methodology used to conduct the April 2017 survey has slightly favoured dog walkers in terms of the number interviewed and this has lowered the apparent level of support for continuation of the current Dogs on Lead area.
35. If that unintentional bias is 'removed' then the overall percentage of people agreeing with the Dogs on Lead area rises to 64%

Phase 2. Appendix 3

36. This element of the consultation exercise forms the second part of the City's commitment to the statutory requirements in section 72 of the Anti-social Behaviour, Crime and Policing Act, 2014 to carry out the necessary consultation, publicity, and notification prior to making a decision and as set out in the report to your Committee dated 16 January 2017. During this phase a wide variety of statutory and non-statutory organisations were consulted and this also included a further opportunity for public comment.
37. Phase 2 commenced on 1st May 2017 and ended at midnight on 15th June 2017. Public notices were published in the local press, local sign boards, and local village notice boards and on the Burnham Beeches Website.
38. 60 individual organisations and their representatives were proactively approached for their views.
39. The following organisations supported the proposals to convert and extend the existing DCOs as PSPOS. All Statutory Consultees supported the proposals.
 - i. South Bucks District Council - **Statutory**
 - ii. The Chief Constable – Thames Valley Police – **Statutory**
 - iii. The Police and Crime Commissioner – **Statutory**
 - iv. The National Trust – A neighbouring open space that manages a visiting audience that is at least in part shared with Burnham Beeches.
 - v. The Dogs Trust - who provided clear guidance as to their opinion of the best use of PSPOs and had previously supported the introduction of

DCOs.

vi. Farnhams Parish Council

40. The following organisation did not support the conversion and extension of the existing DCOs as PSPOS:
- i. The Kennel Club (KC) acknowledges that the DCOs have been effective since their introduction but continue to be of the opinion that the Dogs on Leads by Direction Order is sufficient to maintain the reduction in dog related issues across the entire site. The KC also submits that the use of the Dogs on Leads Order is overly restrictive and cannot be justified within the PSPO framework.
42. The Open Spaces Society (OSS) put the matter to their membership. No Society members responded so the response from the OSS was 'no comment to make' on the proposals. Some members may recall that the Open Spaces Society objected to the introduction of DCOs when they were originally introduced.
43. Phase 2 responses were also received from 34 members of the public. Of those, 24 were against some or all of the proposed PSPOs. Of those 24, 83% were dog walkers and 71% had previously signed the iPetition. Ten individuals gave their support for the proposals and provided a range of reasons for their views. Of those 10, 30% were dog walkers and none had signed the iPetition. The unusually high proportion of dog walkers responding to Phase 2 shows the importance of gaining a balanced view via random sampling as adopted by the recent site survey, to ensure that balanced information is available to Members.
44. Your Superintendent makes the following observations concerning the comments from the Kennel Club:
- a. The submission that 'the Dogs on Lead by Direction Order is sufficient to maintain the reduction in dog related issues across the entire site', appears to be contradicted by the data presented in this report and that of January 2017.
 - b. The Kennel Club's view that 'the use of the Dogs on Lead Order is overly restrictive and cannot be justified within the PSPO framework' is not supported by the views of your Officers (paragraphs 22-24).

iPetition.

45. An iPetition was organised by a local dog walker who is one of 33 neighbours

(including 6 members of staff) living adjacent to the 'Dogs on Leads area' and must therefore keep their dog on a lead when entering the site. The petitioner presented supporting evidence at the meeting of the Burnham Beeches Consultation Group in January 2017 and subsequently met with the Chairman and the Director of Open Spaces and Heritage. More recently the petitioner has visited other open spaces and submitted further evidence to support the case.

Appendix 4.

46. At the time of writing this report the iPetition has accumulated 340 supporters since going live on March 8th. Many also responded to the Phase 2 consultation and has been shown provide the large majority of comments received from individuals.

47. The iPetition was worded as follows:

The dog walkers of Burnham Beeches call on the Epping Forest and Commons Committee of the City of London to:

- *Change the on lead area so that it operates on the Main Common and around the ponds and paddocks – the areas of high visitor numbers*

AND

- *Allow dogs to be off leads in all areas at the quietest times (before 11am and after 5pm and on weekdays in winter). The petitioners below believe in encouraging everyone to clear up after their dogs and stop them chasing wildlife or spoiling the enjoyment of other visitors*

48. Your Superintendent makes the following observations, specifically that the iPetition:

- a. Provides a weak evidential basis in support of its proposed changes.
- b. Expresses a singular 'dog walker's' perspective of how the site should be managed for visitors and wildlife.
- c. Is at odds with findings of the DCO/PSPO visitor survey 2017
- d. Is at odds with the views of the statutory consultees
- e. Fails to accommodate the site's main busy periods including School Holidays, Bank holidays, the six week autumn 'peak' and periods of clement winter weather, all of which are extremely busy periods of visitor activity across the site.

- f. Suggests 'off lead' access across the whole site for a roughly estimated 85% of the calendar year.
 - g. Fails to recognise that many more visitors are present on site during the proposed dogs off lead times than can be predicted - 45% of all visitors state that they come to the site at any time. Of the remainder many come to the site before and after the iPetition's proposed dogs off leads times.
 - h. Does not represent the views of all dog walkers.
 - i. Is too complex for staff to enforce as it provides complex temporal boundaries that visitors will need to be very familiar with if they are to understand the daily, weekly and seasonal changes. This is likely to lead to frequent and inadvertent non-compliance.
 - j. Suggests ill-defined boundaries on the ground between 'Dogs on lead' and 'Dogs on lead by direction' areas that are also likely to lead to frequent and inadvertent non-compliance.
 - k. Proposes that all quieter areas within the Beeches should be available for 'off lead' walks and assumes that there will be no consequences to the quality of life of other site users or wildlife.
49. The iPetitioners are of the opinion that the Main Common should be the 'Dogs on Leads' area and the remaining large majority of the site should be 'Dogs on Leads by direction'. Some authorities have adopted this approach and where they feel it appropriate, ban dogs or create dogs on lead zones e.g. in children's play areas. However Burnham Beeches and its visitors have their own unique set of circumstances that were exhaustively rehearsed prior to the introduction of DCOs in 2014.
50. The Main Common is the largest piece of open land on the site and visibility across it is high. Experience, supported by data gathered since the introduction of DCOs clearly indicates that dog walkers and non-dog walkers alike are able to share this space fairly without the enforced use of leads. The high visibility across the area and peer group pressure ensures that the number of incidents each year is extremely low.
51. Given the low number of incidents recorded on the Main Common, it is felt that the petitioner's proposals are unnecessarily restrictive to the majority of dog walkers who have to arrive at the site by car during a key visitor period and would be denied the opportunity to allow their pets to run freely whilst remaining within sight prior to explore the wider nature reserve with their owners, either on

or off lead.

52. However, Members should carefully consider all of the representations received during the consultation process. Failure to do so could leave any decision vulnerable to a legal challenge. Under section 72 of the Anti-social Behaviour, Crime and Policing Act 2014 your Committee must also have particular regard to the rights of freedom of expression and freedom of assembly set out in articles 10 and 11 of the Convention for the Protection of Human Rights and Fundamental Freedoms.

Summary

53. **Phase 1** provides Members with a reliable insight into the views of the whole range of site based users including dog walkers. The survey methodology is scientifically robust and provides, as far as is reasonably practicable, a representative sample of site users and their views. The results of this survey show clear support for the continuation of the existing DCOs as PSPOs until 2020.
54. **Phase 2** is necessarily less scientifically robust but follows and exceeds the statutory requirements and the guidance provided by DEFRA. Those consulted are either legally required to be consulted or are generally recognised as using the site and it was therefore considered appropriate to consult them.
55. There is 100 percent support from all statutory consultees and the large majority of non-statutory consultees that responded.
56. There remains less support from elements of the local dog walking community and it is they who provided the majority of individual responses to Phase 2 of the consultation process.
57. The **iPetition** specifically targets the opinions of dog walkers rather than the wider visiting public. It proposes far greater off lead access than is supported by the visitor survey and is impractical and unenforceable for a variety of reasons set out in this report.
58. The outcome of the Consultation Exercise was presented, for information and discussion, to the Burnham Beeches Consultation Group on 19th June 2017.

Options:

Option 1. Based on the outcome of the recent visitor survey and other extensive research materials, extend the existing DCOs as PSPOs commencing 1st December 2017 and until 30th November 2020. **This is the recommended Option.**

Or

Option 2. Re-consult the public on the proposals contained within the iPetition and the limited research provided in support. **This Option is not recommended.**

Further action

59. If your Committee proceeds with Option 1 then the Superintendent will publicise the extension, once the replacement orders have been made, in accordance with regulations made by the Secretary of State. He will also maintain the current monitoring regime to measure the effectiveness of the PSPOs during the next three year period and provide a summary report to this Committee by January 2020. If at that time it is proposed to extend the effect of the PSPOs for three more years, a further consultation exercise will need to be carried out, as required by the Anti-social Behaviour, Crime and Policing Act 2014.
60. If your Committee proceeds with Option 1 then the Superintendent will also bring a report to your next meeting to review and update the Enforcement Strategy (called the Dog Management Strategy at Burnham Beeches). This will deal with matters such as the authorisation of officers to enforce PSPOs and the amount of any fixed penalty notice (FPN). A contravention of a DCO or PSPO is an offence punishable on summary conviction by a fine not exceeding level 3 on the standard scale (currently £1,000). Members will recall however that a breach can also be dealt with by issuing an FPN of no more than £100. The level is currently set at £80 with a reduction to £50 if paid within 10 days.

Corporate & Strategic Implications

61. The proposals support the City's key policy priorities as follows:
 - i. **KPP5.** Increasing the outreach and impact of the City's cultural, heritage and leisure contribution to the life of London and the nation by: Developing and improving the physical environment around our key cultural attractions; and providing safe, secure and accessible Open Spaces.

The proposals support the Open Spaces Departmental Objectives as follows:

- ii. Improve the health and wellbeing of the community through access to green space and recreation.

Implications

62. Table 3 outlines the cost of the PSPO consultation which is estimated at £23,000.

All costs are being met from local risk budgets:

Table 3 – Estimate of costs.

Activity	Cost
Independent research and site survey/consultation	£9,000
Management and staff time (12+10 days)	£5,500
Staff Training (refresher)	£1,000
Administration (set up)	£1,000
Changes to signage (to reflect changes to PSPOs)	£2,500
Advertising costs (Public Notices)	£4,000
Total estimated costs	£23,000

Conclusions

63. The provisions of any surviving DCOs will automatically be treated as if they were the provisions of PSPOs from 20 October 2017 – there is no requirement to take any specific action. However, whereas DCOs have no fixed expiry date, PSPOs may not have effect for more than three years, unless extended. As the DCOs at Burnham Beeches came into force on 1 December 2014, they must be extended by 30 November 2017, if they are to continue in force as PSPOs for a further three years.
64. The results of the formal consultation exercises indicate a good level of support for the City's proposals to extend the existing DCOs as PSPOs for a further three years. They are also very helpful in providing the context against which the results of the iPetition may be judged.
65. The iPetition indicates that there is continuing resistance amongst some dog walkers to the current 'Dogs on Leads' area however, it has been demonstrated

that this is not representative of the majority of site users.

66. On balance your Superintendent and his team are of the view that the iPetition represents an issue that is of clear importance to some, mainly local, dog walkers who represent a minority of site users, but that any relaxation of the existing restrictions would have a detrimental effect on the quality of life of site users as a whole.

Appendices

- Appendix 1. DCO Schedules and related map
- Appendix 2. Phase 1 - Visitor Survey Report
- Appendix 3. Phase 2 - Results
- Appendix 4. iPetition. Supporting evidence & communications
- Appendix 5. Equality Impact Assessment – Test of relevance

Background Papers:

- Dog Control Order proposals– Report to EFCC – September 2014
- Effectiveness of Dog Control Orders – Report to EFCC - January 2017
- Dog Control Order Review. Report to EFCC – January 2017.

Author: Andy Barnard

Superintendent, The Commons

T: 0207 332 6676. M: 07850 764592

E: andy.barnard@cityoflondon.gov.uk

This page is intentionally left blank

The Clean Neighbourhoods and Environment Act 2005

The Dog Control Orders (Prescribed Offences and Penalties, etc) Regulations 2006 (SI 2006/1059)

The Fouling of Land by Dogs (Burnham Beeches) Order 2014

The Common Council of the City of London hereby makes the following Order:

1 This Order comes into force on 1 December 2014.

2 This Order applies to the land specified in the Schedule.

Offence

3 (1) If a dog defecates at any time on land to which this Order applies and a person who is in charge of the dog at that time fails to remove the faeces from the land forthwith, that person shall be guilty of an offence unless--

- (a) he has a reasonable excuse for failing to do so; or
- (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.

(2) Nothing in this article applies to a person who--

- (a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948; or
- (b) has a disability which affects his mobility, manual dexterity, physical co-ordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which he relies for assistance.

(3) For the purposes of this article--

- (a) a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
- (b) placing the faeces in a receptacle on the land which is provided for the purpose, or for the disposal of waste, shall be a sufficient removal from the land;
- (c) being unaware of the defecation (whether by reason of not being in the vicinity or otherwise), or not having a device for or other suitable means of removing the faeces shall not be a reasonable excuse for failing to remove the faeces;
- (d) each of the following is a "prescribed charity"--
 - (i) Dogs for the Disabled (registered charity number 700454);
 - (ii) Support Dogs (registered charity number 1088281);
 - (iii) Canine Partners for Independence (registered charity number 803680).

Penalty

- 4 A person who is guilty of an offence under article 3 shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale.

16 October 2014

THE COMMON SEAL of THE MAYOR AND
COMMONALTY AND CITIZENS OF THE CITY
OF LONDON was hereunto affixed in the presence of:-



D Cluett
Assistant City Solicitor



SCHEDULE

This Order applies to the whole of Burnham Beeches.

References to Burnham Beeches are to that area of land known as Burnham Beeches in the Parishes of Farnham Royal and Burnham owned by the Mayor and Commonalty and Citizens of the City of London which is open to the air (including land that is covered but open to the air on at least one side) and to which the public are entitled or permitted to have access with or without payment and including all roads, highways and other rights of way over that land.

The Clean Neighbourhoods and Environment Act 2005

The Dog Control Orders (Prescribed Offences and Penalties, etc) Regulations 2006 (SI 2006/1059)

The Dogs on Leads (Burnham Beeches) Order 2014

The Common Council of the City of London hereby makes the following Order:

- 1 This Order comes into force on 1 December 2014.
- 2 This Order applies to the land specified in the Schedule.

Offence

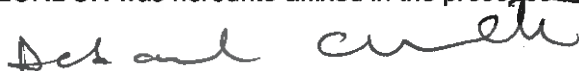
- 3 (1) A person in charge of a dog shall be guilty of an offence if, at any time, on any land to which this Order applies he does not keep the dog on a lead of not more than five metres in length, unless--
 - (a) he has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.
- (2) For the purposes of this article a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog.

Penalty

- 4 A person who is guilty of an offence under article 3 shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale.

16 October 2014

THE COMMON SEAL of THE MAYOR AND
COMMONALTY AND CITIZENS OF THE CITY
OF LONDON was hereunto affixed in the presence of:-



D Cluett
Assistant City Solicitor



SCHEDULE

This Order applies to that part of Burnham Beeches to the west of Sir Henry Peeks Drive and Halse Drive and to the two enclosed areas of approximately 319 square metres and 221 square metres adjoining the café enclosure at Burnham Beeches.

References to Burnham Beeches are to that area of land known as Burnham Beeches in the Parishes of Farnham Royal and Burnham owned by the Mayor and Commonalty and Citizens of the City of London which is open to the air (including land that is covered but open to the air on at least one side) and to which the public are entitled or permitted to have access with or without payment and including all roads, highways and other rights of way over that land.

This page is intentionally left blank

The Clean Neighbourhoods and Environment Act 2005

The Dog Control Orders (Prescribed Offences and Penalties, etc) Regulations 2006 (SI 2006/1059)

The Dogs on Leads by Direction (Burnham Beeches) Order 2014

The Common Council of the City of London (in this Order called "the Authority") hereby makes the following Order:

- 1 This Order comes into force on 1 December 2014.
- 2 This Order applies to the land specified in the Schedule.
- 3 In this Order "an authorised officer of the Authority" means an employee of the Authority who is authorised in writing by the Authority for the purpose of giving directions under this Order.

Offence

- 4 (1) A person in charge of a dog shall be guilty of an offence if, at any time, on any land to which this Order applies, he does not comply with a direction given him by an authorised officer of the Authority to put and keep the dog on a lead of not more than five metres in length, unless--
 - (a) he has a reasonable excuse for failing to do so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his failing to do so.
- (2) For the purposes of this article--
 - (a) a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog;
 - (b) an authorised officer of the Authority may only give a direction under this Order to put and keep a dog on a lead if such restraint is reasonably necessary to prevent a nuisance or behaviour by the dog likely to cause annoyance or disturbance to any other person on any land to which this Order applies or the worrying or disturbance of any animal or bird.

Penalty

- 5 A person who is guilty of an offence under article 4 shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale.

16 October 2014

THE COMMON SEAL of THE MAYOR AND
COMMONALTY AND CITIZENS OF THE CITY
OF LONDON was hereunto affixed in the presence of:-

Debal *curt*

D Cluett
Assistant City Solicitor



SCHEDULE

This Order applies to that part of Burnham Beeches to the east of and including Sir Henry Peeks Drive and Halse Drive but excluding those enclosed areas to which The Dogs on Leads (Burnham Beeches) Order 2014 and The Dogs Exclusion (Burnham Beeches) Order 2014 apply.

References to Burnham Beeches are to that area of land known as Burnham Beeches in the Parishes of Farnham Royal and Burnham owned by the Mayor and Commonalty and Citizens of the City of London which is open to the air (including land that is covered but open to the air on at least one side) and to which the public are entitled or permitted to have access with or without payment and including all roads, highways and other rights of way over that land.

The Clean Neighbourhoods and Environment Act 2005

The Dog Control Orders (Prescribed Offences and Penalties, etc) Regulations 2006 (SI 2006/1059)

The Dogs Exclusion (Burnham Beeches) Order 2014

The Common Council of the City of London hereby makes the following Order:

- 1 This Order comes into force on 1 December 2014.
- 2 This Order applies to the land specified in the Schedule.

Offence

- 3 (1) A person in charge of a dog shall be guilty of an offence if, at any time, he takes the dog onto, or permits the dog to enter or to remain on, any land to which this Order applies unless--
 - (a) he has a reasonable excuse for doing so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.
- (2) Nothing in this article applies to a person who--
 - (a) is registered as a blind person in a register compiled under section 29 of the National Assistance Act 1948; or
 - (b) is deaf, in respect of a dog trained by Hearing Dogs for Deaf People (registered charity number 293358) and upon which he relies for assistance; or
 - (c) has a disability which affects his mobility, manual dexterity, physical co-ordination or ability to lift, carry or otherwise move everyday objects, in respect of a dog trained by a prescribed charity and upon which he relies for assistance.
- (3) For the purposes of this article--
 - (a) a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog; and
 - (b) each of the following is a "prescribed charity"--
 - (i) Dogs for the Disabled (registered charity number 700454);
 - (ii) Support Dogs (registered charity number 1088281);
 - (iii) Canine Partners for Independence (registered charity number 803680).

Penalty

- 4 A person who is guilty of an offence under article 3 shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale.

16 October 2014

THE COMMON SEAL of THE MAYOR AND
COMMONALTY AND CITIZENS OF THE CITY
OF LONDON was hereunto affixed in the presence of:-



D Cluett
Assistant City Solicitor



SCHEDULE

This Order applies to the café enclosure of approximately 245 square metres at Burnham Beeches.

References to Burnham Beeches are to that area of land known as Burnham Beeches in the Parishes of Farnham Royal and Burnham owned by the Mayor and Commonalty and Citizens of the City of London which is open to the air (including land that is covered but open to the air on at least one side) and to which the public are entitled or permitted to have access with or without payment.

The Clean Neighbourhoods and Environment Act 2005

The Dog Control Orders (Prescribed Offences and Penalties, etc) Regulations 2006 (SI 2006/1059)

The Dogs (Specified Maximum) (Burnham Beeches) Order 2014

The Common Council of the City of London hereby makes the following Order:

- 1 This Order comes into force on 1 December 2014.
- 2 This Order applies to the land specified in the Schedule.
- 3 On land to which this Order applies, the maximum number of dogs which a person may take onto that land is four.

Offence

- 4 (1) A person in charge of more than one dog shall be guilty of an offence if, at any time, he takes onto any land in respect of which this Order applies more than the maximum number of dogs specified in article 3 of this Order, unless--
 - (a) he has a reasonable excuse for doing so; or
 - (b) the owner, occupier or other person or authority having control of the land has consented (generally or specifically) to his doing so.
- (2) For the purposes of this article a person who habitually has a dog in his possession shall be taken to be in charge of the dog at any time unless at that time some other person is in charge of the dog.

Penalty

- 5 A person who is guilty of an offence under article 4 shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale.

16 October 2014

THE COMMON SEAL of THE MAYOR AND
COMMONALTY AND CITIZENS OF THE CITY
OF LONDON was hereunto affixed in the presence of:-

D Cluett *Cluett*

D Cluett
Assistant City Solicitor



SCHEDULE




This Order applies to the whole of Burnham Beeches.

References to Burnham Beeches are to that area of land known as Burnham Beeches in the Parishes of Farnham Royal and Burnham owned by the Mayor and Commonalty and Citizens of the City of London which is open to the air (including land that is covered but open to the air on at least one side) and to which the public are entitled or permitted to have access with or without payment and including all roads, highways and other rights of way over that land.

This page is intentionally left blank

Map showing proposed areas for Dog Control Order Schedules

Key:

-  Boundary of site within which the Dog Control Order applies. Schedules 1 & 5 apply in all areas, schedules 2, 3 & 4 in the areas shown below.
-  Boundary between areas for schedules 2 & 3
-  Shaded section shows area covered by schedule 2

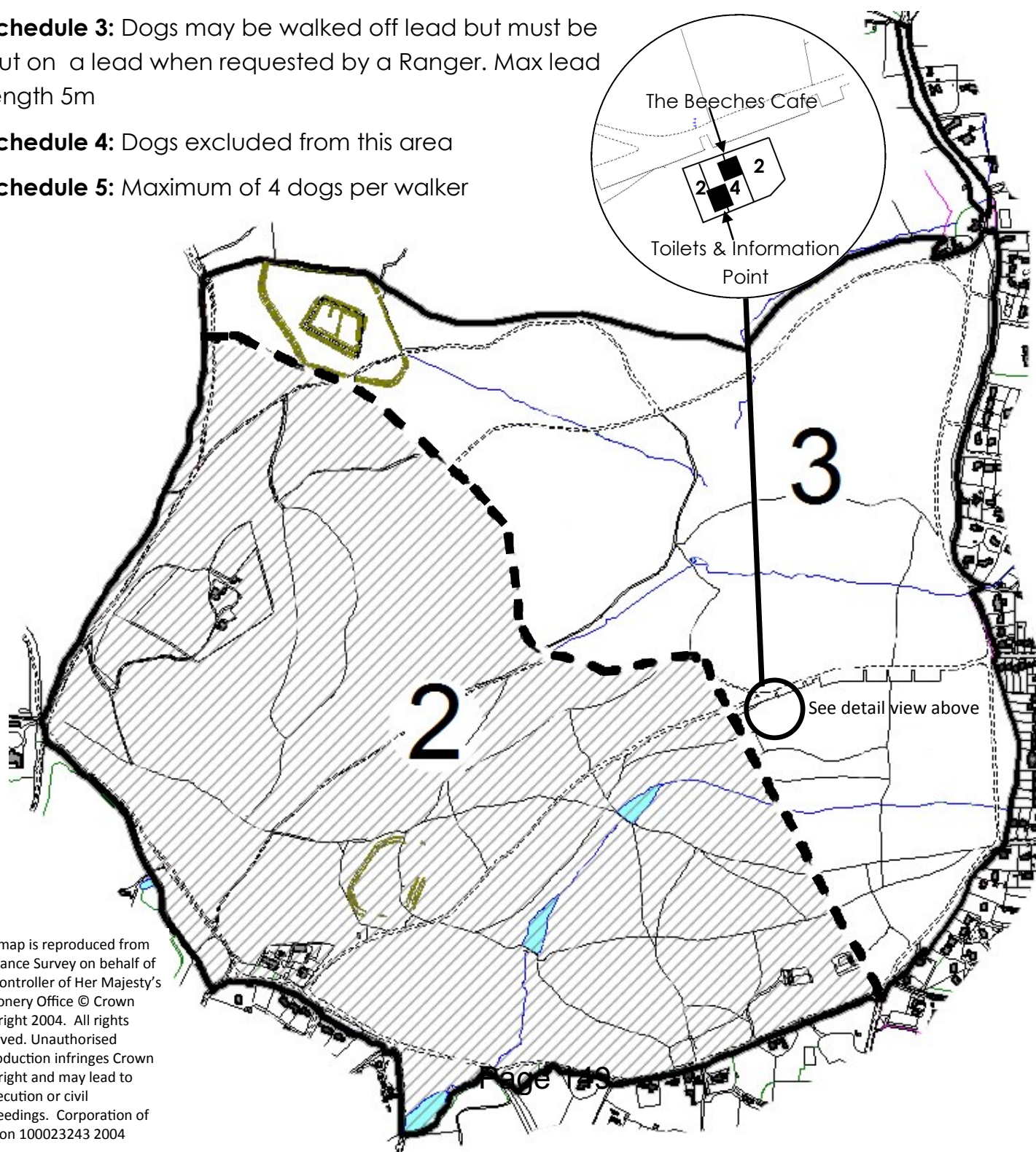
Schedule 1: You must remove from the site, any faeces deposited by dog(s) for which you are responsible

Schedule 2: Dogs on leads at all times in this area. Max lead length 5m

Schedule 3: Dogs may be walked off lead but must be put on a lead when requested by a Ranger. Max lead length 5m

Schedule 4: Dogs excluded from this area

Schedule 5: Maximum of 4 dogs per walker



This page is intentionally left blank



Consultation relating to Public Space Protection Orders at Burnham Beeches



FOOTPRINT
ECOLOGY

Footprint Contract Reference: 386

Date: 15th June 2017

Version: Final

Recommended Citation: Liley, D. & Panter, C. (2017) Consultation relating to Public Space Protection Orders at Burnham Beeches. Unpublished report by Footprint Ecology for the Corporation of London.

Summary

This report, commissioned by the Corporation of London, presents the results of a face-face visitor survey at Burnham Beeches. The survey forms part of a consultation to gather views and determine the level of support among visitors to extend the duration of current powers provided by Dog Control Orders (DCOs).

The DCOs at Burnham Beeches cover the following:

- Dogs can be walked anywhere at Burnham Beeches apart from a small exclusion area at the café;
- In certain areas dogs must be on leads at all times;
- In the remaining areas, dogs can be walked off lead but must be put on a lead when requested by an authorised officer. Such requests are made when the dog is deemed to not be under effective control. Leads can be up to a maximum length of 5m.
- Dog walkers must clear up after their dog at all times;
- Each dog walker can only bring a maximum of four dogs on to the site at any one time.

Legislation relating to DCOs has been repealed by the government and replaced with Public Space Protection Orders (PSPOs). The DCOs at Burnham Beeches run until October 2017, at which point they must be converted to PSPOs. They will lapse by 1st December 2017 and therefore the Corporation of London must either renew the powers or let them lapse.

A total of 369 interviews were conducted with interviewees selected at random to ensure a range of different types of visitors were interviewed. Surveys took place during April 2017 and covered the school holiday period (including the Easter weekend) and times outside the school holidays. One hundred and sixteen hours of survey work were conducted, a range of survey locations were included, but survey effort was focussed around the main car-park area on Lord Mayor's Drive.

95% of interviewees agreed with the proposal to extend the duration of current powers relating to dog fouling. Just 2% of interviewees disagreed with the proposal. Comments raised the issue of a need for more bins and there were a number of concerns relating to poo bags creating litter and being left (full) hanging on trees.

57% of interviewees agreed with the proposal to extend the duration of current powers relating to the area with dogs on leads (32% disagreed and 10% didn't have a strong opinion or didn't know). There were clear differences between activities, only a third (32%) of dog walkers agreed with the proposal whereas 81% of those who were not dog walking agreed with the proposal. Comments reflected a lack of understanding as to why the off-lead area was required and the rationale behind it. At least 50 interviewees suggested that they would

prefer a different boundary, with a wide range of different (i.e. inconsistent) suggestions made.

91% of interviewees agreed with the proposal to extend the duration of current powers relating to the requirement to put a dog on a lead on request. There were some differences between activities, with 89% of dog walkers agreeing compared to 93% for those not dog-walking. Twelve interviewees commented that the current powers were not enforced sufficiently.

80% of interviewees agreed with the proposal to extend the duration of current powers relating to the maximum number of dogs allowed to be walked per person. Around 12% of interviewees didn't have a strong opinion or answer, meaning that only 9% of interviewees disagreed. A total of 27 interviewees (7%) indicated that they thought the maximum number should be different to four, with 22 of those interviewees suggesting it should be lower than four.

91% of interviewees agreed with the proposal to extend the duration of current powers relating to an exclusion area for dogs around the café. There were just nine interviewees (2%) that disagreed.

To provide context, a wider range of questions covered general access patterns, reasons for visiting, home postcode etc. The above results are considered in context and checks made to consider the extent to which survey bias may reflect the consultation responses. These results provide the Corporation of London with information to decide on next steps. It is clear that the majority of visitors to Burnham Beeches agree with the proposals to extend all five powers relating to dogs and dog control.

Contents

Summary.....	3
Contents	5
Acknowledgements.....	6
1. Introduction.....	7
Burnham Beeches.....	7
Access Levels and Recreational Use	7
Dog Control Orders (DCOs) at Burnham Beeches	8
Aims of the Survey.....	9
2. Methods	10
3. Results: general overview.....	14
Visitor numbers from tally data.....	14
Numbers of interviews and overview of questionnaire data	14
Activities undertaken	15
Temporal visiting patterns	18
Mode of Transport	21
Reasons for site choice.....	23
Choice of Route	23
Ethnic Background.....	26
Distance from home postcode	27
4. Results: Response to questions relating to PSPOs	29
Headline figures	29
Dog fouling	31
Area with dogs on leads.....	31
Dogs on lead on request	33

Maximum number of dogs per person.....	34
Dog exclusion area at café.....	35
Check of Respondents that queued to be interviewed.....	35
General Comments	36
5. Discussion.....	37
Limitations of the findings.....	37
Comparison with previous survey.....	39
Appendix 1: Survey Questionnaire.....	40
Appendix 2: Responses to Question 25 – further comments and general feedback	44

Acknowledgements

This report was commissioned by the Corporation of London and our thanks to Andy Barnard for overseeing the work. We are also grateful to Helen Read for help with logistics and useful discussion relating to the choice of survey locations. Andy and Helen both commented on early drafts of the questionnaire and on this report.

Survey work was undertaken by the following Footprint Ecology surveyors: Emma Foulger, Caroline Kelly, Sharon Lowen, Sue Powner and Chris Sadler. Fenella Lewin (Footprint Ecology) entered the tally data and proofread an early draft.

1. Introduction

- 1.1 This report has been commissioned by the Corporation of London to gather the views of visitors to Burnham Beeches with respect to the management of access and dogs at the site. Face-face survey work, involving interviews with a random sample of visitors, was undertaken and the focus was to determine the level of support among visitors to extend the duration of current Dog Control Orders (DCOs).

Burnham Beeches

- 1.2 Burnham Beeches is considered to be one of the most outstanding areas of acidic beech forest/beech wood pasture in the UK, and its importance for biodiversity is internationally recognised by its wildlife designations. The site is designated as a Special Area of Conservation (SAC) under the provisions of the Conservation of Habitats and Species Regulations 2010 (the Habitats Regulations). Burnham Beeches is also a National Nature Reserve, in recognition of its outstanding combined value to people, biodiversity and scientific research.
- 1.3 Burnham Beeches is in South Bucks and lies between the M40 to the north, and the M4 to the south, and the associated urban areas of Beaconsfield and Gerrards Cross on the northern M40 corridor, and Slough and Burnham on the southern M4 corridor. The site is mostly owned by the City of London Corporation.

Access Levels and Recreational Use

- 1.4 Approximately 220ha of the site is managed as a freely accessible public open space. It is a very attractive and well known greenspace, providing high quality visitor facilities, beautiful scenery and a 'close to nature' visitor experience. Visitor counts are undertaken regularly and used to produce annual estimates of visits to the site: the most recent estimate is 551,400 visits per year (plus 142,751 dogs) in 2015/16, a 1.9% increase on the previous estimate from 2012/13 (Wheater & Cook 2016). Wheater & Cook's figures indicate that around 52% of visitors arrive by car, 42% arrive on foot, 5% arrive on a bicycle and less than 0.5% arrive on horseback¹. Approximately 41% of individuals/groups visiting the site have one or more dogs with them.
- 1.5 Visitor surveys involving face-face interviews were conducted in 2012 and 2016 (Liley, Floyd & Fearnley 2014; Panter & Liley 2016). The 2012 survey focussed on

¹ See Table 6 in Wheater & Cook (2016)

gathering information relating to access patterns, including home postcodes of visitors. The 2016 survey was focussed on capturing information on visitor routes, allowing maps of visitor density/footfall within the site to be generated.

Dog Control Orders (DCOs) at Burnham Beeches

1.6 DCOs were introduced at Burnham Beeches in December 2014, in line with a Dog Management Strategy produced for the site in that year. The DCOs were introduced to:

- Ensure a fair and proportionate balance between the needs of visitors so that all can enjoy the NNR
- Reduce the number of dog related incidents and complaints recorded each year
- Reduce the impact of dog control management on the resources available to manage the NNR
- Improve the welfare of wildlife and habitats, meeting the City of London's obligations under various legislations.

1.7 The DCOs at Burnham Beeches cover the following:

- Dogs can be walked anywhere at Burnham Beeches apart from a small exclusion area at the café;
- In certain areas dogs must be on leads at all times;
- In the remaining areas, dogs can be walked off lead but must be put on a lead when requested by an authorised officer. Such requests are made when the dog is deemed to not be under effective control. Leads can be up to a maximum length of 5m.
- Dog walkers must clear up after their dog at all times;
- Each dog walker can only bring a maximum of four dogs onto the site at any one time.

1.8 Legislation relating to Dog Control Orders has been repealed by the government and replaced with Public Space Protection Orders (PSPOs). PSPOs can be used to address a wider range of anti-social behaviour besides issues relating to dogs, but include many of the matters previously covered with Dog Control Orders. PSPOs must also be reviewed every three years to ensure they are still necessary. The DCOs at Burnham Beeches run until October 2017, at which point they must be converted to PSPOs. They will lapse by 1st December 2017 by which time the Corporation of London must either renew the powers or let them lapse.

Aims of the Survey

- 1.9 In order to inform the decision to extend the duration of the current powers relating to the management of dogs– as PSPOs – the Corporation of London commissioned this visitor survey.
- 1.10 The survey was intended to gather views of people visiting Burnham Beeches as to whether the powers should be extended or not. The survey needed to be representative, capturing the views of a range of visitors and designed to allow the views of different groups and types of visitor to be extracted.

2. Methods

- 2.1 Survey work involved face-face interviews with a random sample of visitors. Interviews followed a questionnaire (Appendix 1) which was hosted on tablets running SNAP survey software. Surveyors followed the predetermined script and recorded responses on the tablets. Random selection of interviewees was achieved by the surveyor selecting the next person visible (if not already interviewing) and surveyors roamed slightly at each location to ensure a range of visitors were interviewed. Only one person was interviewed per party/group.
- 2.2 The questionnaire was carefully designed in consultation with Burnham Beeches staff. It contains a range of questions (Q1-11 and Q21-22) relating to activity, frequency of visit, mode of transport etc. that are relatively standard visitor survey questions. The collection of this information provides context to the survey and provides the potential to check who has responded. The design of the questions also follows the previous survey (Liley, Floyd & Fearnley 2014) allowing some checks on how access might have changed.
- 2.3 Questions 13-21 focus on the PSPOs. As the aim of the survey was to gather people's views on whether the current powers should be extended in duration, the questions specifically ask whether interviewees agreed or disagreed with extending the duration of each of the powers. Free text responses were also recorded to allow additional comments to be recorded.
- 2.4 Surveyors wore high-visibility jackets and were located at or close to main entry points or path junctions around the site. The survey was advertised in advance as taking place on the site within a broad time window, but the precise dates and locations were not provided to the public to minimise the risk of visitors changing their access patterns to ensure they were interviewed (or not). Where someone approached the surveyor directly to be interviewed, perhaps queuing to be interviewed (i.e. rather than being selected at random by the surveyor) then the interview was conducted but the surveyor recorded that the interviewee was not selected at random. The data were then included in the survey results and analysis, but it allowed the potential for checks in the analysis to ensure no bias from such interviews.
- 2.5 Survey locations were selected to encompass main access points, and the level of time spent at each was broadly weighted according to visitor volume (based on the figures in Wheater & Cook 2016). Survey effort was also roughly split so that a third took place at weekends, again reflecting the most recent count data in the Wheater & Cook report. Survey effort was split into two-hour sessions, to provide breaks for the surveyor, and surveyors moved between locations so that each surveyor covered two locations on each survey day. A rough tally was

maintained of all the people seen by each surveyor for each session. Survey periods were stratified to ensure good temporal coverage within the day, with daylight hours broadly covered. Survey effort included the Easter weekend and Easter school holidays², but also included a range of non-holiday dates. Only one surveyor was present on site on any one day and anyone who had already been interviewed was not interviewed again.

- 2.6 Survey work was intended to cover fifteen person days (120 hours) of surveys, spread over 8 locations, however two survey sessions (totalling 4 hours) were missed due to surveyor illness. Two locations (at Lord Mayor's Drive) are essentially the same car-park/entry point, but due to the length of the car-park these were treated as two survey locations.
- 2.7 Survey points are summarised in Table 1 and Map 1. Table 1 also summarises the level of survey effort at each location. Map 1 shows the overall layout of the site and its location, shading reflects the area where the requirement for dogs to be on leads applies.
- 2.8 Following discussion with the surveyors it was apparent that some horse riders/carriage riders had been seen during the survey but none had been interviewed: this group is difficult to interview due to the challenge of safely intercepting the rider. In order to ensure the views of some horse riders were captured in the survey, a brief visit was made to the local stables and additional interviews conducted with those present.
- 2.9 We structure the results to provide an overview of the more standard visitor survey results, for example summarising the proportions of interviewees undertaking different activities, frequency of visit etc. We then focus on the particular questions (questions 13-20) that relate to the PSPOs. All errors, where given, are standard errors.

² Note that the school holiday period was staggered for different schools in the area so our definition of school holidays does not apply to all schools

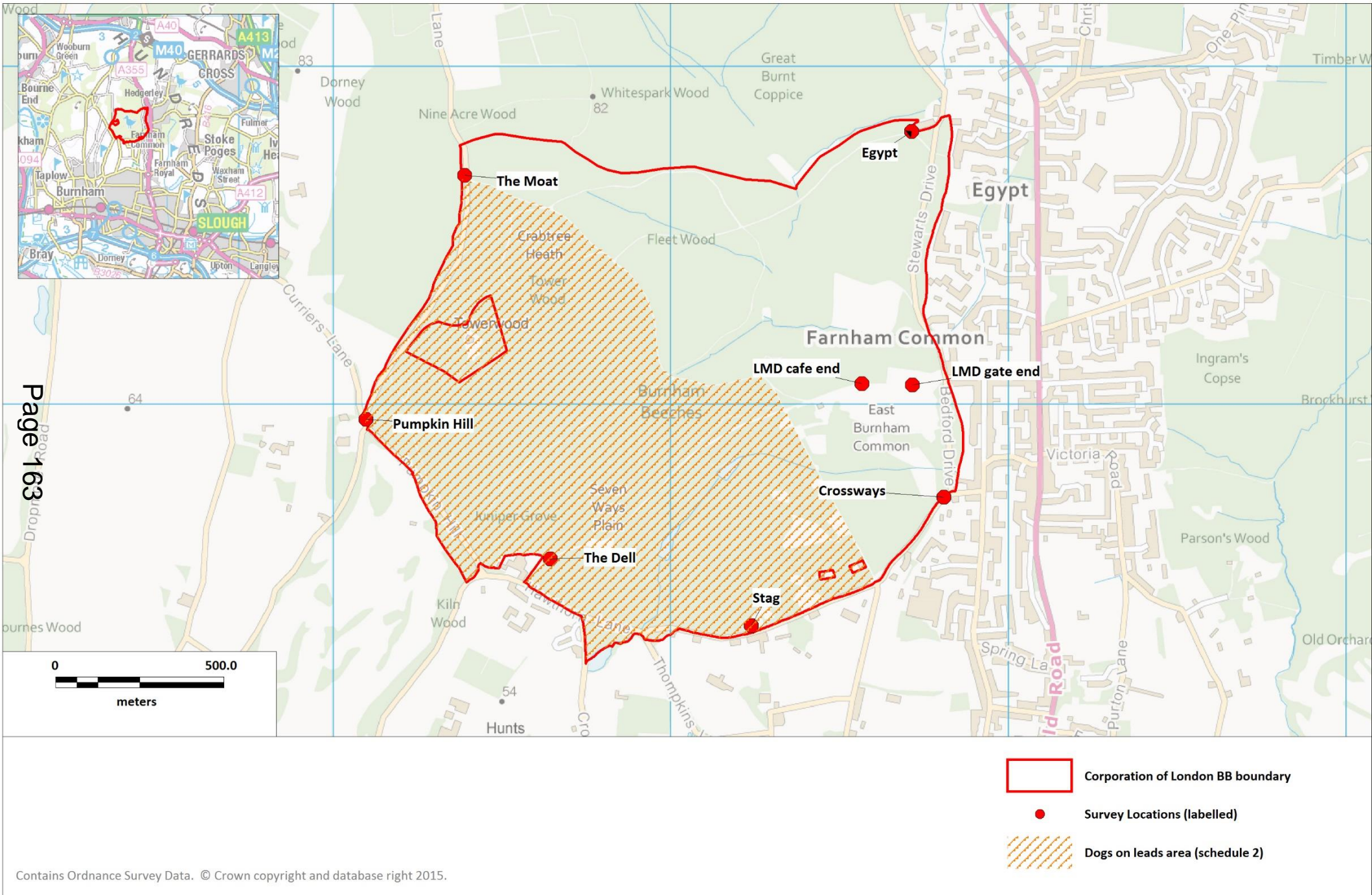
Consultation relating to Public Space Protection Orders at Burnham Beeches

Table 1: Survey dates and times. * are dates within the school holidays. Grey shading indicates weekend days or bank holidays. The different green shading (session A on 12/4/17) indicates the sessions missed due to surveyor illness.

Date (April 2017)	Day	Lord Mayor's Drive, gate end	Lord Mayor's Drive, café end	Crossways	The Dell	Stag	Egypt	The Moat	Pumpkin Hill
1	Sat	A			B				
2	Sun		C			D			
3	Mon	A	B						
4	Tues		C		D				
9*	Sun		B					A	
10*	Mon		A	B					
11*	Tues		D	C					
12*	Weds	B							A
13*	Thurs		D				C		
14*	Good Fri	B	A						
15*	Sat	D							C
18*	Tues	D				C			
19*	Weds	C		D					
20*	Thurs				A			B	
21*	Fri	C					D		
	TOTAL HOURS	48	48	12	12	8	8	8	8

A = 0800-1000; 1100-1300; B=1400-1600; 1700-1900; C = 0730-0930; 1030-1230; D=1330-1530; 1630-1830

Map 1: Survey Locations & overview of site



3. Results: general overview

- 3.1 In this section of the results we summarise the broad data from the survey in terms of number of interviews, activities, temporal visiting patterns, mode of transport, choice of site and distance from home. These results provide the context to the main results section which addresses the results of the questions about the extension of the current powers relating to dogs. This section of the results therefore covers responses to questions 1-10 and question 21 onwards.

Visitor numbers from tally data

- 3.2 A total of 1,288 people was estimated as 'entering' the site (by 'entering' we mean passing the surveyor and walking onto the site, including those leaving the car-park to go into the woods or onto the Common) during the survey periods. A total of 598 groups were estimated entering, 46% of which had a dog with them. The tallies also recorded 87 bicycles (i.e. roughly one in fifteen people entering was on a bicycle) and 8 horses (i.e. one in every 161 people entering was on a horse). These totals are very approximate as it was often difficult for surveyors to be interviewing and confident all people were counted, particularly at the large car-parks, however the figures give a rough estimate of the visitor volume during the survey period.

Numbers of interviews and overview of questionnaire data

- 3.3 A total of 369 interviews were conducted, with the majority (72%) at Lord Mayor's Drive (Table 2). A total of 91 people refused to be interviewed and 89 people had already been interviewed (and were not interviewed again).
- 3.4 The total of 369 included two interviews conducted with horse riders at the stables. Virtually all (363 interviewees, 98%) indicated they were visiting on a short visit directly from their home, this included the two horse riders. The remaining interviewees included four (1%) that were staying away from home with friends/family and one interviewee who was on holiday.
- 3.5 Around 65% of interviews were conducted during the school holidays (but note school holidays were staggered for different schools) and around 35% during term time. A slightly higher number of interviewees (224, 61%) were female compared to male (145 interviewees, 39%). The average group size (i.e. number of people in party, including the interviewee) was 2.1 (± 0.08), including an average of 0.6 children (± 0.06). The interviewees were accompanied by a total of 220 dogs, giving an average of 0.8 (± 0.05) per group (roughly 1 dog for every 2.9 people); 169 of these dogs (63%) were observed off-lead by the surveyors.
- 3.6 Each interview averaged around 7.5 minutes.

Table 2: Numbers (%) of interviews by location and whether in school holidays or not

Interview location	School term time	School holidays	Total
LMD gate	48 (37)	89 (37)	137 (37)
LMD café	57 (44)	72 (30)	129 (35)
The Dell	21 (16)	10 (4)	31 (8)
Crossways	0 (0)	21 (9)	21 (6)
Moat	0 (0)	19 (8)	19 (5)
Egypt	0 (0)	16 (7)	16 (4)
Stag	4 (3)	4 (2)	8 (2)
Pumpkin Hill	0 (0)	6 (3)	6 (2)
Stables	0 (0)	2 (1)	2 (1)
Total	130 (100)	239 (100)	369 (100)

Activities undertaken

3.7 Dog walking was the most frequently recorded activity (47% of interviewees), with walking (29% of interviewees) the second most common activity (Figure 1, Table 3). Dog walkers accounted for a particularly high proportion of interviewees at Lord Mayor's Drive (gate end), Pumpkin Hill and the Stag. Eleven (3% of interviewees) did not fit with the pre-determined categories, and were undertaking 'other' activities. These included a diverse range of activities included volunteering, photography, playing rounders, feeding the ducks, meeting friends for coffee and baby-sitting.

Consultation relating to Public Space Protection
Orders at Burnham Beeches

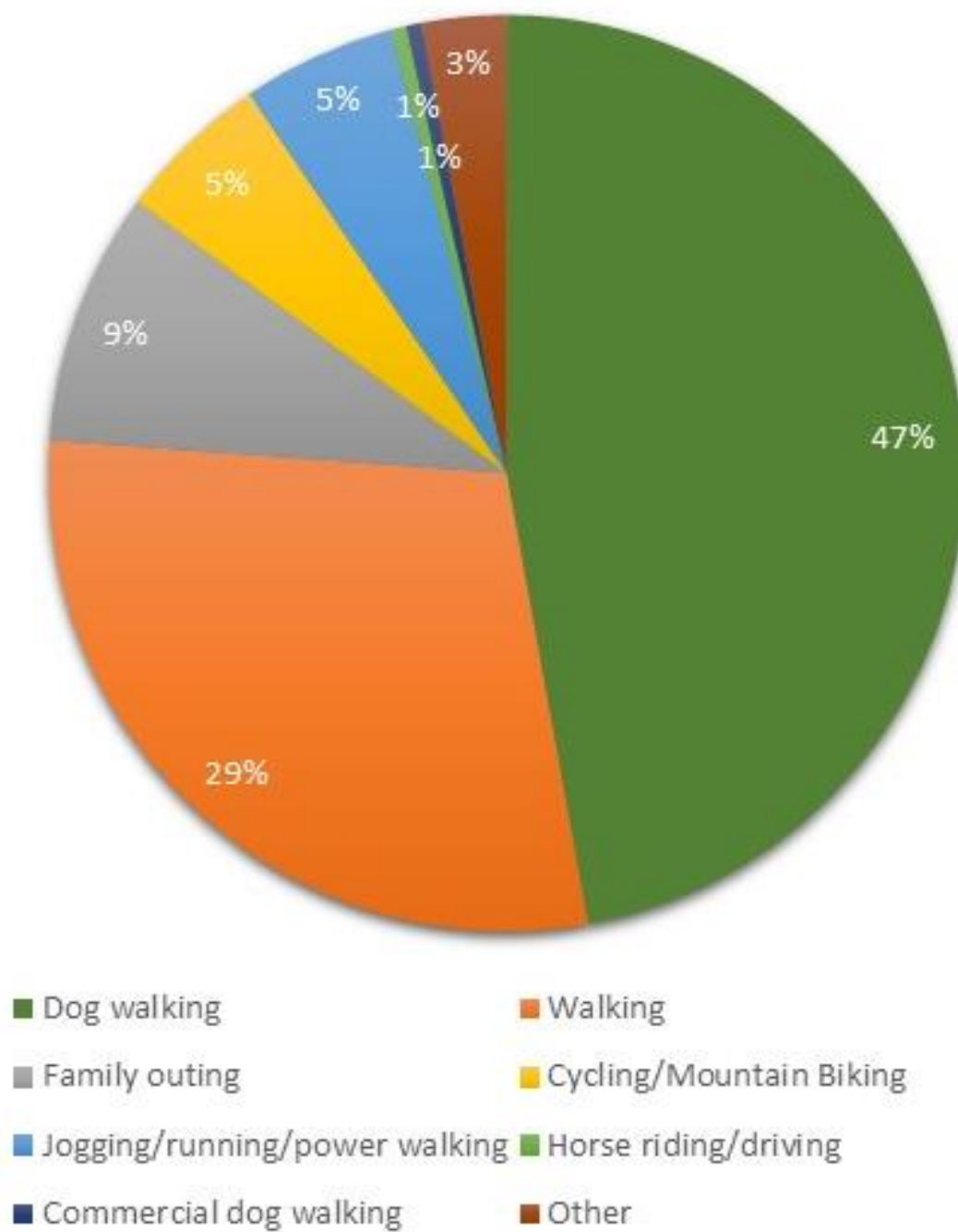


Figure 1: Breakdown of activities undertaken by interviewees, all data combined.

Consultation relating to Public Space Protection Orders at Burnham Beeches

Table 3: Number (column %) of interviewees by activity and survey location

Activity	LMD gate	LMD café	The Dell	Crossways	Moat	Egypt	Stag	Pumpkin Hill	Stables	Total
Dog walking	84 (61)	48 (37)	10 (32)	10 (48)	6 (32)	6 (38)	6 (75)	4 (67)	0 (0)	174 (47)
Walking	27 (20)	47 (36)	13 (42)	9 (43)	5 (26)	5 (31)	0 (0)	1 (17)	0 (0)	107 (29)
Family outing	12 (9)	18 (14)	2 (6)	1 (5)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	33 (9)
Cycling/Mountain Biking	2 (1)	6 (5)	4 (13)	0 (0)	5 (26)	3 (19)	0 (0)	0 (0)	0 (0)	20 (5)
Jogging/running/power walking	6 (4)	7 (5)	1 (3)	0 (0)	2 (11)	2 (13)	1 (13)	1 (17)	0 (0)	20 (5)
Other	6 (4)	1 (1)	1 (3)	1 (5)	1 (5)	0 (0)	1 (13)	0 (0)	0 (0)	11 (3)
Horse riding/driving	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)	2 (1)
Commercial dog walking	0 (0)	2 (2)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	2 (1)
Total	137 (100)	129 (100)	31 (100)	21 (100)	19 (100)	16 (100)	8 (100)	6 (100)	2 (100)	369 (100)

Temporal visiting patterns

3.8 The most common visit duration (44% interviewees) was 1-2 hours (Table 4). For both dog walkers and joggers, the most frequently given visit duration was 30mins-1 hour (44% of dog walkers and 75% of joggers).

Table 4: Number (row %) of interviewees by duration of visit (Q3) and activity. Grey shading indicates the most commonly given response for each activity.

Activity	<30mins	30mins – 1hr	1-2 hrs	2-3 hrs	3-4 hrs	4 hrs +	Not sure/don't know	Total
Dog walking	18 (10)	77 (44)	73 (42)	6 (3)	0 (0)	0 (0)	0 (0)	174 (100)
Walking	5 (5)	24 (22)	58 (54)	14 (13)	5 (5)	1 (1)	0 (0)	107 (100)
Family outing	0 (0)	4 (12)	13 (39)	14 (42)	0 (0)	1 (3)	1 (3)	33 (100)
Cycling/Mountain Biking	4 (20)	4 (20)	11 (55)	1 (5)	0 (0)	0 (0)	0 (0)	20 (100)
Jogging/running/power walk	1 (5)	15 (75)	2 (10)	1 (5)	1 (5)	0 (0)	0 (0)	20 (100)
Other	1 (9)	1 (9)	2 (18)	4 (36)	1 (9)	2 (18)	0 (0)	11 (100)
Horse riding/driving	0 (0)	1 (50)	1 (50)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)
Commercial dog walking	0 (0)	0 (0)	2 (100)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)
Total	29 (8)	126 (34)	162 (44)	40 (11)	7 (2)	4 (1)	1 (0)	369 (100)

3.9 Many interviewees were frequent visitors to the site, with 44% visiting Burnham Beeches at least three times per week (Table 5). Dog walkers were the group with the highest proportion of interviewees (65%) visiting three or more times per week. Those on family outings and those cycling were less frequent visitors.

Table 5: Number (row %) of interviewees by frequency of visit (Q4) and activity. Grey shading indicates the most commonly given response for each activity.

Activity	3 or more times per week	About twice a week	About once a week	About once per month	Less than once per month	Other/first visit/unsure	Total
Dog walking	113 (65)	11 (6)	13 (7)	7 (4)	8 (5)	22 (13)	174 (100)
Walking	30 (28)	14 (13)	18 (17)	16 (15)	11 (10)	18 (17)	107 (100)
Family outing	3 (9)	1 (3)	6 (18)	12 (36)	7 (21)	4 (12)	33 (100)
Cycling/Mountain Biking	2 (10)	5 (25)	3 (15)	5 (25)	2 (10)	3 (15)	20 (100)
Jogging/running/power walking	11 (55)	6 (30)	2 (10)	1 (5)	0 (0)	0 (0)	20 (100)
Other	3 (27)	1 (9)	2 (18)	1 (9)	3 (27)	1 (9)	11 (100)
Horse riding/driving	1 (50)	1 (50)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)
Commercial dog walking	1 (50)	1 (50)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)
Total	164 (44)	40 (11)	44 (12)	42 (11)	31 (8)	48 (13)	369 (100)

Consultation relating to Public Space Protection Orders at Burnham Beeches

- 3.10 Most (58%) interviewees had been visiting Burnham Beeches for more than 10 years (Table 6), and this was the case for most individual activities. This would suggest that a high proportion of visitors have continued to visit the site since the Dog Control Orders were established just over two years previously. A total 20% of interviewees have been visiting for less than three years.

Table 6: Number (row %) of interviewees by length of time visiting Burnham Beeches (Q5) and activity. Grey shading indicates the most commonly given response for each activity.

Activity	first visit	less than / approx. 1 year	less than or approx. 3 years	less than or approx. 5 years	less than or approx. 10 years	more than 10 years	Total
Dog walking	3 (2)	4 (2)	13 (7)	25 (14)	14 (8)	115 (66)	174 (100)
Walking	11 (10)	8 (7)	12 (11)	11 (10)	7 (7)	58 (54)	107 (100)
Family outing	1 (3)	2 (6)	7 (21)	11 (33)	3 (9)	9 (27)	33 (100)
Cycling/Mountain Biking	1 (5)	1 (5)	1 (5)	1 (5)	3 (15)	13 (65)	20 (100)
Jogging/running/power walking	0 (0)	0 (0)	5 (25)	5 (25)	1 (5)	9 (45)	20 (100)
Other	1 (9)	1 (9)	1 (9)	0 (0)	0 (0)	8 (73)	11 (100)
Horse riding/driving	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)	2 (100)
Commercial dog walking	0 (0)	0 (0)	0 (0)	0 (0)	1 (50)	1 (50)	2 (100)
Total	17 (5)	16 (4)	39 (11)	53 (14)	29 (8)	215 (58)	369 (100)

- 3.11 Some 45% of interviewees did not have a particular time of day they tended to visit; for those that did tend to visit at a particular time of day early morning (20% of interviewees) and late morning (23% of interviewees) were preferred. Those dog walking (including the two commercial dog walkers) and those jogging showed the strongest preference to visit in the mornings.

Consultation relating to Public Space Protection Orders at Burnham Beeches

Table 7: Number (row %) of interviewees and time of day that they tend to visit (Q6). Interviewees could give multiple responses and the percentages do not therefore add up to 100% but reflect the percentage of interviewees undertaking each activity that gave a particular time of day. Grey shading reflects values above 25%.

Activity	Early am (before 9am)	Late am (9am - 12)	Early pm (12 - 2)	Late pm (between 2 - 4pm)	Evening (after 4pm)	Varies / don't know/ first visit
Dog walking	45 (26)	46 (26)	7 (4)	13 (7)	26 (15)	72 (40)
Walking	11 (10)	20 (19)	10 (9)	14 (13)	6 (6)	58 (45)
Family outing	1 (3)	4 (12)	2 (6)	3 (9)	1 (3)	24 (73)
Cycling/Mountain Biking	2 (10)	5 (25)	2 (10)	4 (20)	0 (0)	12 (55)
Jogging/running/power walking	9 (45)	6 (30)	0 (0)	0 (0)	5 (25)	7 (35)
Other	2 (18)	1 (9)	1 (9)	1 (9)	0 (0)	8 (64)
Horse riding/driving	0 (0)	1 (50)	0 (0)	1 (50)	0 (0)	1 (50)
Commercial dog walking	2 (100)	1 (50)	0 (0)	0 (0)	0 (0)	0 (0)
Total	72 (20)	84 (23)	22 (6)	36 (10)	38 (10)	182 (45)

3.12 The majority (79%) of interviewees tended to visit all year round (Table 8), this was especially the case for dog walkers (94% visiting equally all year round) and those horse riding/driving (both interviewees, 100%, visiting all year round). None of the interviewees indicated that they tended to visit more in the winter, while reasonably high proportions of cyclists and those undertaking family outings tended to visit more in the spring and summer.

Table 8: Number (row %) of interviewees and time of year that they tend to visit (Q7). Interviewees could give multiple responses and the percentages do not therefore add up to 100% but reflect the percentage of interviewees undertaking each activity that gave a particular time of day. Grey shading reflects values above 25%.

Activity	Spring (Mar-May)	Summer (Jun-Aug)	Autumn (Sept-Nov)	Winter (Dec-Feb)	Equally all year	Don't know/first visit
Dog walking	2 (1)	4 (2)	2 (1)	0 (0)	163 (94)	5 (3)
Walking	20 (19)	17 (16)	8 (7)	0 (0)	71 (66)	12 (11)
Family outing	13 (39)	14 (42)	1 (3)	0 (0)	18 (55)	1 (3)
Cycling/Mountain Biking	6 (30)	6 (30)	3 (15)	0 (0)	12 (60)	1 (5)
Jogging/running/power walking	3 (15)	3 (15)	1 (5)	0 (0)	17 (85)	0 (0)
Other	2 (18)	2 (18)	1 (9)	0 (0)	7 (64)	1 (9)
Horse riding/driving	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)	0 (0)
Commercial dog walking	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)	0 (0)
Total	46 (12)	46 (12)	16 (4)	0 (0)	292 (79)	20 (5)

Mode of Transport

- 3.13 Most (70%) interviewees arrived at Burnham Beeches by car, and around a quarter (26%) had arrived on foot (Table 9). Just over a third (35%) of cyclists had travelled by car and brought their bike with them and joggers (also 35% arriving by car) were the other activity with a notably low proportion of interviewees travelling by car.
- 3.14 Interviewees had arrived by car at all the survey points, but the Stag was the only location where all interviewees had travelled by car (Figure 2). Lord Mayor's Drive gate end was the survey location with the highest number of interviewees who had arrived by foot and foot visitors accounted for virtually all those interviewed at Crossways. Interviewees had arrived by bike at four survey points (Lord Mayor's Drive café, the Dell, Moat and Egypt).

Consultation relating to Public Space Protection Orders at Burnham Beeches

Table 9: Number (row %) of interviewees and mode of transport (Q8). Grey shading highlights values above 25%.

Activity	Bicycle	Car / van	On foot	No response recorded	Total
Dog walking	0 (0)	132 (76)	42 (24)	0 (0)	174 (100)
Walking	0 (0)	72 (67)	35 (33)	0 (0)	107 (100)
Family outing	0 (0)	31 (94)	2 (6)	0 (0)	33 (100)
Cycling/Mountain Biking	12 (60)	7 (35)	1 (5)	0 (0)	20 (100)
Jogging/running/power walking	0 (0)	7 (35)	13 (65)	0 (0)	20 (100)
Other	0 (0)	7 (64)	4 (36)	0 (0)	11 (100)
Horse riding/driving	0 (0)	0 (0)	0 (0)	2 (100)	2 (100)
Commercial dog walking	0 (0)	2 (100)	0 (0)	0 (0)	2 (100)
Total	12 (3)	258 (70)	97 (26)	2 (1)	369 (100)

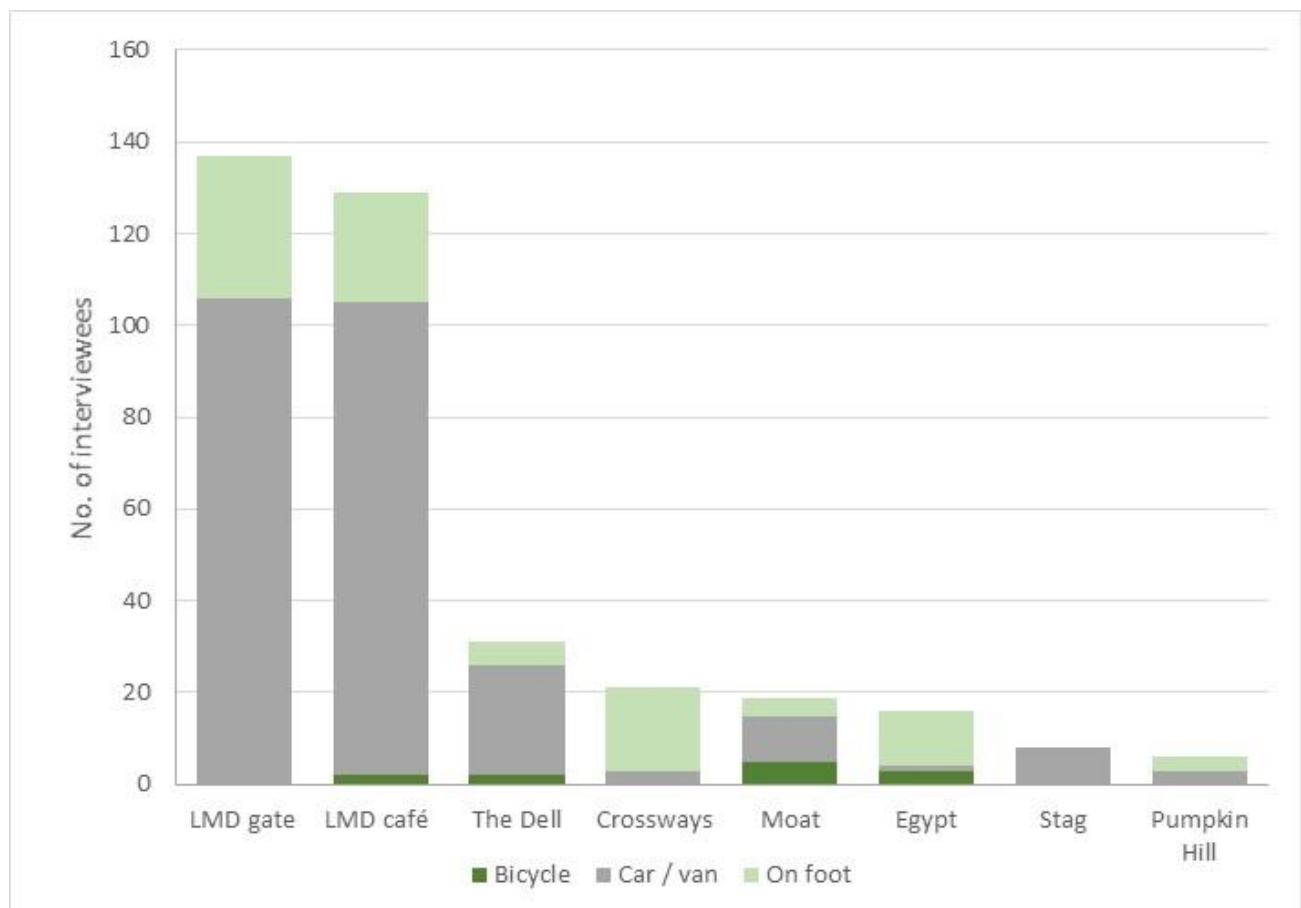


Figure 2: Numbers of interviewees by mode of transport (Q8) and survey location

Reasons for site choice

- 3.15 Reasons for site choice are summarised in Figure 3. Close to home was the main reason interviewees chose to visit Burnham Beeches, cited by 47% of interviewees. Other frequently cited reasons included scenery/variety of views (37% of interviewees) and good for the dog/dog enjoys it (15%).

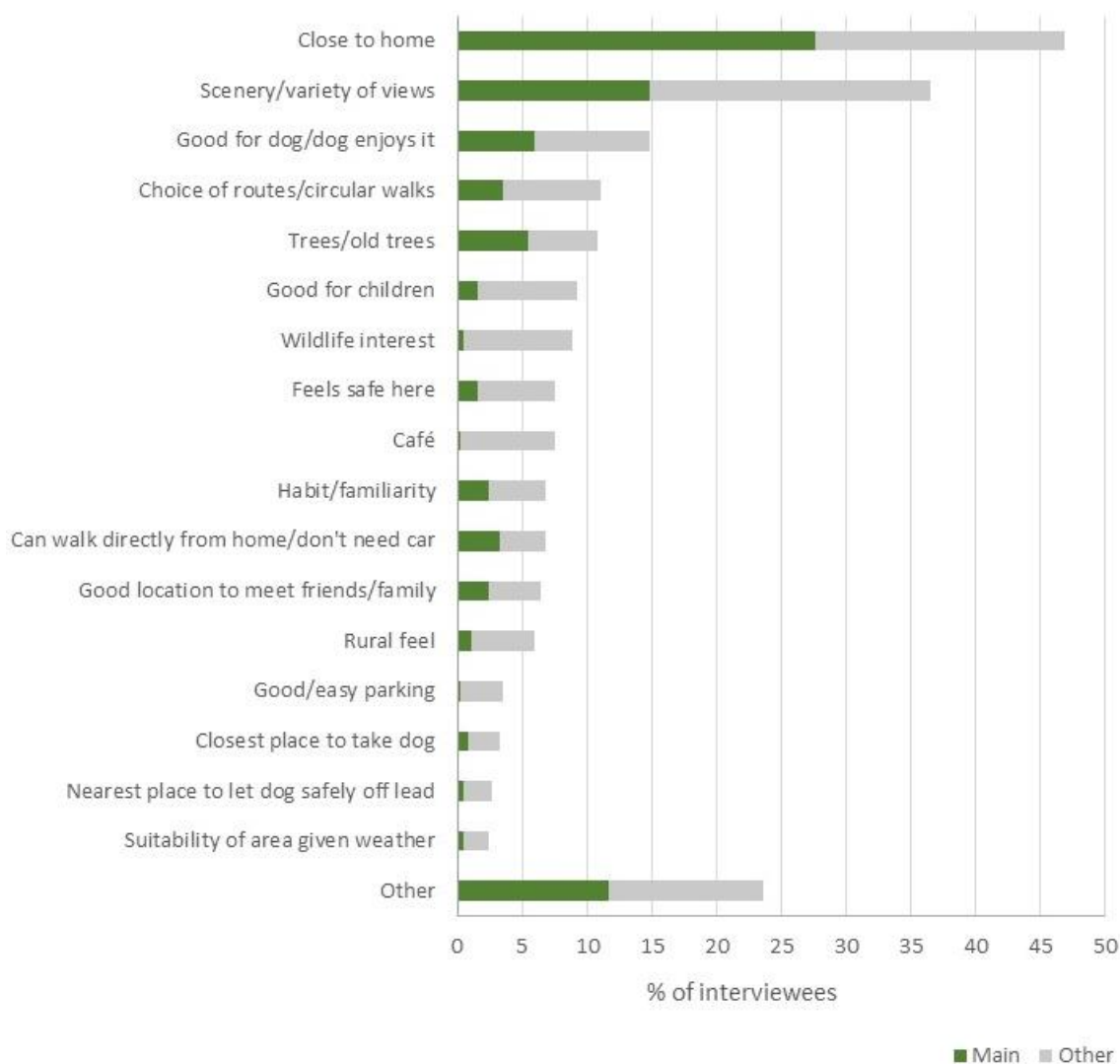


Figure 3: Reasons for site choice (Q9). Responses were coded by the surveyors using the categories shown. Multiple reasons could be coded for each interviewee, although only one 'main' reason (shown in green) was recorded for each interview.

Choice of Route

- 3.16 Factors influencing interviewee's choice of route are summarised in Figure 4. Interviewees categorised responses according to a pre-determined list and reasons that did not fit the standard categories were recorded as 'other' and further details

Consultation relating to Public Space Protection Orders at Burnham Beeches

(free text) logged on the tablets. Across all interviewees, the most common single factor influencing choice of route was previous experience/familiarity. The areas where dogs are allowed off lead was the second most commonly given factor. Reasons are broken down by activity in Table 10. It can be seen that the dogs off lead area was virtually only cited by dog walkers, who tended to choose a route where their dog could be off lead; however, it should be noted at least one dog walker had positively selected the area where dogs were required to be on leads as their dog was scared of other dogs.

- 3.17 The 'other' reasons were very varied. Access for scooters/use of paved paths for those with limited mobility or pushing prams was a factor for ten interviewees. At least nine interviewees indicated that their route was random or they simply wandered with no predetermined idea of a route. At least eight interviewees mentioned their route had been selected to take in the café or refreshment facilities. At least two interviewees mentioned pokemon as influencing where they went.

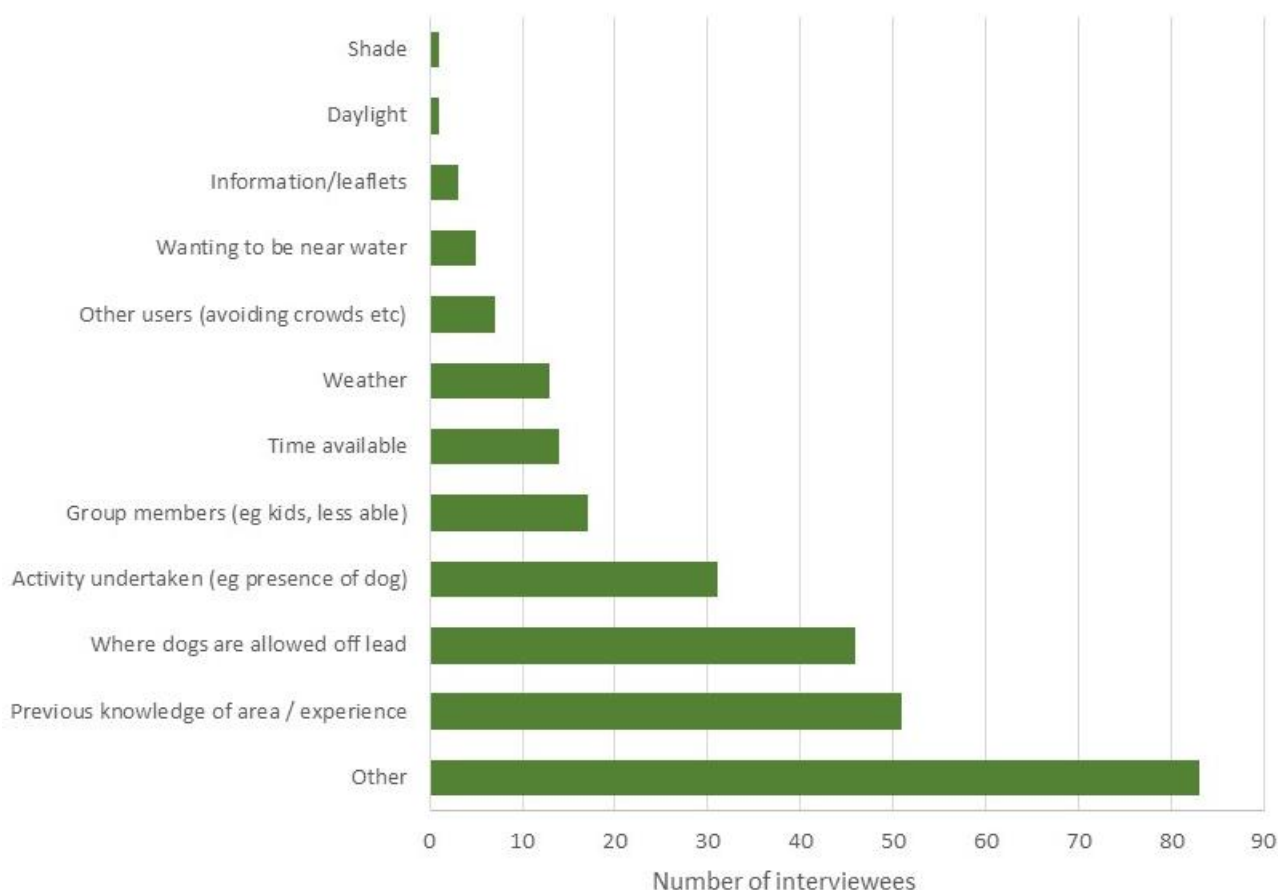


Figure 4: Factors influencing choice of route for all interviewees combined. Interviewees could give multiple responses.

Table 10: Number (%) interviewees and factors influencing choice of route (Q10). Interviewees could give multiple responses and the percentages do not therefore add up to 100% but reflect the percentage of interviewees undertaking each activity that gave a particular reason. Grey shading reflects the three most commonly given reasons for each activity.

Activity	Weather	Daylight	Time available	Other users (avoiding crowds etc)	Group members (eg kids, less able)	Previous knowledge of area / experience	Activity undertaken (eg presence of dog)	Information /leaflets	Wanting to be near water	Shade	Where dogs are allowed off lead	Other
Dog walking	6 (3)	0 (0)	8 (5)	4 (2)	3 (2)	18 (10)	17 (10)	0 (0)	2 (1)	0 (0)	45 (26)	22 (13)
Walking	4 (4)	0 (0)	3 (3)	3 (3)	5 (5)	22 (21)	5 (5)	3 (3)	2 (2)	1 (1)	0 (0)	36 (34)
Family outing	1 (3)	1 (3)	0 (0)	0 (0)	6 (18)	3 (9)	3 (9)	0 (0)	0 (0)	0 (0)	0 (0)	8 (24)
Cycling/Mountain Biking	2 (10)	0 (0)	2 (10)	0 (0)	3 (15)	2 (10)	1 (5)	0 (0)	0 (0)	0 (0)	0 (0)	9 (45)
Jogging/running/power walk	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	5 (25)	2 (10)	0 (0)	0 (0)	0 (0)	0 (0)	4 (20)
Other	0 (0)	0 (0)	1 (9)	0 (0)	0 (0)	1 (9)	3 (27)	0 (0)	1 (9)	0 (0)	1 (9)	4 (36)
Horse riding/driving	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)
Commercial dog walking	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)
Total	13 (4)	1 (0)	14 (4)	7 (2)	17 (5)	51 (14)	31 (8)	3 (1)	5 (1)	1 (0)	46 (12)	83 (22)

Table 11: Number (row %) of interviewees by activity and ethnic background (Q24).

Activity	1 English/ Welsh/ Scottish/NI/ British	2 Irish	4 Any other white background	5 White & Black Caribbean	7 White & Asian	9 Indian	10 Pakistani	11 Bangladeshi	13 Any other Asian background	No answer	Total
Dog walking	155 (89)	4 (2)	5 (3)	1 (1)	2 (1)	2 (1)	0 (0)	0 (0)	1 (1)	4 (2)	174 (100)
Walking	80 (75)	2 (2)	5 (5)	1 (1)	0 (0)	12 (11)	3 (3)	1 (1)	2 (2)	1 (1)	107 (100)
Family outing	21 (64)	2 (6)	5 (15)	3 (9)	2 (6)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	33 (100)
Cycling/Mountain Biking	16 (80)	0 (0)	2 (10)	1 (5)	0 (0)	1 (5)	0 (0)	0 (0)	0 (0)	0 (0)	20 (100)
Jogging/running/power walk.	18 (90)	0 (0)	0 (0)	1 (5)	0 (0)	1 (5)	0 (0)	0 (0)	0 (0)	0 (0)	20 (100)
Other	8 (73)	0 (0)	1 (9)	1 (9)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	1 (9)	11 (100)
Horse riding/driving	2 (100)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)
Commercial dog walking	2 (100)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	0 (0)	2 (100)
Total	302 (82)	8 (2)	18 (5)	8 (2)	4 (1)	16 (4)	3 (1)	1 (0)	3 (1)	6 (2)	369 (100)

Ethnic Background

3.18 The ethnic background of interviewees is summarised by activity in Table 11 and overall proportions of the different ethnic backgrounds among interviewees are summarised in Figure 5. Most interviewees (82%) gave their ethnic background as “English/Welsh/Scottish/NI/British”.

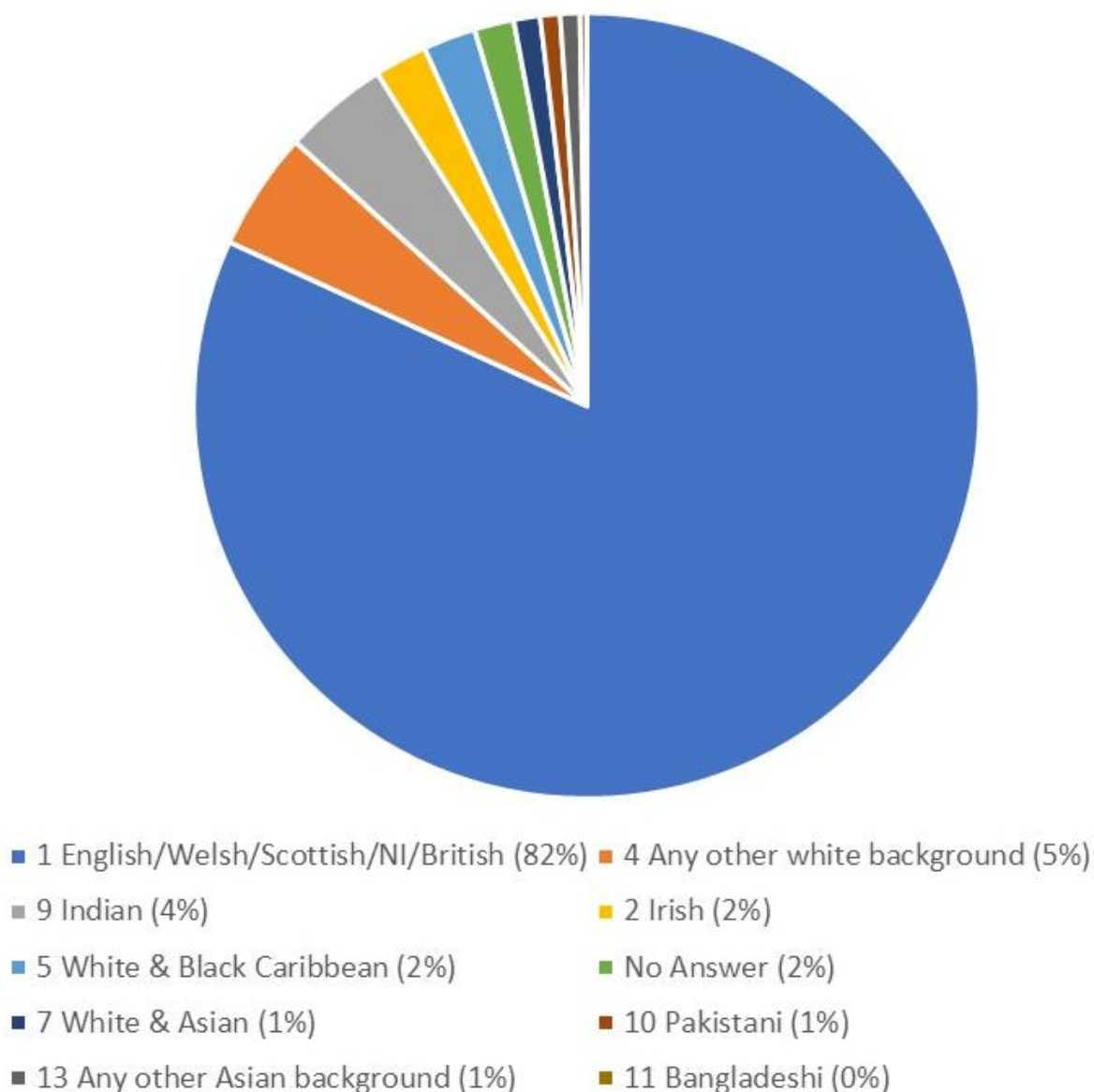
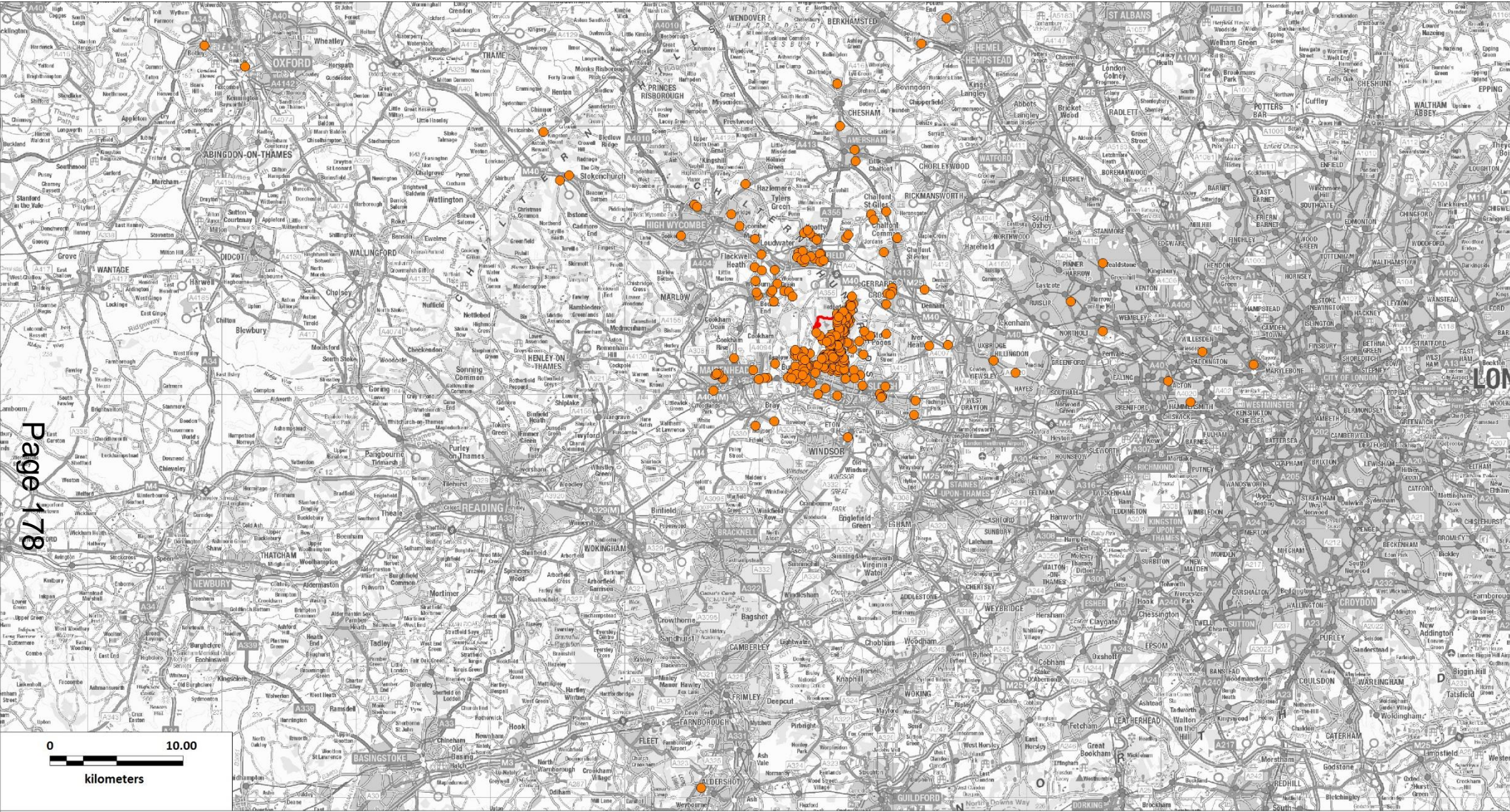


Figure 5: Ethnic background of interviewees. All categories with at least one interviewee are shown.

Distance from home postcode

- 3.19 A total of 354 interviewees gave valid full postcodes that could be accurately plotted in the GIS. For those interviewed at Burnham Beeches we calculated the linear distance between the home postcode and the survey location, to give a measurement of how far away people lived. The median distance was 2.52km and most (75th percentile) interviewees lived within 5.3km of the location where interviewed. Dog walkers (median 2.14km) and joggers (median 1.95km) were the most local whereas those on family outings (median 3.69km), commercial dog walkers (median 3.76km, but note just two interviewees) and those undertaking “other” activities lived further away from the interview location. Differences between activities were significant (Kruskal-Wallis $H=12.55$, 5d.f., $p=0.028$; commercial dog walking excluded due to small sample size).
- 3.20 The two horse riders were both interviewed at the stables rather than at Burnham Beeches and therefore we did not calculate a distance from home postcode to the survey point. Both these interviewees were relatively local, the furthest of the two postcodes was 2.12km from the Burnham Beeches boundary.
- 3.21 In Map 2 we provide an overview of the home postcodes, all but four of the 354 postcodes are shown on the map. Four postcodes (all interviewees who were staying away from home when visiting) that are not shown were from much further afield, including one near Sheffield, two near Bristol and one near Taunton.

Map 2: Home postcodes of interviewees



4. Results: Response to questions relating to PSPOs

4.1 In this section, we consider the responses to the questions relating to extending the duration of the powers covered by the Dog Control Orders (questions 13-21). We summarise the headline figures and then consider each of the five powers separately. We consider the variation in responses, checking for differences between groups based on other questions such as activity type, frequency of visit, length of time visiting Burnham Beeches etc.

Headline figures

4.2 Headline figures for the responses to the five questions relating to extending the powers of the current dog control orders (as PSPOs) are summarised in Table 12 and Figure 6. For all the five questions, at least 50% of interviewees agreed with the proposal to extend the duration of the powers. In the case of extending the powers relating to dog fouling, dogs on leads on request and the area with no dogs at all, over 90% of those interviewed agreed with the proposal to extend the current powers. The most contentious issue related to the area with dogs on leads, where 57% of interviews agreed with the proposal to extend the duration of the current powers and roughly a third (32%) of interviewees disagreed.

Table 12: Number (row %) of interviewees and responses to the five questions relating to extending the duration of existing powers of the current dog control orders.

Proposal to extend duration of powers relating to....:	Agree	No strong opinion/Don't know/No answer	Disagree	Total
Dog fouling (Q11)	352 (95)	9 (2)	8 (2)	369 (100)
Area with dogs on leads (Q13)	212 (57)	38 (10)	119 (32)	369 (100)
Dogs on leads on request (Q15)	336 (91)	17 (5)	16 (4)	369 (100)
Maximum number of dogs (Q17)	295 (80)	40 (11)	34 (9)	369 (100)
Area with no dogs at café (Q19)	337 (91)	23 (6)	9 (2)	369 (100)

Consultation relating to Public Space Protection Orders at Burnham Beeches

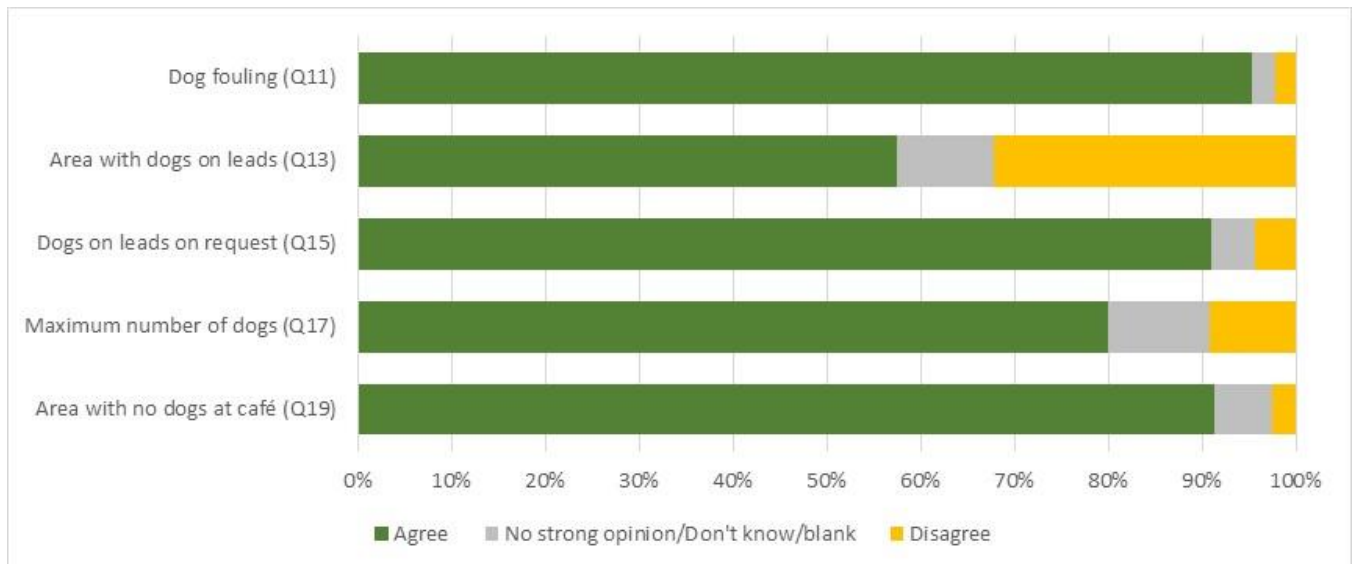


Figure 6: Graphic summary of overall responses to the five questions relating to extension of the PSPOs.

Dog fouling

- 4.3 Virtually all interviewees (352 interviewees, 95%) agreed that the current powers relating to dog fouling should be extended for a further three years. There were just eight interviewees (2%) that disagreed.
- 4.4 There was no evidence of differences between dog walkers and non-dog walkers, with 95% of both groups indicating they agreed with the proposals to extend the duration of current powers. Similarly, the proportions that agreed/disagreed were similar when the data were filtered (e.g. by ethnic group, by frequency of visit or by length of time visiting Burnham Beeches).
- 4.5 A total of 104 interviewees gave further comment and comments were varied. A common theme (at least 15 interviewees) was a need for more bins. Ten interviewees raised concerns with poo bags and bags being left around Burnham Beeches, for example hanging on trees, and this was often felt to be a greater issue than if the mess had not been picked up. Three interviewees indicated it was essential that the powers were enforced. At least two interviewees mentioned horse mess and indicated that horse riders should also be required to pick-up.

Area with dogs on leads

- 4.6 The majority of interviewees (212 interviewees, 57%) agreed that the current powers relating to the dogs on leads area should be extended for a further three years.
- 4.7 There were clear differences between activities (Figure 7). Roughly a third (55 interviewees, 32%) of dog walkers agreed with the proposal and over half (98 interviewees, 56%) disagreed. Both commercial dog walkers disagreed with the proposal. Among other activity types, the percentage of respondents agreeing ranged from 73% for those undertaking 'other' activities (8 interviewees) and 100% for horse riders (two interviewees).
- 4.8 Comparing all non-dog walkers to dog walkers (Figure 7), there are significant differences ($\chi^2_2 = 98.44$, $p < 0.001$), with 81% of non-dog walkers agreeing compared to 32% of dog walkers.

Consultation relating to Public Space Protection Orders at Burnham Beeches

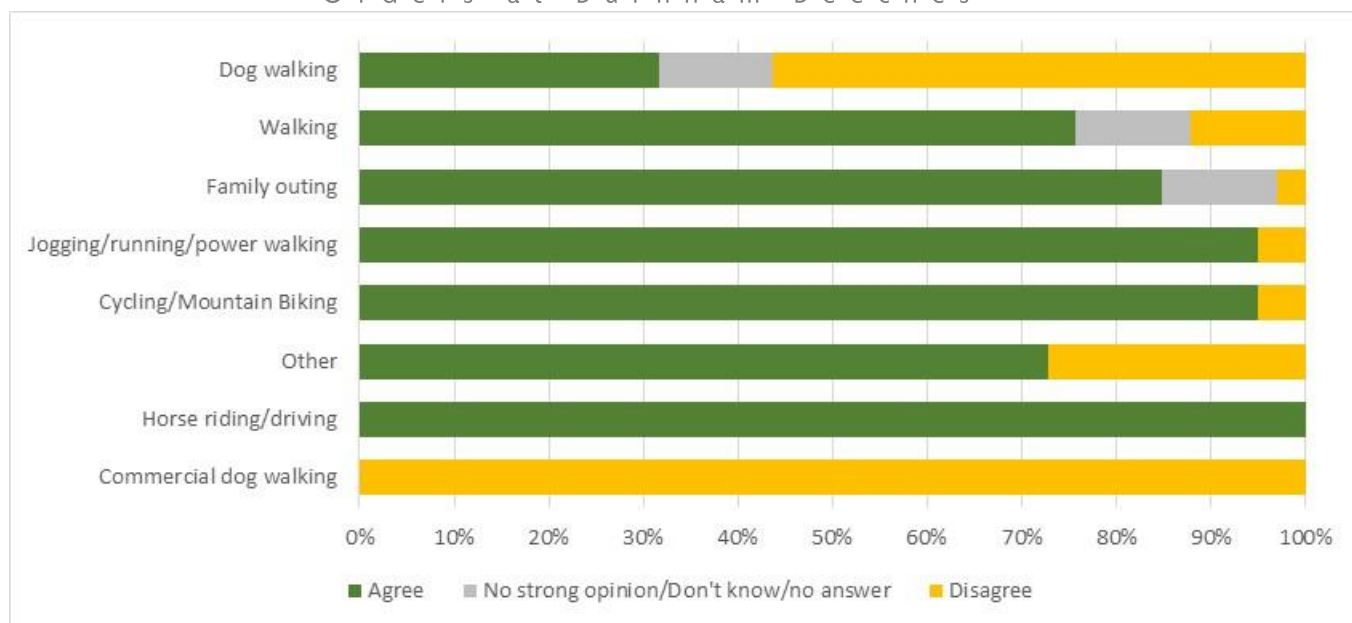


Figure 7: Responses to Q13 relating to extending duration of current powers and dogs on leads area, by activity. Activities are listed by order of frequency.

Table 13: Number (%) of interviewees and responses to Q13 relating to extending duration of current powers and dogs on leads area, split between dog walkers and non-dog walkers.

	Agree	No strong opinion/don't know/no answer	Disagree	Total
Dog walkers	55 (32)	21 (12)	98 (56)	174 (100)
All others	157 (81)	17 (9)	21 (11)	195 (100)

- 4.9 There were also significant differences between those who visit the site regularly compared to less frequent visitors, with a higher proportion of less frequent visitors in agreement. For those who visited at least weekly (248 interviewees), 133 (54%) agreed with the proposal, 94 interviewees (38%) disagreed and 21 (8%) had no strong opinion or didn't answer. For those visiting less than weekly (a total of 121 interviewees), 79 (65%) agreed with the proposal, 25 (21%) disagreed and 17 (14%) had no strong opinion or didn't answer ($\chi^2=11.82$, $p=0.003$).
- 4.10 There was no significant difference in the proportions agreeing/disagreeing/no strong opinion when comparing between the 298 interviewees whose ethnic background was English/White and the 67 interviewees who gave a different background ($\chi^2=1.241$, $p=0.538$).
- 4.11 Interviewees who agreed with the proposal lived significantly further from Burnham Beeches (median distance home postcode to survey point =3.06km, 201 interviewees)

compared to those who disagreed (median distance = 1.91km, 116 interviewees), Mann-Whitney W=15905, $p<0.001$.

- 4.12 At least eight interviewees indicated the area for dogs to be off leads should be extended to cover more of the site. At least two dog walkers were positive and agreed with the on-lead area as it worked better for their nervous dogs not to be in areas with dogs off lead. A range of comments from non-dog walkers were also positive, referring to being afraid of dogs for example, or appreciative of not being jumped on.
- 4.13 One theme (at least 16 interviewees) was a lack of understanding as to why the off-lead area was necessary and the rationale behind it, indicating that interviewees wanted more information relating to both the need for it, and the reasons for the choice of boundary. At least 50 interviewees suggested they thought the boundary should be different, and there were a range of suggestions, for example some interviewees suggested that the Common should be on-lead only, or that the off-lead area should include the flatter, more accessible terrain. Three interviewees specifically mentioned dog bins, with some suggestions that the off-lead area did not coincide with where the dog bins were. At least 11 interviewees suggested temporal changes, either relating to change of day (e.g. dogs off-lead over the whole site in the early morning) or time of year (e.g. dogs off-lead across the whole site outside school holidays). Enforcement was a consideration for some, with at least nine interviewees suggesting that there should be better enforcement or that they hadn't noticed a change in people's behaviour.

Dogs on lead on request

- 4.14 Most interviewees (336 interviewees, 91%) agreed that the current powers relating to dogs on lead when requested should be extended for a further three years.
- 4.15 Dog walkers were the main activity group that disagreed with the proposal, with 14 (8%) out of the 174 dog walkers interviewed indicating they disagreed (89% of dog walkers agreed). Apart from the 14 dog walkers, 1 cyclist and 1 interviewee who was undertaking an 'other' activity were the only other interviewees who disagreed, giving a total of 16 interviewees (4%) that disagreed.
- 4.16 Eleven of these 16 interviewees visited Burnham Beeches at least three times a week and were therefore very frequent visitors. Of those who visited this frequently (164 interviewees in total), those who disagreed accounted for 7% of the interviews. Three quarters of those who disagreed (12 interviewees) had also been visiting Burnham Beeches for at least 10 years, and they accounted for 6% of the 215 interviewees who had been visiting the site for this long. There was no significant difference in the median distances from survey location to home postcode when comparing those who agreed and those who disagreed (Mann-Whitney W=55629, $p>0.05$).

- 4.17 Fourteen interviewees made comments relating to enforcement, but views differed. Two of these interviewees indicated they thought the enforcement was over zealous whereas twelve comments indicated that the interviewee didn't think it was sufficiently enforced. Another common theme among the comments was the definition of control, with at least eight people commenting on how this was defined and what under effective control meant or should mean.

Maximum number of dogs per person

- 4.18 The Dog Control Orders have set a maximum number of dogs to be walked per person as 4. Most interviewees (295 interviewees, 80%) agreed that these powers should be extended for a further three years.
- 4.19 For all activity-types, most interviewees agreed with the proposal to extend the duration of the powers relating to the maximum number of dogs (Figure 8). Dog walkers were the group with the lowest percentage (75%, 130 interviewees) that agreed with the proposal to extend the duration of the powers.

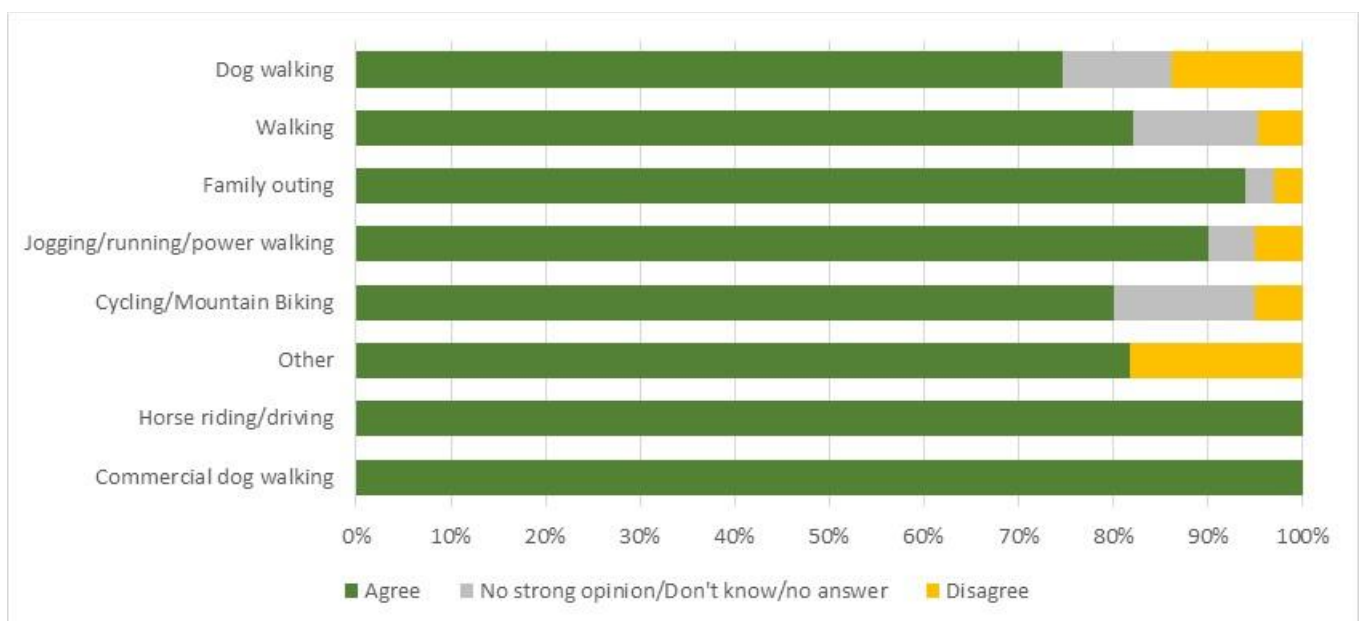


Figure 8: Responses to Q17 relating to extending duration of current powers and the maximum number of dogs, by activity. Activities are listed by order of frequency.

- 4.20 There were no significant differences in the proportions of interviewees that agreed with the proposals when comparing between frequent and less frequent visitors or between those who had been visiting the site for a long time (more than 10 years) compared to a shorter period. Similarly, there were no strong patterns between ethnic groups.
- 4.21 A range of comments were given, many (27 interviewees) suggesting a different number as opposed to four. Fifteen of these 27 interviewees had disagreed with the

proposal to extend the duration as they felt the number wasn't right. Across all interviewees, 22 suggested that the limit should be lower, while five interviewees suggested it should be higher than 4. Other comments referenced the challenge of group size (i.e. the number of people), some of these interviewees clearly felt intimidated by large groups of dogs.

Dog exclusion area at café

- 4.22 Virtually all interviewees (337 interviewees, 91%) agreed that the current powers relating to the exclusion area around the café should be extended for a further three years. There were just nine interviewees (2%) that disagreed and a relatively high number of interviewees (23 interviewees, 6%) who had no strong opinion or gave no response.
- 4.23 Seven of the nine interviewees who disagreed were dog walkers; there were 174 dog walkers interviewed and 89% (154 interviewees) agreed, while 4% disagreed and a further 13 interviewees (7%) had no strong opinion or didn't give an answer. There were no significant differences in the proportions of interviewees that agreed with the proposals when comparing frequent and less frequent visitors, or those who had been visiting the site for a long time (more than 10 years) compared to a shorter period. Similarly, there were no strong patterns between ethnic groups.
- 4.24 There were relatively few comments, many of which were positive relating to hygiene, safety etc. One interviewee commented that it would be good to have some shelter in the area where dogs are allowed and another commented on the need for better catches on the gates. One person commented that they were put off visiting the café by the number of dogs barking and another commented that dogs had been there when they last visited the café, while at least two other interviewees commented that better signage was required to indicate where dogs were excluded.

Check of Respondents that queued to be interviewed

- 4.25 In total 19 interviewees (5%) directly approached the surveyor and asked to be interviewed. Sixteen of these were dog walkers, one was walking and two were cycling/mountain biking as their main activity. People may have queued up because they wanted their views to be heard and were keen to participate, but there is also the possibility that people who queue may overly influence the results as they are not a random sample, and they may queue because they have particularly strong views. People that queued were still interviewed and their responses have been included in the analysis. Overall, they make up a small proportion of the interviewees, such that they have no major influence on the results. As a check, we summarise the responses to the PSPO questions for the 19 interviewees who queued in Table 14. Their responses are compared to the 350 interviewees who did not queue.

Consultation relating to Public Space Protection Orders at Burnham Beeches

4.26 For most questions, there was little difference between the two groups. Interviewees who had queued did however appear to have particularly strong views on the dogs on lead area, with 58% of them disagreeing the powers being continued, this compares with 29% across interviewees who did not queue.

Table 14: Number (%) interviewees and response to PSPO related questions, with results split according to those who had queued to be interviewed.

	Queued to be interviewed			Didn't queue to be interviewed		
	Agree	No strong opinion/ Don't know/no answer	Disagree	Agree	No strong opinion/ Don't know/no answer	Disagree
Dog fouling (Q11)	19 (100)	0 (0)	0 (0)	333 (90)	9 (2)	8 (2)
Area with dogs on leads (Q13)	5 (26)	3 (16)	11 (58)	207 (56)	35 (9)	108 (29)
Dogs on leads on request (Q15)	17 (89)	1 (5)	1 (5)	319 (86)	16 (4)	15 (4)
Maximum number of dogs (Q17)	13 (68)	3 (16)	3 (16)	282 (76)	37 (10)	31 (8)
Area with no dogs at café (Q19)	18 (95)	(0)	1 (5)	319 (86)	23 (6)	8 (2)

General Comments

4.27 Responses to question 25, where interviewees could provide any additional comments and general feedback are all listed in Appendix 2.

5. Discussion

- 5.1 The survey results indicate that, for each of the different powers currently covered by the Dog Control Orders, the majority of interviewees agreed with the proposal to extend the duration. The results are clear and provide the Corporation of London with the information to help with their decision making. In this section of the report we consider the validity of the findings and also compare the results with the previous survey in 2013.

Limitations of the findings

- 5.2 The survey covered school holiday and non-holiday periods in the spring, around Easter. The weather for the period was good. Of the 58 survey sessions (each of two hours), 51 had no rainfall at all and none of the sessions had continuous rainfall for the whole two hours.
- 5.3 The figures given in the tables, for example the percentage of interviewees that agreed/disagreed with extending the duration of current powers, are based on the raw survey data. While every attempt was made to ensure a random sample of interviewees, there are elements of caution required in interpretation.
- 5.4 Our survey approach, with surveyors based around entry points and interviewing the next person seen, is likely to over-sample people who linger around those survey points and may not necessarily pick up as many people who pass through quickly. Runners and cyclists are perhaps therefore likely to be under-sampled and are also difficult to intercept.
- 5.5 Survey effort was also evenly weighted across day-light. Any activity that is focussed around narrow time windows (perhaps people coming for lunch at the café for example) are also likely to be under-sampled.
- 5.6 Survey effort was spread across weekdays and weekends, included some of the Easter weekend as well as school holiday dates away from the Easter weekend and non-school holiday days in early April. As such, a range of interviewees are likely to have been included. The results are however not necessarily representative of other times of year, as, for example, different visitors may be expected during the summer holidays and Burnham Beeches also experiences peak visitor numbers in the autumn when the leaves are turning.
- 5.7 The level of survey effort influences the range of interviewees, as people were only interviewed once. The more time spent surveying, the greater the proportion of infrequent visitors that are likely to be interviewed. If we had continued interviewing throughout the year more interviews would have been conducted with people who only visit Burnham Beeches occasionally.

Consultation relating to Public Space Protection Orders at Burnham Beeches

- 5.8 It is by activity that the clearest differences are apparent in the data, and activity is potentially the best way to categorise interviewees. The latest visitor count data for Burnham Beeches (see Wheater & Cook 2016) provide a means to check the samples in this survey. Wheater and Cook recorded the number of individuals/groups accompanied by one or more dogs as 41% (Wheater *pers. comm.*). In our survey, 50% of interviewees were accompanied by a dog and 47% indicated that dog walking was their main activity. It would therefore seem apparent that we have conducted more interviews with dog walkers than would be expected purely based on the volume of visits they make to the site compared to other activities.
- 5.9 If we were to account for frequency of visit – i.e. the number of individual people that visit Burnham Beeches – then our over-sampling would be more apparent, as dog walkers visit the site much more frequently than other users (see Table 5). For example, Wheater (*pers. comm.*) has used frequency of visit data from interviews, combined with the total counts of visits to Burnham Beeches, to estimate how many individual people visit the site in a year. This estimate is 32,764 people, of which 23,138 are adults. The number of individual dog walkers is estimated at 7,625. Assuming dog walkers are adults then the proportion of individuals who are dog walkers is around 33%.
- 5.10 Based on the above figures, it would be possible to derive weightings to reflect the potential sampling biases. In Table 15, we show the percentage of responses to the different PSPO questions, weighted such that dog walkers are 33% of the visitor total. The figures are, in most cases, relatively similar, however for the area with dogs on leads (question 13) there was the clearest difference between dog walkers and non-dog walkers, and after applying the weighting the overall percentage of people agreeing increases from 57 to 64. These weightings provide a further check of the data, but essentially, they do not change the results in that for all the PSPO questions, over 50% of interviewees agreed with the proposal to extend the duration.

Table 15: Percentage of interviewees and answers to questions relating to PSPOs. Right hand columns are weighted based on the assumption that dog walkers account for 33% of interviewees.

	Unweighted, raw percentages			Weighted such that dog walkers account for 33% of visitors		
	Agree	No strong opinion/ Don't know/blank	Disagree	Agree	No strong opinion/ Don't know/blank	Disagree
Dog fouling (Q11)	95	2	2	95	3	2
Area with dogs on leads (Q13)	57	10	32	64	10	26
Dogs on leads on request (Q15)	91	5	4	92	5	3
Maximum number of dogs (Q17)	80	11	9	81	11	8
Area with no dogs at café (Q19)	91	6	2	92	6	2

Comparison with previous survey

- 5.11 The current survey approach is broadly similar to that conducted in 2013, prior to the introduction of the Dog Control Orders. It is therefore of interest to compare results from the two surveys. It should be noted that the two surveys involved slightly different survey locations, the 2013 survey also included surveys in the autumn and the weather was different between the two surveys. As such some caution is necessary when directly comparing the two. We suggest that the comparison is useful simply to give an indication of any major changes and potentially highlight areas warranting further checks.
- 5.12 A selection of key metrics from the 2013 and current surveys are summarised in Table 16. A similar number of interviews were conducted in each survey. There is some indication that dog walkers account for a smaller proportion of those interviewed in 2017, that people visited for longer in 2017, the percentage of interviewees arriving by car was higher in 2013 and (potentially linked) the median distance from home postcode to survey point was higher in 2013.

Table 16: comparison of selected metrics for the 2013 survey data and 2017 survey. Note the surveys were undertaken at different times of year and survey effort in terms of different survey locations was also different between the two surveys. Grey shading indicates cells where there is a difference of at least 10%, with the higher value shaded.

	2013	2017
Total interviews	359	369
% of groups interviewed with 1+ dog	62	50
% of interviewees dog walking	56	47
% of interviewees walking	28	29
% of interviewees jogging	3	5
% interviewees on family outing	9	9
% visiting less than 1 hour	60	42
% visiting at least weekly	65	67
% of visitors tending to visit in am, before 12	36	43
% arriving by car	85	70
% visiting because close to home	53	47
% visiting for choice of routes	29	41
% visiting because good for children	8	9
% visiting as nearest place to let dog safely off lead	8	3
Median distance home postcode to survey point, all interviewees	3.2km	2.5km
Median distance home postcode to survey point, dog walkers only	2.9km	2.1km

Appendix 1: Survey Questionnaire



Good morning/afternoon. Please could you spare me a few minutes to take part in a short survey. The survey is intended to gather information on people's views regarding management of access and dogs at Burnham Beeches and will help to inform how Burnham Beeches may be managed in future.

Q1 ...

- ☐ Are you on a day trip/short visit and travelled directly from your home ... *if no*
☐ Are you on a day trip/short visit & staying away from home with friends or family ... *if no*
☐ Staying away from home, e.g. second home, mobile home or on holiday
☐ If none of the above, How would you describe your visit today?

Further details

Q2 What is the main activity you are undertaking today? Tick closest answer. Do not prompt. Single response only.

- ☐ Dog walking
☐ Commercial dog walking
☐ Walking
☐ Jogging/running/power walking
☐ Cycling/Mountain Biking
☐ Family outing
☐ Other, please detail:

Further details

Q3 How long have you spent / will you spend in the area today? Single response only.

- ☐ Less than 30 minutes
☐ Between 30 minutes and 1 hour
☐ 1-2 hours
☐ 2-3 hours
☐ 3-4 hours
☐ 4 hours +

Q4 How frequently do you tend to visit Burnham Beeches? Tick closest answer, single response only. Only prompt if interviewee struggles.

- ☐ Three or more times per week
☐ About twice a week
☐ About once a week
☐ About once per month
☐ Less than once per month
☐ Don't know
☐ First visit
☐ Other, please detail

Further details:

Q5 Roughly how long have you been visiting Burnham Beeches? Single response only. Tick closest answer. Do not prompt.

- ☐ first visit
☐ less than or approximately 1 year
☐ less than or approximately 3 years
☐ less than or approximately 5 years
☐ less than or approximately 10 years
☐ more than 10 years
☐ Don't know/unsure/can't answer

Q6 Do you tend to visit Burnham Beeches at a certain time of day? Tick closest answers. Multiple answers ok. Do not prompt.

- ☐ Early morning (before 9am)
☐ Late morning (between 9am and 12)
☐ Early afternoon (between 12 and 2)
☐ Late afternoon (between 2 and 4pm)
☐ Evening (after 4pm)
☐ Varies / Don't know
☐ First visit

Consultation relating to Public Space Protection Orders at Burnham Beeches

Q7 Do you tend to visit Burnham Beeches more at a particular time of year for [insert given activity]? Tick closest answer. Do not prompt. Multiple answers ok.

- ☐ Spring (Mar-May)
- ☐ Summer (Jun-Aug)
- ☐ Autumn (Sept-Nov)
- ☐ Winter (Dec-Feb)
- ☐ Equally all year
- ☐ Don't know
- ☐ First visit

Q8 How did you get here today? What form of transport did you use? Do not prompt. Single response only.

- ☐ Car / van
- ☐ On foot
- ☐ Public transport
- ☐ Bicycle
- ☐ Other, please detail

Further details:

Q9 Why did you choose to specifically visit Burnham Beeches today, rather than another local site? Tick all responses given by visitor in the 'other' column. Do not prompt, tick closest answers. Then ask Which single reason would you say had the most influence over your choice of site to visit today? Tick only one main reason. Use text box for answers that cannot be categorised and for further information.

	Other	Main
Close to home	<input type="radio"/>	<input type="radio"/>
Can walk from home/don't need car	<input type="radio"/>	<input type="radio"/>
Good / easy parking	<input type="radio"/>	<input type="radio"/>
Cafe	<input type="radio"/>	<input type="radio"/>
Choice of routes/circular routes/length	<input type="radio"/>	<input type="radio"/>
Feels safe here	<input type="radio"/>	<input type="radio"/>
Scenery / variety of views	<input type="radio"/>	<input type="radio"/>
Rural feel	<input type="radio"/>	<input type="radio"/>
Wildlife interest	<input type="radio"/>	<input type="radio"/>
Trees / old trees	<input type="radio"/>	<input type="radio"/>
Habit/familiarity	<input type="radio"/>	<input type="radio"/>
Good for dog / dog enjoys it	<input type="radio"/>	<input type="radio"/>
Closest place to take dog	<input type="radio"/>	<input type="radio"/>
Nearest place to let dog safely off lead	<input type="radio"/>	<input type="radio"/>
Good for children	<input type="radio"/>	<input type="radio"/>
Good location to meet friends/family	<input type="radio"/>	<input type="radio"/>
Suitability of area given weather	<input type="radio"/>	<input type="radio"/>
Other, please detail	<input type="radio"/>	<input type="radio"/>

Further details:

Q10 What, if anything, influenced your choice of route here today? Tick closest answers, do not prompt. Multiple responses ok.

- ☐ Weather
- ☐ Daylight
- ☐ Time available
- ☐ Other users (avoiding crowds etc)
- ☐ Group members (eg kids, less able)
- ☐ Previous knowledge of area / experience
- ☐ Activity undertaken (eg presence of dog)
- ☐ Information/leaflets
- ☐ Wanting to be near water
- ☐ Shade
- ☐ Where dogs are allowed off lead
- ☐ Other, please detail

Further details:

I'd now like to ask you about current measures in place here relating to dogs, and I'd like to start by asking you about dog fouling.

Q11 Dog Control Orders relating to dog fouling have been in place at Burnham Beeches since December 2014, across the whole site. This means the City of London can enforce the need to pick up after a dog. The City of London is proposing to extend the duration of this condition from the 1st December 2017 for a further three years. Do you agree, disagree or have no strong opinion with the proposal to extend the duration?

- ☐ Agree
- ☐ Disagree
- ☐ No strong opinion/Don't know

Q12 Do you have any comments relating to the requirement for people in charge of a dog to clear up after the dog immediately?

Consultation relating to Public Space Protection Orders at Burnham Beeches

Areas with dogs on leads

Q13 Since December 2014, part of Burnham Beeches has been established as an area where all dogs must be on a short-lead. The City of London is proposing to extend the duration of this condition from 1st December 2017 for a further three years. Do you agree, disagree or have no strong opinion with this proposal to extend the duration?

- ☐ Agree
☐ Disagree
☐ No strong opinion/Don't know

Q14 Do you have any comments relating to maintaining part of Burnham Beeches with dogs on leads only?

Dogs on leads on request

Q15 Since December 2014, in the areas where dogs can be let off the lead, the City of London has powers to request owners to put their dog on a lead. Authorised staff ask dog owners to put their dog on a lead only when the dog is not under effective control. The City of London is proposing to extend the duration of this condition from 1st December 2017 for a further three years. Do you agree, disagree or have no strong opinion with this proposal to extend the duration?

- ☐ Agree
☐ Disagree
☐ No strong opinion/Don't know

Q16 Do you have any comments relating to maintaining part of Burnham Beeches where owners must put dogs on a lead when asked?

Maximum number of dogs

Q17 Since December 2014, the City of London has powers to restrict the number of dogs per person to a maximum of four. The City of London is proposing to extend the duration of this condition from 1st December 2017 for a further three years. Do you agree, disagree or have no strong opinion relating to this proposal to extend the duration?

- ☐ Agree
☐ Disagree
☐ No strong opinion/Don't know

Q18 Do you have any additional comments relating to limiting the maximum number of dogs per person?

Areas with no dogs

Q19 Since December 2014, the City of London has excluded dogs from the cafe and part of the outside seating area around the cafe. The City of London is proposing to extend the duration of this condition from 1st December 2017 for a further three years. Do you agree, disagree or have no strong opinion relating to this proposal to extend the duration?

- ☐ Agree
☐ Disagree
☐ No strong opinion/Don't know

Q20 Do you have any additional comments relating to the exclusion of dogs from the cafe area?

Q21 What is your full home postcode? This is an important piece of information, please make every effort to record correctly.

Q22 If visitor is unable or refuses to give postcode: What is the name of the town or village where you live?

Q23 If visitor is on holiday ask: Which town / village are you staying in?

Q24 What is your ethnic group? Please choose one option that best describes your ethnic group or background. Show card.

- | | |
|--|---|
| <input type="radio"/> 1 English/Welsh/Scottish/NI/British | <input type="radio"/> 10 Pakistani |
| <input type="radio"/> 2 Irish | <input type="radio"/> 11 Bangladeshi |
| <input type="radio"/> 3 Gypsy or Irish Traveller | <input type="radio"/> 12 Chinese |
| <input type="radio"/> 4 Any other white background | <input type="radio"/> 13 Any other Asian background |
| <input type="radio"/> 5 White & Black Caribbean | <input type="radio"/> 14 African |
| <input type="radio"/> 6 White & Black African | <input type="radio"/> 15 Caribbean |
| <input type="radio"/> 7 White & Asian | <input type="radio"/> 16 Any other Black/African/Caribbean background |
| <input type="radio"/> 8 Any other mixes/multiple ethnic background | <input type="radio"/> 17 Arab |
| <input type="radio"/> 9 Indian | <input type="radio"/> 18 Any other ethnic group |

Further details

Consultation relating to Public Space Protection Orders at Burnham Beeches

Q25 Finally, do you have any further comments or general feedback about your visit and access to this area?

That is the end. Thank you very much indeed for your time.

Q26 TO BE COMPLETED AFTER INTERVIEW FINISHED.

Surveyor initials	<input type="text"/>
Survey location code	<input type="text"/>
Gender of respondent	<input type="text"/>
Total number in interviewed group	<input type="text"/>
Total males	<input type="text"/>
Total females	<input type="text"/>
Total minors	<input type="text"/>
Number of dogs	<input type="text"/>
Number of dogs off lead	<input type="text"/>

Q27 Did the interviewee directly approach you or queue up to be interviewed?

- ☐ Yes
☐ No

Q28 Surveyor comments. *Note anything that may be relevant to the survey, including any changes to the survey entry that are necessary, eg typos/mistakes/changes to answers/additional information.*

Appendix 2: Responses to Question 25 – further comments and general feedback

This appendix lists all responses to question 25. Responses are sorted alphabetically. Responses were recorded as free text during the survey.

og walking and where boundaries are.

orses and runners to areas where dogs on lead and also livestock when have them out. Warden has said that wants 80 per cent of park with cattle

k park. I would like to see a reasonable priced yearly ticket please. Condition of place is lovely.

parking because says parking conditions apply at all times. Signage nor clear although don't mind donating. We will be back.

eanliness and way it's looked after.

gh they are doing the best they can with decreasing budget. Understand that too.

into the park?

persuading to exercise

n or just some logs to walk along old be great.

t it to be lovely for everyone.

y cafe or at more entrances perhaps with walking times.

me as much for our walking. Perhaps a pound off parking if use cafe. Signage could be better on history and what is there. Do guided walks. Like the
lead e.g. Oct to Easter off lead .

fering. Used to run here before had dog. Feels tamer now.

access to the centre of the woods for these people.

boundaries and on lead areas. Should be much smaller on lead area. Opening hours in winter bit early to close. Car park is a bit expensive. Could g

g

Consultation relating to Public Space Protection
Orders at Burnham Beeches

1hr

e can go off lead.

ous in reprimanding elderly ladies than large groups of young men fire; a much greater hazard to the environment than the dogs

g elsewhere

Consultation relating to Public Space Protection Orders at Burnham Beeches

working now though!

area

issues with people with learning difficulties have been out of control and hit someone in face. Barbed wire fences and near roads where the off lea

ning kids. It would be nice to have a few of the small car parks opened up for quiet enjoyment.

Consultation relating to Public Space Protection Orders at Burnham Beeches

rs in all my years here. Know one lady who brings lots of dogs and doesn't control them.

ods saying where eg cafe or Farnham Common in addition to initial trail signs, just so know which direction heading. Lots of people get lost.

be open, better for elderly

mehow.

choice for where on and off lead. Would be sensible to have a different boundary though. Know how difficult to mix livestock with dogs but change

instead. Open up the closed car parks and parking areas. Why closed? They are in convenient locations

etc. If could stop would be great.

ry helpful. It would be even better if we could avoid using the main entrance to Burnham Beeches by the car park which we tend not to use at bus

ers who are only here for 20mins

say where you are on map

ickets to the woods.

vel and should be available off lead

he lack of freedom for others.

bins are over flowing.

g on trees and remove it. Perhaps more bins further in.

Consultation relating to Public Space Protection
Orders at Burnham Beeches

weekends would like to use the off lead area at off peak times as better terrain for ill dog.

n with sign to say picnic area please keep clean.

bout off lead and fact could be seasonal.

d feel safer in the on lead area. Feel cast aside.

are good.

ole!



THE KENNEL CLUB

Making a difference for dogs

Kennel Club Response to Burnham Beeches Public Spaces Protection Order Consultation

Submitted on 15th June 2017 by: The Kennel Club, Clarges Street, Piccadilly, London W1J 8AB, tel: 020 7518 1020, email: kcdog@thekennelclub.org.uk

The Kennel Club is the largest organisation in the UK devoted to dog health, welfare and training, whose main objective is to ensure that dogs live healthy, happy lives with responsible owners. As part of its External Affairs activities the Kennel Club runs a dog owners group KC Dog with approximately 5,000 members, which was established to monitor and keep dog owners up to date about dog related issues, including Public Spaces Protection Orders (PSPOs) being introduced across the country.

As a general principle we would like to highlight the importance for all PSPOs to be necessary and proportionate responses to problems caused by dogs and irresponsible owners. It is also important that authorities balance the interests of dog owners with the interests of other access users.

Response to proposed measures

We welcome the extensive data collection that has taken place to help guide the Committee with its decisions relating to the conversion of the Burnham Beeches Dog Control Orders (DCOs) into PSPOs. It is pleasing to see that the pre-existing trend of reduction in dog related anti-social behaviour at the site has continued in the period since the introduction of the DCO. It is of course a sadness for us that the number of visitors with dogs has fallen since the introduction of the DCO.

Prior to the introduction of the DCOs at Burnham Beeches the Kennel Club fully supported the introduction of Schedule 1 which requires visitors to pick up dog faeces across this whole site. We completely support the conversion of this DCO measure into a PSPO. We also fully supported Schedule 3, dogs on lead by direction, and have no objection to this being included in the new PSPO.

The Kennel Club does not object to having a dog-free area in and around the café (Schedule 4) to give choice to all visitors, but notes that good management everywhere else achieves this without the need for formal legal restrictions, and that there is no legal requirement for dogs to be excluded from where food is being consumed (as opposed to where it is being prepared). With regards to Schedule 5, which places a limit on the maximum number of dogs any individual may walk at the site, we have outlined our position in full later in this submission.

Prior to the introduction of the DCO and at this point in time, our greatest concern continues to be in relation to Schedule 2 relating to the requirement for dogs to be kept on a lead across 51% of the site.

The Committee should note that the legal test for the implementation of a PSPO is different to that of a DCO, and it should not be taken for granted that the justification for the existing DCO is this new legal test.

The legal test can be summarised as - the activity to be regulated by a PSPO is or is likely to cause a persistent or continuing detrimental effect on the quality of life of those in the locality, and the effect of these activities justifies the restrictions imposed.

Given the new legal test and the evidence collected at Burnham Beeches over the past 5 years, both prior to and since the DCO was introduced, we submit the dogs on lead measure (Schedule 2) is overly restrictive and can't be justified within the PSPO framework.

From the evidence presented to the Epping Forest and Commons Committee on 16th January 2017 it would appear the less restrictive measure of requiring dogs to be placed on lead by direction has been effective in reducing dog related incidents. The report states 'The data indicates a reduction in reported incidents in the Café and Main Common Areas following the introduction of DCOs. These areas are both within the Schedule 3 'Dogs off Lead' area.' This is despite the reported increased usage of this area of the site by dog walkers following the introduction of the DCO.

The number of recorded dog related incidents across the site is small in relation to the number of annual dog visits, which are in the region of 150,000 per year. Given this and the apparent effectiveness of Schedule 3 we submit it would be more appropriate to repeal the dogs on lead order (Schedule 2) and instead extend the dogs on lead by direction measure (Schedule 3) to cover the whole site.

If the Committee feel that this is too greater leap in one step, we propose as an alternative the City considers piloting the replacement of the dogs on lead restriction (Schedule 2) with a dogs on lead by direction order (Schedule 3) for a proportion of the current Schedule 2 area. The City could measure the impact of this relaxation on the number of dog related incidents and make an assessment at that stage to either to extend the relaxation or revert back to the measures as currently contained within the DCO.

Dog fouling

The Kennel Club strongly promotes responsible dog ownership, and believes that dog owners should always pick up after their dogs wherever they are, including fields and woods in the wider countryside, and especially where farm animals graze to reduce the risk of passing Neospora and Sarcocystosis to cattle and sheep respectively.

We would like to take this opportunity to encourage the local authority to employ further proactive measures to help promote responsible dog ownership throughout the local area in addition to introducing Orders in this respect.

These proactive measures can include: increasing the number of bins available for dog owners to use; communicating to local dog owners that bagged dog poo can be disposed of in normal litter bins; running responsible ownership and training events; or using poster campaigns to encourage dog owners to pick up after their dog.

Dog access

The Kennel Club does not normally oppose dog exclusion or dog on lead orders in playgrounds, or enclosed recreational facilities such as tennis courts or skate parks, as long as alternative provisions are made for dog walkers in the vicinity. We would also point out that children and dogs should be able to socialise together quite safely under adult supervision, and that having a child in the home is the biggest predictor for a family owning a dog.

The Kennel Club can support reasonable “dogs on lead” orders, which can - when used in a proportionate and evidenced-based way – include areas such as, picnic areas, or on pavements in proximity to cars and other road traffic.

The City of London should be aware that dog owners are required, under the Animal Welfare Act 2006, to provide for the welfare needs of their animals and this includes providing the necessary amount of exercise each day. Their ability to meet this requirement is greatly affected by the amount of publicly accessible parks and other public places in their area where dogs can exercise without restrictions. This section of the Animal Welfare Act was included in the statutory guidance produced for local authorities by the Home Office on the use of PSPOs.

Accordingly, the underlying principle we seek to see applied is that dog controls should be the least restrictive to achieve a given defined and measurable outcome; this is the approach used by Natural England. In many cases a seasonal or time of day restriction will be effective and the least restrictive approach, rather than a blanket year-round restriction. For instance a “dogs exclusion” order for a beach is unlikely to be necessary in mid-winter.

The Government provided clear instructions to local authorities and designated bodies that they must provide restriction free sites for dog walkers to exercise their dogs. This message was contained in the guidance document for DCOs, and has been retained in both the Defra/Welsh Government and Home Office PSPO guidance documents, with the Defra guidance for PSPOs stating ‘local authorities should ensure there are suitable alternatives for dogs to be exercised without restrictions’.

Maximum number of dogs a person can walk

The Kennel Club feel that an arbitrary maximum number of dogs a person can walk is an inappropriate approach to dog control that will often simply displace and intensify problems in other areas. The maximum number of dogs a person can walk in a controlled manner depends on a number of factors relating to the dog walker, the dogs being walked, whether leads are used and the location where the walking is taking place.

An arbitrary maximum number can also legitimise and encourage people to walk dogs up to the specified limit, even if at a given time or circumstance, they cannot control that number of dogs.

We thus suggest that defined outcomes are used instead to influence people walking more than one dog, be that domestically or commercially, such as dogs always being under control, or not running up to people uninvited, on lead in certain areas etc.

For example, an experienced dog walker may be able to keep a large number of dogs under control during a walk, whereas an inexperienced private dog owner may struggle to keep a single dog under control. Equally the size and training of the dogs are key factors; this is why an arbitrary maximum number is inappropriate.

A further limitation of a maximum number of dogs per person is that that it does not stop people with multiple dogs walking together at a given time, while not exceeding the maximum number of dogs per person. Limits can also encourage some commercial dog walkers to leave excess dogs in their vehicles, which can give rise to welfare concerns.

If a maximum number of dogs is being considered due to issues arising from commercial dog walkers, we instead suggest councils look at accreditation schemes that have worked very successfully in places like the East Lothian council area. These can be far more effective than numerical limits, as they can promote wanted good practice, rather than just curb the excesses of just one aspect of dog walking. Accreditation can also ensure dog walkers are properly insured and act as advocates for good behaviour by other dog owners. The Kennel Club is currently developing a national Code of Practice for Commercial Dog Walking for launch in 2017, alongside a national accreditation and training scheme that councils can work with us to apply and promote in their areas.

Assistance dogs

We request that appropriate exemptions are put in place for those who rely on an assistance dog and registered blind people. There are in total eight charities training registered assistance dogs in the UK that we submit should be included. We would suggest that to find out more information about the range of assistance dogs now legally recognised under disability legislation in the UK that need to be accommodated, go to www.assistancedogs.org.uk.

Appropriate signage

It is important to note that in relation to PSPOs the “The Anti-social Behaviour, Crime and Policing Act 2014 (Publication of Public Spaces Protection Orders) Regulations 2014” make it a legal requirement for local authorities to –

“cause to be erected on or adjacent to the public place to which the order relates such notice (or notices) as it considers sufficient to draw the attention of any member of the public using that place to –

- (i) the fact that the order has been made, extended or varied (as the case may be); and
- (ii) the effect of that order being made, extended or varied (as the case may be).”

With relation to dog access restrictions such as a “Dogs on Leads Order”, on-site signage should make clear where such restrictions start and finish. This can often be achieved by signs that on one side say, for example, “You are entering [type of area]” and “You are leaving [type of area]” on the reverse of the sign.

While all dog walkers should be aware of their requirement to pick up after their dog, signage should be erected for the PSPO to be compliant with the legislation.

Petition to the City of London from the Dog Walkers of Burnham Beeches



The dog walkers of Burnham Beeches call on the Epping Forest and Commons Committee of the City of London to:

Change the on-lead area so that it operates on the Main Common and around the ponds and paddocks, the areas of high visitor numbers

AND

Allow dogs to be off lead in all areas at the quietest times (before 11am, after 5pm and on weekdays in winter)



340 PEOPLE HAVE SIGNED THIS PETITION SO FAR. WE ALL BELIEVE IN CLEARING UP AFTER OUR DOGS AND IN STOPPING THEM FROM CHASING WILDLIFE OR SPOILING THE ENJOYMENT OF OTHER VISITORS

Date	Comments
08/03/2017 15:52	
08/03/2017 23:08	
08/03/2017 23:44	
08/03/2017 23:49	
08/03/2017 23:55	Agree that it is a shame and made no real sense to be applied in the first place. Even the wooded area is on lead and very vast
09/03/2017 03:45	
09/03/2017 04:50	
09/03/2017 05:05	
09/03/2017 06:58	Makes sense surely
09/03/2017 07:04	
09/03/2017 07:37	
09/03/2017 07:45	
09/03/2017 07:54	The current restrictions are too much. Why can dogs not be off lead walking along Victoria Drive?. Agree that on lead by the ponds makes sense.I think off lead before 11am and after 5pm is another good idea..
09/03/2017 07:59	A very sensible petition and I really hope that Corporation of London will change access for dog walkers, please?
09/03/2017 08:05	
09/03/2017 08:29	
09/03/2017 08:36	
09/03/2017 08:52	Less restrictions & people will enjoy the beeches more. More poop bins would help too

I remain worried that the only tarmac covered path for off lead walkers using the car park is Halse Drive. It is a national cycle way on a steep hill, posing a threat of conflict. No matter how under control a dog, they find it harder to see cycles moving at pace and cycles speed on those slopes. I also feel that elderly and disabled people are not able to have the same range of enjoyment in letting their dogs off lead because of the steep inclines on the off lead paths to reach flat ground. I do think Peter Mandleson Hill (as we call it_ and Vic Drive could be re-zoned. I would ask for a neutral party to review and scientifically measure the impact on wildlife of extending an off lead area. This research would have a National impact and could be funded by English Nature rather than the Corp because it is very important. It should be undertaken by a neutral party for credibility. If it proves that walking early morning and evening and zone extension has an impact, that would be accepted by most responsible dog owners.

09/03/2017 10:07

09/03/2017 13:01

09/03/2017 13:04

09/03/2017 13:30

Too restrictive!!!

We went here every weekend , don't go at all now , as not enjoyable , all because of a couple of incidents others get punished , and I believe dogs are more aggressive on the lead . Please change such a beautiful place to walk ..

09/03/2017 15:38

09/03/2017 16:14

09/03/2017 16:49

09/03/2017 18:19

09/03/2017 20:39	I've walked my dogs in Burnham Beeches for over 50 years. Never had a problem with my dogs off lead. I can only see more problems arising from keeping them on lead !
09/03/2017 20:55	
09/03/2017 21:40	
09/03/2017 21:49	
09/03/2017 21:53	I have enjoyed this space since I was a little girl and I would like to continue to enjoy this park. As a responsible owner of a well socialised dog I take great joy from seeing him frolic off lead, taking in all that nature provides. Please don't deny our animals this freedom.
09/03/2017 22:46	
09/03/2017 22:55	Please allow our dogs to be off the leads in more areas. If families don't want to go in that area they can go other places.
10/03/2017 07:27	
10/03/2017 09:19	
10/03/2017 11:03	
10/03/2017 11:06	
10/03/2017 13:26	
10/03/2017 15:20	
10/03/2017 16:00	
10/03/2017 16:38	
10/03/2017 17:23	
10/03/2017 20:42	I thought that ownership of the Beeches was ceded to the City to ensure that it remained an open space and not for it be considered an area for bye laws.

10/03/2017 22:06	You must be able to work out a system where Burnham Beeches works for everybody instead of restricting it for dog walkers who are the ones who walk there the most!
11/03/2017 11:02	
11/03/2017 18:58	
11/03/2017 18:59	
11/03/2017 19:17	
11/03/2017 19:39	
11/03/2017 19:52	
12/03/2017 00:39	
12/03/2017 17:55	
12/03/2017 18:24	
12/03/2017 18:26	
12/03/2017 18:27	
12/03/2017 18:28	
12/03/2017 18:30	
13/03/2017 16:33	Doctors support dog walking for improved physical and mental health. Please please don't discourage this important recreation and help our overburdened NHS
13/03/2017 17:30	
13/03/2017 19:38	
13/03/2017 21:46	
14/03/2017 10:17	

14/03/2017 11:34	Please can we not all co exist together ? The majority who are responsible dog owners, are being penalised for the transgressions of an irresponsible minority. The Beeches is a wonderful, beautiful and diverse natural environment that we should all be able to share, maintain, and benefit from.
14/03/2017 13:26	
14/03/2017 13:27	We don't take our dogs to BB nearly as much as we used to as it is so restricted. I would love to be able to walk with them more freely and love the idea of off lead during the early mornings and late afternoons. Opening up Victoria Drive too makes perfect sense. We are the ones who are there the most. There has to be an agreeable solution.
14/03/2017 14:00	
14/03/2017 14:28	I love the ability to walk my dogs in BB off lead and feel that unrestricted time in the morning and evenings would be a compromise that can work for all
14/03/2017 14:52	
14/03/2017 15:16	
14/03/2017 15:34	
14/03/2017 16:03	Burnham Beeches is a family favourite however even the existing restrictions cause us to walk often in alternative locations as a family - I use the beeches three to four times each week to walk further restrictions on where my dog walk Off the lead will deter me from using the facility - it is becoming an unnecessarily over managed situation that is driving community away rather than encouraging its enjoyment ! Enough restrictions already !

14/03/2017 16:11		I walk my dogs in Burnham Beeches every day and everyone I meet hates the on-lead restrictions. It is a beautiful natural environment where dogs should be allowed to roam freely. It is such a shame that for the sake of a few irresponsible dog owners, our dogs are now restricted. The early mornings and evenings off lead times would be a happy solution for all.
14/03/2017 18:52		
14/03/2017 19:18		
14/03/2017 19:22		
14/03/2017 20:14		
14/03/2017 20:44		
14/03/2017 22:17		
15/03/2017 06:52		I like to run with my dogs early and am restricted to same small area. This small area has now suffered from real wear and tear, increased paths through woods, disturbed wildlife as dog walkers forced to walk every square inch of restricted area. It does not seem sustainable or good management.
15/03/2017 08:16		
15/03/2017 14:01		I walk my dog at least once a day in the Beeches, and I have found that it is the off lead area where most people walk, including runners and people without dogs. I feel that there should be open access to all the beeches before 10.00 and after 18.00 (during summer).
15/03/2017 14:49		We walk our dog at least twice a day, early morning and evening as the light allows. I would like to see restrictions in place only at peak times. I would guess that on over 75% of our walks we don't meet or see anyone else!

15/03/2017 23:18	More dog off the lead areas used by responsible dog owners would allow those of us who use the Beeches everyday the opportunity to enjoy a larger proportion of them and stop a narrow area being over run with dogs all concentrated in one place which can be unnecessarily stressful. Thank you
16/03/2017 07:45	
16/03/2017 12:37	
16/03/2017 12:46	
16/03/2017 13:10	
16/03/2017 14:04	
16/03/2017 14:09	
16/03/2017 14:15	
16/03/2017 14:36	
16/03/2017 17:10	I quite agree so many loose dogs and dogs' mess more rules needed and rangers to carry them out.
16/03/2017 17:30	
16/03/2017 17:40	
16/03/2017 18:32	
16/03/2017 19:25	
16/03/2017 19:31	Access to the drier side of the woods in winter would be nice.
16/03/2017 22:38	This is a start but would like to see restrictions thought out more carefully - there are so many areas where dogs cannot be off lead that seems to have no rhyme nor reason. Agree should be on lead on common especially in summer when there are families playing and picnicing. More poo bins are needed then maybe there would be less poo bags left around.
17/03/2017 06:44	

17/03/2017 07:04	
17/03/2017 07:16	
17/03/2017 08:11	
17/03/2017 08:38	
17/03/2017 10:19	
17/03/2017 13:20	
17/03/2017 13:45	
17/03/2017 19:01	This would seem to be common sense, and an improvement for all concerned.
18/03/2017 07:59	
18/03/2017 10:23	I'm sorry but my wife and I cant be the only people that agree with the doc control orders? We find the place much more enjoyable now and yes, we are dog owners!
18/03/2017 17:46	
18/03/2017 20:31	
18/03/2017 21:18	Good luck
18/03/2017 21:30	
18/03/2017 22:56	
18/03/2017 23:02	
18/03/2017 23:03	more freedom is needed for dogs, otherwise owners stop taking them out as regularly and dogs wellbeing suffers
18/03/2017 23:06	
18/03/2017 23:26	
18/03/2017 23:36	
19/03/2017 03:00	
19/03/2017 03:52	
19/03/2017 04:51	

19/03/2017 06:43	
19/03/2017 07:33	Completely agree with this. Also need a couple of dog bins Egypt Lane end where we can walk dogs off the lead but there are no bins. How very strange
19/03/2017 07:55	
19/03/2017 08:42	
19/03/2017 08:44	
19/03/2017 08:50	
19/03/2017 08:53	
19/03/2017 09:10	
19/03/2017 09:43	
19/03/2017 10:05	
19/03/2017 10:27	
19/03/2017 10:27	
19/03/2017 10:48	
19/03/2017 11:05	
19/03/2017 11:18	
19/03/2017 11:32	
19/03/2017 11:39	
19/03/2017 12:03	the current rules make no sense ?!
19/03/2017 12:05	fully support the Petition.
19/03/2017 12:19	
19/03/2017 12:29	
19/03/2017 12:45	
19/03/2017 12:59	
19/03/2017 13:16	
19/03/2017 17:00	

19/03/2017 17:32	<p>We walk our extremely well trained and well behaved Coker Spaniel twice every day. Usually at 7am and after 6pm and the only people we ever see are other people an the occasional keeper. The on lead dog walking areas as they stand were poorly thought out and largely pointless. I have lived in Burnham Beeches for 51 years and on no previous occasion has any dog that I have ever owned caused damage to any livestock or wildlife. My wife and I are diligent in clearing up after our dog and we cause no problems to other users of Burnham Beeches. The current rules are completely NUTS and are in need of change.</p>
19/03/2017 17:40	Currently I feel the rules regarding dogs on leads do not make much sense. We should be free to have our dogs off leads in areas where there are less people and have them on leads in busy areas such as the main common.
19/03/2017 17:43	
19/03/2017 18:08	
19/03/2017 18:11	
19/03/2017 18:12	
19/03/2017 18:21	
19/03/2017 18:46	
19/03/2017 18:50	
19/03/2017 19:15	Sensible approach
19/03/2017 19:22	The rules as they stand are not logical and I support the petition for change even though I do not have a dog.
19/03/2017 19:58	

19/03/2017 20:29	I have an old very family friendly dog and I never walk him on the lead unless I go near main roads. He is so well behaved and it is a punishment for him to be on a lead which is unnecessary. We should be able to walk freely in a park.
19/03/2017 20:40	
19/03/2017 20:55	
19/03/2017 20:58	
19/03/2017 21:10	
19/03/2017 21:21	
	Although I no longer actually live in the area Burnham Beeches is very important to me. From the days when there were special excursions and buses from London bringing in thousands of people to the Beeches to today with the many restrictions on the use of the woodlands I fully support the aims of this petition. Having walked my dogs off the lead except on the common when it has lots of visitors sitting around for 30 odd years it should be common sense to all responsible dog owners when the use of a lead is necessary. I do agree with the keeping dogs out of the ponds though.
19/03/2017 21:22	
19/03/2017 21:27	
19/03/2017 21:28	
19/03/2017 22:36	
19/03/2017 22:43	
	I love walking in the Burnham Beeches woodland and find it very unfair that because I happen to own dog's that I'm treated as a second class citizen,, and my enjoyment of the natural woodland is restricted..
19/03/2017 23:10	

19/03/2017 23:47	
19/03/2017 23:54	It seems that the Beeches are moving to a more and more restricted area with less access; this wasn't the reason that London was asked to oversee the area.
20/03/2017 01:50	
20/03/2017 03:01	
20/03/2017 05:52	
20/03/2017 06:41	
20/03/2017 07:16	
20/03/2017 07:26	
20/03/2017 07:47	
20/03/2017 07:48	
20/03/2017 07:50	
	restricting dogs into smaller areas will cause more environmental issues. quiet times of day freer access would be better option.
20/03/2017 08:34	
20/03/2017 09:06	
20/03/2017 09:08	
	I also stopped using the Beeches since they restricted dog off lead areas and the new restrictions make no sense when the main picnic area is off lead!
20/03/2017 09:20	
20/03/2017 11:35	
20/03/2017 12:03	
20/03/2017 12:07	
20/03/2017 12:09	
20/03/2017 12:17	
20/03/2017 12:18	

20/03/2017 12:24	
20/03/2017 12:43	
20/03/2017 13:05	
20/03/2017 13:07	
20/03/2017 13:26	I have walked my well behaved dogs in the beeches for many years ,I am now disgusted to be treated like a second class citizen .
20/03/2017 13:27	Totally against it
20/03/2017 13:46	
20/03/2017 13:50	
20/03/2017 14:35	
20/03/2017 14:35	
20/03/2017 14:37	
20/03/2017 15:03	
	The public space is essential to local dog walkers and it doesn't make any sense that dogs should be kept on a lead in areas that are quiet whilst they can off lead on the common
20/03/2017 15:13	
20/03/2017 16:40	
20/03/2017 17:00	
20/03/2017 20:00	
20/03/2017 20:53	
20/03/2017 20:55	
21/03/2017 08:58	
21/03/2017 10:40	I think the current rules are unbalanced and unfair to the many responsible dog walkers. I agree that putting dogs in leads on common and around ponds is a good idea. Please open up the rest of Burnham Beeches.

21/03/2017 16:25	I don't believe a dog order is rightly placed and favour any group of beeches users. it needs fresh thinking.
22/03/2017 01:07	
22/03/2017 09:15	
22/03/2017 09:57	Its unacceptable the way Dog owners are treated and in some areas , an old and disabled walkers are unable to go and enjoy their life
22/03/2017 10:02	I am an elderly aged 83 and strongly believe that the way dog order is placed is confusing and ill thought.
22/03/2017 11:47	
22/03/2017 11:48	
22/03/2017 18:33	
22/03/2017 20:45	
22/03/2017 21:20	
23/03/2017 12:28	
23/03/2017 18:30	
24/03/2017 11:45	please review your on lead areas
24/03/2017 16:02	
24/03/2017 16:34	
24/03/2017 18:25	
24/03/2017 18:26	
25/03/2017 13:04	
25/03/2017 13:26	
25/03/2017 14:54	
25/03/2017 16:18	
25/03/2017 16:51	
25/03/2017 17:09	

25/03/2017 18:17	
25/03/2017 18:17	I agree with the changes described in the petition
25/03/2017 18:18	
25/03/2017 18:19	
25/03/2017 18:20	
25/03/2017 20:44	
	Generally dog walkers are responsible people who are now being discriminated against. I believe the results of changes to on lead area is discouraging them to exercise, spend time in beautiful surroundings and will have a detrimental effect on the associated health benefits.
26/03/2017 05:59	
26/03/2017 08:26	
26/03/2017 09:19	
26/03/2017 12:29	
26/03/2017 12:57	
26/03/2017 15:14	
26/03/2017 15:15	
26/03/2017 15:16	
26/03/2017 16:40	
26/03/2017 17:18	
26/03/2017 17:20	
26/03/2017 17:48	
	I walk there most days of the week and although I have calm friendly Labradors it make sense to me to have them on leads in the common areas at times when children are playing free so would welcome this change.
26/03/2017 19:04	
27/03/2017 08:07	

27/03/2017 08:09	
27/03/2017 08:50	
27/03/2017 11:46	This is a valid petition and I trust will be considered favourably. I walk my dogs daily at BB and would appreciate lead free access to some of the restricted areas even if it was during restricted times. Please take this opportunity to review number and sites of poo bins.
27/03/2017 13:42	
27/03/2017 17:09	Totally agree to what is proposed
27/03/2017 19:57	
27/03/2017 20:05	I totally agree, people are staying away from this beautiful place because of all the rules.
28/03/2017 07:25	
28/03/2017 07:43	I think this is a very sensible proposal
28/03/2017 16:14	
29/03/2017 10:15	Let us be responsible owners and exercise our dogs. Also lets encourage people to use and enjoy the beeches, rather than put them off visiting.
29/03/2017 10:30	
29/03/2017 16:16	Burnham Beeches is a very large area where dogs can enjoy time off the lead.....many dogs behave very well with other dogs when off the lead rather than restrained... There are areas where it is appropriate when they should be on the lead.
29/03/2017 16:27	A very well thought out proposal. I have never understood why they sectioned off the Tower Wood area in the original order. If you work with the dog walkers, I am sure there will be fewer problems

29/03/2017 19:36	<p>The present restrictions to keep dogs on leads in most parts of the beeches, are very unreasonable. Dogs, like humans like to be free to move and interact and most dog owners are responsible guardians of their pet.</p>
30/03/2017 18:03	<p>I couldn't agree more strongly with this petition. It's been such a shame what's happened with these lead rules and it's taken the pleasure out walking with our dogs. I've lived in and loved the Beeches since I was born but these rules on the leads I feel is preventing us from fully enjoying this beautiful natural environment.</p>
30/03/2017 21:29	<p>The current restrictions have absolutely no logic. These sensible amendments will provide the necessary control at the busiest times. Having dogs off the lead on the common where there is the highest concentration of people, families picnicking and children playing makes no sense. these punitive restrictions have destroyed the enjoyment of many walkers. i know i've talked to them on many occasions. Change is essential.</p>
31/03/2017 11:26	
31/03/2017 11:45	<p>The current restrictions imposed on the Beeches are taking away the use and enjoyment of a natural sanctuary. All dog walkers are now forced to congregate on or around a now very congested Common, full of owners, dogs and young families. This short sighted view now means that the majority of the Beeches are not being fully enjoyed, and instead is an oasis for fly tippers. A more sensible approach would be for the City of London to focus on this problem and for dog owners to be entrusted to look after their pets.</p>
31/03/2017 12:00	

31/03/2017 18:51	
01/04/2017 06:32	
01/04/2017 09:57	I have walked and played in Burnham Beeches all of my 67 years and I am much saddened that another bit of freedom is being taken away from future generations. This is a woodland....NOT a London Park
01/04/2017 20:29	
02/04/2017 20:37	
03/04/2017 06:49	
03/04/2017 09:02	
03/04/2017 14:10	
03/04/2017 14:12	
03/04/2017 20:31	Please listen to this petition it is the first sensible thing I have heard about the dog restrictions so far, we live on the edge of the beeches and have noted the change in the visits of the public to only limited areas, so the majority of the woods remain unvisited and these are PUBLIC AREA not just for the Rangers! Better to have restrictions in the picnic/open areas than the ant invested wooded areas. The majority of dog owners are responsible.
04/04/2017 04:12	

04/04/2017 16:03	<p>I support the petition. The current position is not in proportion to the alleged nuisance impact of a relatively small number of "problem owners" more than problem dogs. As many others, I have been resident on the BB doorstep for over 20 years. I've run in it, played with the kids in it and only in the last 4 years had a dog. I've seen a few problem dogs over that time but my ongoing impression is that the "problem owners" largely ignore the restrictions whilst the diligent and considerate owners have now to suffer them. In common with many, I note that early morning and evening, the predominant users are dog walkers and, at that, they are few and far between. It is especially the case that from late September to Mid March, you rarely see anyone walking without a dog - especially off the roads which a few runners also use. The proposal looks entirely sensible and balanced - keep dogs on leads for the generally used areas in potentially busy times and show more flexibility for the under-populated areas and particularly so in late Autumn/ to early Spring.</p>
05/04/2017 06:21	<p>Let the dogs run free</p>
07/04/2017 10:38	<p>I have lived here 30 years and walked dogs for 20 years. I endorse the sentiments of most responsible dog owners, that these proposals are an attempt to redress the balance between the various users of Burnham Beeches. Dogs can be on leads in the busy areas (Common, Ponds and Paddocks), off lead elsewhere. In addition it would be much appreciated by dog owners if at quieter periods no restrictions were applied.</p>
09/04/2017 07:56	
09/04/2017 09:17	

09/04/2017 09:49	
13/04/2017 18:20	
14/04/2017 20:34	
20/04/2017 19:49	
	I miss being able to walk my dogs off lead in 60% of the site. Walking the same route each day gets boring. Meanwhile hardly anyone walks in the dogs on lead areas, which is a shame.
21/04/2017 09:01	
21/04/2017 13:45	
	My wife and I have been walking our dogs in the Beeches for more than 10 years. The current policy and restricted off lead areas are in my opinion unreasonable. The areas where dogs are allowed off the lead are less paved and more hilly than the rest and for elderly walkers, this could pose a risk of falling etc. Additionally, with the hills in the area, cyclists are more prone to high speeds and pose a further danger to both dogs and owners. The "less traveled" paths could be unsafe for women on their own and, it seems as though most dog waste bins are located in the areas that dogs are not allowed in off the lead. I agree with this petition although I believe that we as dog owners should have as much right to walk the entire area with our dogs off the lead as any one else walking without a dog. Dog owners must be responsible for their dogs and perhaps fines for not cleaning up after your animal are in order.
21/04/2017 17:59	
21/04/2017 18:22	Have been walking dogs in Burnham beeches all my life and don't want it to ever stop
22/04/2017 07:21	

23/04/2017 08:50	<p>I am not a fan of the aspect of this petition of making it compulsory Dogs on lead in the main opening common as this is one of the main local areas where a family with both children and dogs can responsibly play ball/frizbee games together. The opening of the whole site off-peak would be immensely welcome however.</p>
24/04/2017 17:54	<p>At the moment even though it looks like half of B.Beeches is off lead and the other half on lead, the reality is that in the off lead area a lot of it is unwalkable during the winter. As someone who has walked the Beeches for 50yrs with dogs and without dogs.it would be nice for a little common sense to prevail. To be able to walk to the right hand side of The Lord Mayors Drive would enable people with a disability a level and dry area to walk their dogs off lead. Also anyone with a slightly nervous disposition feels safer there as it is not so isolated. Also to be able to walk there before 11am and after 5pm all year round. I am in total agreement with owners clearing up after their dogs.</p>
28/04/2017 08:34	
28/04/2017 18:09	
01/05/2017 11:06	
01/05/2017 16:24	<p>I have walked dogs in Burnham Beeches for over 50 yrs. I think that dogs should be allowed off lead at quiet times in all areas, i.e. Before 10am and in the winter. My dogs are well trained and under control both on and off leads. I feel that an older person like me would benefit from better paths and more level routes, i.e. in some of the on lead areas.</p>

	I have been walking my dogs in the Beeches for over 50 years now, usually early in the morning before the main gates are open. I would love to have the freedom restored to walk my dogs off the lead across the whole area early in the morning when few other people are about. My main concern as to what could be done to improve the Burnham Beeches experience does not relate to dogs at all. It is the increasing amount of litter being left on the common and immediate surrounds by picnickers and others which spoils the beautiful ambience that I have always loved.
01/05/2017 18:48	
02/05/2017 11:23	
02/05/2017 11:23	
02/05/2017 13:32	
	I am NOT a dog owner but I walk early most mornings in the beeches. I have never had any problems with dogs off the lead. But really struggle to understand why the common area where most people sit to eat and play with children is an off the lead area. It makes no sense. The suggested new restrictions make far more sense and are fairer for all.
03/05/2017 15:51	
03/05/2017 20:16	
03/05/2017 20:22	
04/05/2017 13:15	
08/05/2017 18:25	
10/05/2017 06:48	
10/05/2017 07:27	

10/05/2017 15:20	I so miss walking in the Beeches - it is too restrictive now. I agree that there should be dogs on leads areas - by the cafe and on the green. I think it is a good idea to have dogs off leads at quiet times i.e. Early in the mornings and early evenings.
14/05/2017 08:41	
17/05/2017 09:02	
18/05/2017 16:33	
20/05/2017 22:40	Completely ridiculous that the on lead area effects some of the quietest areas of the beeches. Totally unnecessary.
27/05/2017 15:03	
27/05/2017 15:05	
27/05/2017 15:08	
27/05/2017 15:11	
02/06/2017 08:29	I no longer walk on the Beeches because of the silly little restrictions for dog walking and the increasingly officious wardens
04/06/2017 22:29	
05/06/2017 11:58	
07/06/2017 18:24	
07/06/2017 19:14	

The following people have signed the petition since it was printed a few days ago:

Please show some common sense, I'm a responsible local dog owner who always clears up after my dog & keeps her under control. Why does this silly rule affect some of the most quietest parts of the beeches??

Let's apply some common sense to the dogs on lead policy...there is little need for it before 11.00 am and in the evenings when it's mostly only dog walkers using the Beeches. Also, keeping on lead around the ponds and paddocks is sensible.

I used to walk my dog here all the time until the restriction came in. The area for walking off lead is so limiting that I started to go else where. Evenings are always quiet which is when I usually walk my dog, and only ever come across other dog walkers.

This page is intentionally left blank

TEST OF RELEVANCE: EQUALITY ANALYSIS (EA)

The screening process of using the Test of Relevance template aims to assist in determining whether a full Equality Analysis (EA) is required. The EA template and guidance plus information on the Equality Act and the Public Sector Equality Duty (PSED) can be found on Colnet at: <http://colnet/Departments/Pages/News/Equality-and-Diversity.aspx>

Introduction

The Public Sector Equality Duty (PSED) is set out in the Equality Act 2010 (s.149). This requires public authorities, in the exercise of their functions, to have ‘due regard’ to the need to:

- Eliminate discrimination, harassment and victimisation
- Advance equality of opportunity between people who share a protected characteristic and those who do not, and
- Foster good relations between people who share a protected characteristic and those who do not

The characteristics protected by the Equality Act 2010 are:

- Age
- Disability
- Gender reassignment
- Marriage and civil partnership.
- Pregnancy and maternity
- Race
- Religion or belief
- Sex (gender)
- Sexual orientation

What is due regard?

Page 231

- It involves considering the aims of the duty in a way that is proportionate to the issue at hand
- Ensuring that real consideration is given to the aims and the impact of policies with rigour and with an open mind in such a way that it influences the final decision
- Due regard should be given before and during policy formation and when a decision is taken including cross cutting ones as the impact can be cumulative.

The general equality duty does not specify how public authorities should analyse the effect of their business activities on different groups of people. However, case law has established that equality analysis is an important way public authorities can demonstrate that they are meeting the requirements.

Even in cases where it is considered that there are no implications of proposed policy and decision making on the PSED it is good practice to record the reasons why and to include these in reports to committees where decisions are being taken.

It is also good practice to consider the duty in relation to current policies, services and procedures, even if there is no plan to change them.

How to demonstrate compliance

Case law has established the following principles apply to the PSED:

- **Knowledge** – the need to be aware of the requirements of the Equality Duty with a conscious approach and state of mind.
- **Sufficient Information** – must be made available to the decision maker
- **Timeliness** – the Duty must be complied with before and at the time that a particular policy is under consideration or decision is taken not after it has been taken.
- **Real consideration** – consideration must form an integral part of the decision-making process. It is not a matter of box-ticking; it must be exercised in substance, with rigour and with an open mind in such a way that it influences the final decision.
- **Sufficient information** – the decision maker must consider what information he or she has and what further information may be needed in order to give proper consideration to the Equality Duty
- **No delegation** - public bodies are responsible for ensuring that any third parties which exercise functions on their behalf are capable of complying with the Equality Duty, are required to comply with it, and that they do so in practice. It is a duty that cannot be delegated.
- **Review** – the duty is continuing applying when a policy is developed and decided upon, but also when it is implemented and reviewed.

However there is no requirement to:

- Produce equality analysis or an equality impact assessment
- Indiscriminately collect diversity data where equalities issues are not significant

- Publish lengthy documents to show compliance
- Treat everyone the same. Rather, it requires public bodies to think about people's different needs and how these can be met
- Make services homogeneous or to try to remove or ignore differences between people.

The key points about demonstrating compliance with the duty are to:

- Collate sufficient evidence to determine whether changes being considered will have a potential impact on different groups
- Ensure decision makers are aware of the analysis that has been undertaken and what conclusions have been reached on the possible implications
- Keep adequate records of the full decision making process

Test of Relevance screening

The Test of Relevance screening is a short exercise that involves looking at the overall proposal and deciding if it is relevant to the PSED.

Note: If the proposal is of a significant nature and it is apparent from the outset that a full equality analysis will be required, then it is not necessary to complete the Test of Relevance screening template and the full equality analysis and be completed.

The questions in the Test of Relevance Screening Template to help decide if the proposal is equality relevant and whether a detailed equality analysis is required. The key question is whether the proposal is likely to be relevant to any of the protected characteristics.

Quite often, the answer may not be so obvious and service-user or provider information will need to be considered to make a preliminary judgment. For example, in considering licensing arrangements, the location of the premises in question and the demographics of the area could affect whether section 149 considerations come into play.

There is no one size fits all approach but the screening process is designed to help fully consider the circumstances.

What to do

In general, the following questions all feed into whether an equality analysis is required:

- How many people is the proposal likely to affect?
- How significant is its impact?
- Does it relate to an area where there are known inequalities?

At this initial screening stage, the point is to try to assess obvious negative or positive impact.

If a negative/adverse impact has been identified (actual or potential) during completion of the screening tool, a full equality analysis must be undertaken.

If no negative / adverse impacts arising from the proposal it is not necessary to undertake a full equality analysis.

On completion of the Test of Relevance screening, officers should:

- Ensure they have fully completed and the Director has signed off the Test of Relevance Screening Template.
- Store the screening template safely so that it can be retrieved if for example, Members request to see it, or there is a freedom of information request or there is a legal challenge.
- If the outcome of the Test of Relevance Screening identifies no or minimal impact refer to it in the Implications section of the report and include reference to it in Background Papers when reporting to Committee or other decision making process.

1. Proposal / Project Title: Extension of existing Dog Control Orders as Public Space Protection Orders at Burnham Beeches.

2. Brief summary (include main aims, proposed outcomes, recommendations / decisions sought): The existing Dog Control Orders have been in place since 1st December 2017. The DCOs created areas at Burnham Beeches where dogs are required to be on leads at all times, dog walkers can be instructed to put dogs on leads and where the number of dogs that can be walked by any individual is limited. It is proposed that they are extended for a further three years. A Stage 1 EQIA concerning the introduction of the original DCOs was carried out in 2014 and the changes were found to have a neutral impact on protected characteristics. This latest proposal simply converts the existing DCOs to PSPOs with no other changes that might additionally impact upon people with protected characteristics.

3. Considering the equality aims (eliminate unlawful discrimination; advance equality of opportunity; foster good relations), indicate for each protected group whether there may be a positive impact, negative (adverse) impact or no impact arising from the proposal:

Protected Characteristic (Equality Group) <input checked="" type="checkbox"/>	Positive Impact	Negative Impact	No Impact	Briefly explain your answer. Consider evidence, data and any consultation.
Age	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site. Possible benefits for young children or the less mobile who may continue to choose whether to visit the dogs on lead or dogs off lead areas.
Disability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site. The proposals maintain access for assistance dogs. Possible benefits for disabled users as they can continue to choose to use parts of the site where dogs must be kept either on or off on lead.
Gender Reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site.
Marriage and Civil Partnership	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site.
Pregnancy and Maternity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site. Possible benefits for pregnant/maternity users as they can continue to choose to use parts of the site where dogs must be kept either on or off on lead.
Race	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site. Possible benefits for some cultural groups who may not wish to have close contact with dogs and can continue to choose to use parts of the site where dogs must be kept either on or off on lead.
Religion or Belief	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site.
Sex (i.e gender)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site.
Sexual Orientation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Access at Burnham Beeches remains unrestricted for people across the site.

4. There are no negative/adverse impact(s)
Please briefly explain and provide evidence to support this decision:

The existing Dog Control Orders have been in place for three years. The Stage 1 EQIA, carried out prior to their introduction, found them to have a neutral impact. No material equality issues have been identified since their introduction. As there are no changes proposed, other than one of legal compliance (conversion of DCOs or PSPOs), it is considered that the proposals will continue to have neutral impacts. Some dog walkers choose to walk mainly in the Dogs off lead area but that is a personal decision and access across the whole site remains open to them with the

use of a lead where required. Appropriate exemptions are and will continue to be made for visitors who use Assistance Dogs.

5. Are there positive impacts of the proposal on any equality groups? Please briefly explain how these are in line with the equality aims:

Potential gains for all user groups who do not wish to have close contact with dogs. Although this is not necessarily aligned to any of the protected characteristics, there may be some benefit for example for young children, the less mobile, those unfamiliar/disliking of dogs. The PCSOs, like the DCOs, include provisions which allow continued access for assistance dogs.

6. As a result of this screening, is a full EA necessary? (Please check appropriate box using ☐)

Yes

No



Briefly explain your answer: The existing Dog Control Orders have been in place for three years. The Stage 1 EQIA, carried out prior to their introduction, found them to have a neutral impact. No material equality issues have been identified since their introduction. As there are no changes proposed, other than one of legal compliance, it is considered that the proposals will continue to have neutral impacts. Some dog walkers choose to walk mainly in the Dogs off lead area but that is a personal decision and access across the whole site remains open to them with the use of a lead where required. Appropriate exemptions are and will continue to be made for visitors who use Assistance Dogs.

7. Name of Lead Officer: Andy Barnard

Job title: Superintendent of The Commons

Date of completion: 14 June 2017

Signed off by Department Director :

Name:

Date:

PSP0 Consultation Responses May 1st - June 15th

Comments from Required	Sched 1	Sched 2
SBDC		
Chief of Police		
Police and Crime Commissioner		
EFCC		
Comments from Appropriate	Sched 1	Sched 2
BCC		
FPC		
BPC		
Open Spaces Society		
Kennel Club		
Dogs Trust		
British Horse Society		
Ramblers Association		
The National Trust - local management		
BBOWT		
Caldicott		
Farnham Com'n Jun & midschools		
Dair House School		
Dropmore school		
Claycotts school		
Burnham Grammar school		
Priory school		
Farnham Common Infant School		
Stoke Poges school		
Godolphin Junior Academy		
Cippenham Primary		
Western House Academy		
Khalsa Primary school		
Clares Court School		
Godolphin and Latymer school		
West Drayton MBC		
Beaconsfield Cycling Club		
Marlow Riders		
Burnham Lions		
Burnham Joggers		
Burnham Health Promotion Trust		

Happy Herts Orienteers		
Rotary Club of Burnham Beeches		
Bucks Bird Club		
Berkshire Vision		
Burnham access group		
ACORN		
Lent Rise and Dorney		
1 st Burnham & Hitcham Scouts		
Hedgerley scouts		
1 st Cippenham cubs		
1 st Cookham cubs		
Burnham Beeches Radio Club		
Strictly Fit		
Bucks Search & Resc dogs		
Bucks Fungus Group		
Arlene Penfold - Fitness training		
Vets4Pets Slough		
Alma Veterinary Hospital		
The Beeches Veterinary Hospital		
Penstone Veterinary Group		
Cippenham Dog Training Club		
Maidenhead & Dist Canine Society		
Buckinghamshire Canine Society		
RSPCA		
Bucks South Branch		
SnowballFarm		
Leys Farm		
BBCG		
Comments from individuals	Sched 1	Sched 2
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		
Identity removed for public use		

[illegible]

2017

[illegible]

[illegible]

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank